

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

October 8, 2024

Present: Clint Epley, Chairman, Jean Vandenberg, Miranda Langen, David Puccetti and Clayton Walter

Absent: None

Others present: Mary Barry, Bryan Sharp, Meggann Bell, Wendi Rensing, Jeff Voorhees, Chad Coady, Brittiany Sarginson, Kayla Asmussen and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, October 8, 2024 at 6:00 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Director's Report

Committee Chair Epley highlighted EMA Director Stoners' report as he was not able to attend tonight's meeting.

RESOLUTION R2024 SA 027 CONTRACT WITH STATE'S ATTORNEYS APPELLATE PROSECUTOR'S PROGRAM

Motion by David Puccetti and second by Jean Vandbergh to recommend to the full Board to approve and authorize Chairman Sharp to sign Resolution R2024 SA 027 to renew the contract between Christian County and the State's Attorneys Appellate Prosecutor Program. A roll call vote polled all ayes. Motion carried.

AUTHORIZATION FOR CHAIRMAN SHARP TO SIGN THE AGREEMENT WITH THE STATE OF ILLINOIS FOR 100% REIMBURSEMENT OF SALARY AND BENEFITS FOR THE CLIENT ADVOCATE POSITION

Assistant State's Attorney Mary Barry advised the committee that she had reviewed the agreement for the reimbursement of salary and benefits for the Client Advocate position. She informed the committee the agreement is a standard State of Illinois contract.

Motion by David Puccetti and second by Clayton Walters to recommend to the full Board to approve and authorize Chairman Sharp to sign the Agreement with the State of Illinois for 100% reimbursement of salary and benefits for the Client Advocate position in the Public Defender's Office. A roll call vote polled all ayes. Motion carried.

CCIC PILOT PROGRAM

Meggann Bell and Wendi Rensing discussed how the CCIC Pilot Program works, how it has changed over the years and answered questions from the committee. The county receives, at this time, 15% of the total collected for each property. The rent paid from property to property varies based on income, etc. They also provided information on the Home Ownership part of the program that allows homeowners to purchase the home. When those purchases are made, the owner pays property tax like any other home owner. They have sold to date 24 homes. The representatives are requesting the committee consider not raising the current 15% at this time. They provided information indicating the percentage other counties are receiving.

Motion by Jean Vandenberg and second by Clint Epley to recommend to the full Board to renew and authorize Chairman Sharp to sign the agreement with CCIC Pilot program keeping the contract at 15%. The agreement will be evaluated every year thereafter. Roll call vote polled 4 ayes with Miranda Langen voting nay. Motion carried.

TEXT AMENDMENT PROPOSALS

Proposed Zoning Code language related to inspections of personal wind/solar energy systems
Blake Tarr who was unable to attend tonight's meeting informed committee chair Epley that language is not yet ready to present.

REFERRAL(S) TO ZBA

None

REFERRALS FROM OTHER COMMITTEES

None

NON-BARGAINING SALARIES FOR FY 2025 BUDGET

Committee Chair Epley advised those in attendance that the process for setting the salaries for the annual budgets has changed based on Board rules. The Finance Committee has provided guidelines for the committee to go by and they will be going into closed session. He invited the elected officials or department heads to speak if they wished to do so. Chad Coady provided information on the history of the elimination of the Chief Deputy position in his office and indicated that while he doesn't have that position in his office any longer that his employee Brittany Sarginson performs those duties in his office. He has not placed her in that role as she would not be able to continue her township assessment duties if he did. Chad also explained that unlike the other Chief Deputies that if something should prevent him from fulfilling his elected duties that Brittany couldn't just assume the role until an appointment was made. She would be required to pass a State examination before that could occur. Jeff Voorhees will soon need to fill the Chief Deputy role once he takes office. He explained the importance of the role as he has been a Chief Deputy for several years now. The Chief Deputies from the Treasurer's Office and County Clerk's office provided information on their duties.

Motion by David Puccetti and second by Jean Vandenberg to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the

public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and all subject matters relating thereto and to include the following persons to be present during all or part of such executive session namely, Clint Epley, Jean Vandenberg, David Puccetti, Clayton Walter, Miranda Langen, Bryan Sharp, Mary Barry, Liz Hile and such other person or persons as the Chairperson or Committee may decide during this meeting and/or during such closed session. Roll call voted polled all ayes. Motion carried.

The Executive, Personnel and Liquor Committee moved into Closed Session at 6:40 p.m.

The Executive, Personnel and Liquor Committee moved back to Open Session at 8:30 p.m. Roll call polled Clint Epley, Jean Vandenberg, David Puccetti, Clayton Walter, and Miranda Langen were all present.

Motion by Miranda Langen and second by Clayton Walter to provide to the Finance Committee the Executive and Personnel’s salary recommendations for the FY 2025 as presented in the Non-Bargaining Employee Salaries worksheet with the following amendments:

Sheriff’s Office	Chief Deputy	5% increase	\$83,475.00
State’s Attorney	Second Assistant	Salary Adjustment	\$100,000.00
	VCVA/Secretary	Salary Adjustment	\$45,000.00
County Board Office	Adm Assist/HR	Salary Adjustment	\$60,560.00
ESDA	EMA Director	3% increase	\$24,705.00
SOA	GIS Coordinator	Salary Adjustment	\$44,000.00
Animal Control	Director	Salary Adjustment	\$58,656.00
Public Defender	Asst. PD	Salary Adjustment	\$59,000.00
Building/Grounds	Maintenance Supervisor	4.5% Increase	\$72,000.00
Highway Dept.	Maintenance Foreman	3.5% Increase	\$60,174.00
	Office Manager	Salary Adjustment	\$40,500.00

A roll call vote polled all ayes. Motion carried.

NON-BARGAINING SALARY ORDINANCE

Motion by Jean Vandenberg and second by Clayton Walter to recommend to the full Board to approved the amendments to the Non-Bargaining Starting Salary ordinance as follows:

C/ Starting Salaries for Chief Deputy of the Treasurer, Circuit Clerk, County Clerk,
Assessor;

- Shall begin at \$46,000.00 effective 12/01/2024
- After one (1) year in that position, it shall be increased on the anniversary of the hire date to \$47,600.00
- After two (2) years in that position, it shall be increased on the anniversary of the hire date to \$49,275.00
- After three (3) years in that position, it shall be increased on the anniversary of the hire date to \$51,000.00
~~[exempt status, if meets duties and salary test – full time and benefits]~~
- Thereafter, increases will be equal to all of the positions in this category effective on 12/1 of the applicable fiscal year.

D/ Starting Salary for GIS Coordinator – Supervisor of Assessment

- Shall begin at \$41,000.00 effective 12/01/2024

Add additional language after F/ as presented.

A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

None

Motion by Clayton Walters and second by Jean Vandenberg to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
10/08/2024