

## EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

July 9, 2024

Present: Clint Epley, Chairman, Jean Vandenberg, Miranda Langen, and Clayton Walter  
Absent: David Puccetti  
Others present: Mary Barry, Bryan Sharp, Alta Himstead, Jay Germann, Sharon Younker, Garry Younker, Jim Vandenberg, Jr., Tiffany Senger, Jodie Badman, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, July 9, 2024 at 6:00 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

### PUBLIC COMMENTS

There were no public comments.

### EMA UPDATE

#### Director's Report

Committee Chair Epley reviewed the submitted EMA report as Jeff Stoner was unable to attend. The committee ask if information regarding what services are provided at the Dirt Riders event and how those services are paid for has been received. Chairman Sharp advised information had been received from the Sheriff's office and Dirt Riders hire off duty officers paying them direction. No costs are paid for by the County. Chairman Sharp will reach out to Jeff for more information related to EMA services and ask him give a report next month.

### SHARPSBURG & NEIGHBORING AREA WATER SYSTEM (SNAWS)

Alta Himstead indicated bids for Phase 3 of the SNAWS water project has been received. The bid came in 5.5% lower than the estimated cost. Alta noted if SNAWS received \$200,000 in ARPA funds, the group could do 2 to 3 additional water extensions. The contract for Phase 3 has been signed and work is anticipated to start this fall.

Chairman Sharp advised that all available ARPA funds have been committed at this time. It was the consensus of the committee to keep a watch on the committed funds and if funds should come available review the request again at that time.

### SEPTIC ORDINANCE O2024 HE 012 – CHRISTIAN COUNTY HEALTH DEPARTMENT

Assistant State's Attorney Mary Barry reviewed with the Committee the Private Sewage Disposal System Ordinance indicating the penalty language is very standard and consistent with language in every ordinance. Additionally, she highlighted the various opportunities an individual in violation of the ordinance can appeal fine(s) that may have been assessed. The goal of this ordinance isn't to fine individuals but for compliance. Discussion included concern

regarding access to property. Mary advised legally, the ordinance as written is her recommendation.

Motion by Clayton Walter and second by Miranda Langen to recommend to the full Board to refer the Private Sewage Disposal System Ordinance back to the Health Board encouraging committee members with concerns be in attendance at the Health Board meeting (being mindful of a quorum) to address concerns. All members were in favor. Motion carried.

#### ASSISTANT PUBLIC DEFENDER POSITION

Tiffany Senger, Public Defender, indicated she has been without an Assistant Public Defender since the first of May. The individual she would like to hire is not yet licensed as a lawyer but is scheduled to take the bar this month. After passing the bar the individual could practice law in November. Until that time the individual can work as an “interim” limited to practice under supervision.

Tiffany would like to employ this individual as an interim beginning in August at a salary of \$45,000 and to increase the salary to \$55,000 once licensed. The individual would be paid out of the Assistant Public Defender salary line item.

Motion by Jean Vandenberg and second by Miranda Langen to authorize the Public Defender to hire an individual as an interim beginning in August at \$45,000, increasing that salary to \$55,000 after becoming a licensed lawyer using the Assistant Public Defender salary line item referring to the Finance Committee for full Board recommendation. A roll call vote polled all ayes. Motion carried.

#### CLIENT ADVOCATE – PUBLIC DEFENDER OFFICE

As a result of criminal justice reform measures new pre-trial services assist with court duties. Those services are being expanded in a pilot program for Client Advocate positions. Individuals in these positions are hired by the County and considered County employees with the salary and benefits of the position being funded 100% by the State. Tiffany Senger, Public Defender advised the position does require a bachelor’s degree. She advised due to space she would recommend the individual work part of the time in the office and part time remotely. Salary range recommendation provided was \$40,000 to \$50,000 indicating the salary of the current Victim Advocate was what the recommendation was based on. Tiffany would like to get someone in this position before the end of the current fiscal year.

The committee requested a job description be brought back to the committee next month as well as to discuss with the Treasurer the impact on the current fiscal year budget. More information regarding the reimbursement process would also be needed.

#### CONSIDERATION OF LIQUOR LICENSE ORDINANCE AMENDMENT(S)

Amendments to the current Liquor License Ordinance was presented to the committee in light of reoccurring situations where annual renewals or special event/use licenses are coming in too close or after deadlines. The recommendation is to establish 30 day minimum application

deadlines for fairs and special event/use licenses and doubling fees for failure to comply within stated deadlines or annual renewal deadlines.

Motion by Clayton Walter and second by Clint Epley to recommend to the full Board to approve amendments to the Resolution Relating to the Sale of Alcoholic Liquor as presented. All members were in favor. Motion carried.

#### PRECINCT BOUNDARY REVIEW

County Clerk Jodie Badman advised the committee that following every election in November she is required to check the number of registered voters in each precinct to ensure the number of registered votes are in compliance with statutory requirements. If they exceed the requirements, precinct boundaries would need to be updated by the Board. At this time all precincts are in compliance and no changes are required.

#### ELECTION JUDGES

County Clerk Badman presented a list of election judges for both the Democratic and Republican parties. The list of election judges are presented to her from the committee chairman of each party. These lists need to be approved by the Board so she can have the lists certified with the courts.

Motion by Jean Vandenberg and second by Miranda Langen to recommend to the full Board to approve the election judge lists as presented. All members were in favor. Motion carried.

#### RURAL ELECTRIC CONVENIENCE COOPERATIVE BROADBAND LETTER OF SUPPORT

A representative from Rural Electric Convenience Cooperative sent an email to the Board Office requesting a letter of support to be used in an application for a BEAD grant to build broadband for their rural members.

Motion by Jean Vandenberg and second by Clayton Walter to recommend to the full Board to authorize Chairman Sharp to provide a letter of support to Rural Electric Convenience Cooperative to be included in an application for a BEAD grant to build broadband for their rural members. All members were in favor. Motion carried.

#### 708 APPOINTMENTS

Chairman Sharp indicated at a recent 708 Mental Health meeting a situation occurred where that Board made and approved a motion recommending an individual be appointment to their Board. This information was then publicized. While Chairman Sharp stated he is using this situation as an example, he wants to make sure information related to appointments for all Boards is clear.

Appointment recommendations to County Boards falls solely upon the Chairman of the Christian County Board. The Chairman's appointment recommendations are subject to approval by the full County Board. Chairman Sharp stated he is open to Boards or individuals providing names for consideration but again, those appointments are that of the Chairman.

TEXT AMENDMENT PROPOSAL(S)

None

REFERRAL(S) TO ZBA

None

REFERRALS FROM OTHER COMMITTEES

None

OTHER MATTERS

Chairman Sharp highlighted referrals that would be going to the Finance Committee this week as well as provided an updated on the HVAC and window projects. Miranda Langen inquired on the status of the County Engineer position. Chairman Sharp advised no applications were received by the June deadline and the deadline has been extended. He reported the Board Office has received applications of interest in the County Administrator position. He also indicated both the County Engineer and County Administrator position as well as several other open positions are being advertised and posted on the County's website.

Motion by Jean Vandebergh and second by Clayton Walter to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman  
Executive/Personnel Committee  
07/09/2024