

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE
September 10, 2024

Present: Clint Epley, Chairman, Jean Vandenberg, Miranda Langen, David Puccetti and Clayton Walter
Absent: None
Others present: Mary Barry, Bryan Sharp, Tiffany Senger, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, September 10, 2024 at 6:00 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Director's Report

Committee Chair Epley highlighted EMA Director Stoners' report as he was not able to attend tonight's meeting.

PUBLIC DEFENDER ADVOCATE POSITION

Public Defender Tiffany Senger presented a draft job description for a grant funded Client Advocate position. The overall duties are very similar to that of the Victim Advocate in the States Attorney's office except the grant for this position would reimburse 100% of the salary and benefits. The individual employed in this role would be considered a county employee. The grant would be a year to year application and approval process. The job description does note continuation of the role would be subject to financial resources and budgetary approval.

The committee discussed inclusion in the job description of a hybrid work environment. It was the consensus of the committee not to allow a hybrid work schedule as no other county employee is allowed to do so. More research on possible work space will be conducted.

Motion by Clint Epley and second by David Puccetti to place the Job Description for the Public Defender Client Advocate position on the September 17, 2024 County Board agenda to include amendments to reflect the position be 100% in the office and any other recommended changes after discussion and review between the PD and HR representative. All members were in favor. Motion carried.

Motion by Jean Vandenberg and second by Clayton Walter to recommend to the full Board that the starting salary for the Client Advocate position shall be \$40,000.00 conditional upon receipt of the state reimbursed grant. A roll call vote polled all ayes. Motion carried.

2025 HOLIDAY SCHEDULE

Motion by Clayton Walter and second by Miranda Langen to recommend to the full Board to approve the 2025 Holiday Schedule as presented. All members were in favor. Motion carried.

TEXT AMENDMENT PROPOSAL(S)

None

REFERRAL(S) TO ZBA

None

REFERRALS FROM OTHER COMMITTEES

None

OTHER MATTERS

Chairman Sharp highlighted some emails related to chemical spraying and burn bans that all members should have received. He expressed appreciation for the hard work of employees at animal control dealing with the daily challenges of the facility in light of the fact that the facility is not a shelter.

The Chairman told the committee a motion to approve the change order to correct the HVAC capacity for the courtrooms will be coming to the full Board next week.

Motion by David Puccetti and second by Miranda Langen to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
09/10/2024