

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
January 9, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Seth Foster, Jeff Nolen
Absent: David Buckles
Others present: Bryan Sharp, Leslie DeVore, Ron Brown, Sherri Craggs, Cliff Frye, Bill Kennedy, Blake Tarr, Shawn Hammers, Lucas Domonousky and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, January 9, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

COMMON DRIVEWAY AT ADVANCE EYECARE/HEALTH DEPARTMENT

Leslie DeVore, President of the Christian County Health Department Board advised that as directed she has been in contact with Advanced Eyecare and they have agreed to pay one-half of the cost to resolve the driveway problem that is commonly used between them and CCHD. The estimated total cost is \$8,400.00 which cannot be completed until spring of 2023. She is requesting ARPA fund use for the half the CCHD would be responsible for as grants received to sustain the HD will not cover these type of projects.

Motion by Jeff Nolen and second by Mike Specha to refer to Executive/Personnel Committee approval of an ordinance allowing the use of ARPA funds not to exceed \$5,00.00 which is one-half of the estimate cost to repair the common driveway between Advanced Eyecare and CCHD. A roll call vote polled all ayes. Motion carried.

ZONING BUSINESS

Zoning Director's Report

Blake Tarr highlighted his zoning report which will be provided to all Board members. He highlighted information on battery storage as well as mentioned a copy of special use permit process that will go before the ZBA later this month.

Update on Elevator on Rt. 48

Blake advised that in speaking with the attorney for the owner, Jason Brokaw, the owner is still working on finding someone able and willing to take the structure down. The complications to this situation are the state highway and railroad behind the structure. This structure continues to be a concern especially with the recent high winds in the area.

Motion by Jeff Nolen and second by Seth Foster to recommend to the full Board to direct the States Attorney to look into what can be done and in a reasonable time for the owner to get the structure removed with the Zoning Director reviewing zoning procedures as well. Roll call vote polled all ayes. Motion carried.

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers reviewed his monthly report which will be provided to all Board members. Some areas Shawn noted was he will be working on an updated 5 year Waste Management Plan as we currently do not have one. He also noted he has been working on a job description for the Educator position that will be provided to Executive/Personnel. He is recommending this position be part time and assisting with inspections when he is absent.

HIGHWAY BUSINESS

Engineering Contract for Scour Plan of Action, Structure 011-3004

Cliff Frye presented an Engineering Agreement with WHKS & Company to prepare a Scour Plan of Action for Structure No. 011-3004. Services will be billed hourly with a not-to-exceed fee of \$5,503. Structure No. 011-3004 is located on County Highway 22 where it crosses the Sangamon River, North of Mt. Auburn. This structure has been determined to be scour susceptible and therefore requires a scour plan of action to monitor the structure and protect the traveling public during flood events. The requirement for a Scour Plan of Action is from the National Bridge Inspection Program and administered by IDOT.

Motion by Thomas Snyder, Jr. and second by Mike Specha to recommend to the full Board to approve the Engineering Agreement with WHKS & Company to prepare a Scour Plan of Action for Structure No. 011-3004 and allow Chairman Sharp to sign the agreement. A roll call vote polled all ayes. Motion carried.

ANIMAL CONTROL

Sherry Craggs presented her monthly report which also provided more detail for newly elected officials. A copy of the full report will be provided to all Board members.

COURTHOUSE AND BUILDING BUSINESS

Health Department Partition Rearrangement

Bill Kennedy was asked to go out and look at the Health Department as they wanted to know what they could do based on the building structure for moving partitions, etc. Bill advised there wouldn't be much difficulty moving things based on the ideas presented except they may need a column for weight bearing. The Health Department will reach out again when they know what they'd like to do for office reorganization.

Replace Remaining 3 Entrance Doors

Bill mentioned with the ARPA funds now is the time to consider door replacement for the other three (3) entrances of the court house.

Window Update

Bill advised the windows replacement and central air will be a combined project and the window specifications are almost completed.

Fire Projection in the Attic/Whole Building

With the additional equipment that will be in the attic Bill would like to continue work to get cost estimates for fire systems.

The committee directed Bill Kennedy to move forward with getting estimated costs for replacement of the other 3 entrances to the court house and fire systems.

Animal Control Gate

Bill advised the committee that he has looked at the gate at CCAC. It is a large gate and he feels having a gate operator like what is at the highway department is needed. He advised the cost of a commercial operator would be approximately \$2,500.00 and labor for Charles Sampson to complete the work would also be approximately \$2,500.00. The previous bids received by Sherri Craggs were discussed with the lowest currently being \$6,300.00. It was noted that the estimates previously received did not include a cost to run electric. Bill advised that his estimated cost of \$5,000.00 would include the electric.

Motion by Jeff Nolen and second by Seth Foster to refer to Executive/Personnel approval of an ordinance allowing the use of ARPA funds not to exceed \$6,300.00 for a gate operator and installation, which includes running electrical, at CCAC. A roll call vote polled all ayes. Motion carried.

Zoning Building – Roof, Partitions, Records Storage Area

The condition of the roof at the building that houses Zoning and Solid Waste was again discussed. The roof has been leaking for some time and rotting is occurring. Bill has received an estimate from Bolash Construction and Roofing for a cost to complete the repairs at \$14,569.00. This company specializes in this type of roofing and Bill feels work should be done to stop further damage. The committee asked Bill to get more bids in compliance with policy.

Bill highlighted need for decisions on storing records in the basement of the Market Street building. This has been an ongoing project based on records storage needs and need to remove records that have been put in the basement of the court house. This discussion sparked comments about decisions to move Zoning and Solid Waste to the court house and the need to possibly revisit that previous decision.

Carpet Quotes – Stairways and 3rd Floor Office

Ron presented quotes to replace the carpet on the stairs and one (1) office on the 3rd floor in the court house. A “best” quality of carpet is not recommended on the stairs and therefore not bid. This is an expense that use of ARPA funds is being requested. The committee questioned if other bids were solicited. Ron explained that he contacted other businesses over the last 2.5 months but only received 1 actual bid.

Motion by Thomas Snyder, Jr. and second by Mike Specha to refer to Executive/Personnel approval of an ordinance allowing the use of ARPA funds not to exceed \$13,500.00 for new carpet and installation on the stairs and one (1) office on the 3rd floor of the court house. A roll call vote polled all ayes. Motion carried.

Plaster in Server Room on 2nd Floor

The plaster in the server room is falling off the walls and is in bad condition. The concern is for the servers and dust that result from the repair. Bill would like to look at options and bring ideas back to the committee.

OTHER MATTERS

Chairman Sharp noted he has spoken with Jodie Badman and Liz reference software to assist them both to reduce time spent on preparation of minutes. He also noted that he plans to look into the possibility of notebooks/tablets that the Board would use for receipt of meeting packets, emails, etc. again in an effort to better manage time and resources in these areas. Bryan also noted the possibility of only reading action items at Board meetings.

The resignation of Matt Wells, District 4, from the Board and need for appointment for this vacancy was noted with encouragement to contact the Chairman should there be any questions.

Chairman Sharp expressed his disappointment with “Springfield” and action taken this week especially on statewide siting standards for wind and solar that take away authority at local levels.

Motion by Mike Specha and second by Jeff Nolen to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr.
Buildings/Highway/Environmental/Zoning
Welfare Chairman
01/10/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
February 13, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Seth Foster, Jeff Nolen, David Buckles
Absent: None
Others present: Bryan Sharp, Linda Curtin, Jean Vandenberg, Larry Saxe, Jay Germann, Don Hayes, Larry Barry, Any Hagan, Pam Moses, Marcia Neal, Lee Skinner, Alanna Gray, Erica Matthews, Ron Brown, Sherri Craggs, Cliff Frye, Blake Tarr, Shawn Hammers, Tevia Leach and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, February 13, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

ANDERSON CEMETERY ANNUAL REPORT

Mr. Larry Saxe provided the required annual Anderson Cemetery report which included financial information regarding operation costs, cemetery expansion and grave availability as well as grave purchases and burials for 2022.

REQUEST TO USE THE COURT HOUSE LAWN

Wedding – March 11, 2023

The county board office received a phone call requesting permission to use the court house lawn for a wedding on March 11, 2023. No one was in attendance to discuss the request. Members of the committee wanted the item added to the full Board agenda in case someone did want to appear.

Motion by Mike Specha and seconded by Seth Foster to add the matter of Use of Court House Lawn Request – Wedding March 11, 2023 on the full Board agenda. All members were in favor. Motion carried.

Small Town Taylorville

Lee Skinner along with Marcia Neal from Small Town Taylorville were present to answer any questions about the presented court house lawn events for 2023 which are as follows:

April through October 2023	1 st Friday night of each month	Friday night Car Cruise Event
May 6 through end of September 2023	Saturday Mornings 7:30 a.m.	Farmer’s Market
July 4 th Parade 2023	July 4 th	July 4 th Parade
Halloween Parade TBD	TBD	Halloween Parade

Motion by Thomas Snyder, Jr. and second by Mike Specha to recommend to the full Board to approve the use of the court house lawn for the Small Town Taylorville events for 2023. All members were in favor. Motion carried.

CHRISTIAN COUNTY FOOD PANTRY ARPA REQUEST

Amy Hagan, Coordinator for the Christian County Food Pantry along with coordinator Pam Moses and volunteer Larry Barry presented information about the food pantry, partnerships and mission along with an ARPA request for a 7 X 14 tandem axle trailer, a straddle stacker forklift and four (4) thermal blankets totaling \$14, 164.00. These purchases will allow the pantry to have their own trailer instead of borrowing and other equipment to make the process easier and to ensure safe transfer of temperature sensitive products.

Motion was made by Mike Specha and second by Seth Foster to recommend approval and to refer the Christian County Food Pantry request for ARPA funds to the Executive/Personnel Committee meeting tomorrow night. A roll call vote polled all ayes. Motion carried.

MEALS ON WHEELS NEW ARPA REQUEST

Alanna Gray, Taylorville Site Supervisor, presented information on behalf of MOW Director Debbie Weber who was unable to attend tonight. The committee heard a new request for a Hot Shot Delivery vehicle in the amount of \$55,000.00. The MOW request presented last month for \$26,400.00 is scheduled to be heard on the full Board agenda on February 21st.

The committee was interested in learning how a previous Hot Shot vehicle was previously funded and whether or not the requested new Hot Shot vehicle would be used just in Christian County.

Motion by Mike Specha and second by Thomas Snyder, Jr. to table to a future meeting when the Director, Debbie Weber can be present to provide more information regarding previous funding and routes. A roll call vote polled all ayes. Motion carried.

AUTISTIC MOVEMENT PROJECT ARPA REQUEST

Erica Matthews provided information about Autistic Movement Project, the clients they serve, future plans and overall mission. The building they acquired also houses Brewin Hope Coffee House where individuals with disabilities can gain useful work skills working with job coaches. The basement of this building is not ADA compliant and her ARPA request is to purchase equipment that would allow disabled individuals access to the basement for programs.

In discussion, the committee noted only one (1) bid estimate and would like to see two (2) more estimates.

Motion by Thomas Snyder, Jr. and second by David Buckles to table to the March meeting to allow Ms. Matthews time to obtain more cost estimates. Roll call votes polled all ayes. Motion carried.

ZONING BUSINESS

Zoning Director's Report

Blake Tarr highlighted his zoning report which included permit fees collected for January, introductory meetings and continued correspondence with potential permit applicants for solar and solar power storage facilities. He also mentioned a special use permit application that will be heard by the ZBA in February.

Update on Elevator on Rt. 48

Blake provided information from the zoning code in regard to corrective action orders. Blake's recommendation would be to involve the States Attorney in providing corrective action orders in regard to the handling of the elevator issue on Rt. 48 and the need for removal.

Motion by Mike Specha and second by Thomas Snyder, Jr., to recommend to the full Board to ask the States Attorney to review and provide recommendations for remedial action regarding the need for removal of the elevator located on Rt. 48. Roll call vote polled all ayes. Motion carried.

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers reviewed his monthly report which included inspections he has done as well as upcoming inspections. He noted that he is now Hazwoper certified at the operator level. Shawn also noted the upcoming Household Hazardous Waste collection which will be held at the Christian County Fairgrounds on June 10th as well as other potential recycling project ideas.

HIGHWAY BUSINESS

None

ANIMAL CONTROL

Sherri Craggs presented her directors report highlighting the number of cat adoptions for January at 15 with 1 reclaim and dog adoptions of 13 with 12 reclaims. Adoptions for the month of February are half price in recognition of National Love your Pet Month. Sherri provided an update on the ASP (Animal Shelter Project) Committee updates and future fundraisers and noted the success of the February 11th Puppy Love Ball.

COURTHOUSE AND BUILDING BUSINESS

Ron Brown, Maintenance Supervisor provided updates for Bill Kennedy as he could not be present.

Zoning/LSW Building Roof

Copies of estimates and job specifics were provided from Bolash Roofing and Construction in the amount of \$14,569.00 and from Rhino Roofing totaling \$63,900.00. Bill could not secure a 3rd estimate. His recommendation is to move forward with Bolash in the amount of \$14,569.00.

Motion by Mike Specha and second by Thomas Snyder, Jr. to recommend the bid from Bolash totaling \$14,569.00 using ARPA funds and refer the matter to the Executive/Personnel Committee. Roll call vote polled all ayes. Motion carried.

Fire Projection in the Attic/Whole Building Update

Bill is still working on securing numbers and will bring more information back at that time.

Replacing Remaining 3 Entrance Doors

Bill is working with an engineer on getting a cost for the replacing the remaining 3 entrances. No numbers are available at this time.

Health Department Remodel Update

An architect has been to the Health Department to look at building changes. He has developed a fairly extensive revamp plan for the facility that appears to be well thought out and workable. The architects high end estimate is \$789,072.00.

OTHER MATTERS

With regard to the Health Department and the high end estimate, Mike Specha stated that his question was does the county have responsibility to look at other options about what we may want to do.

Chairman Sharp noted that when looking at possible other department expenses, perhaps slowing down on the ARPA requests would be in order instead of reviewing case by case requests. Other discussion included the idea of establishing ARPA fund parameters going forward.

Maintenance Supervisor Ron Brown noted the carpet replacement for the stairs at the court house is anticipated to start in March.

Motion by Mike Specha and second by Thomas Snyder, Jr. to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr.
Buildings/Highway/Environmental/Zoning
Welfare Chairman
02/13/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
March 13, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Seth Foster, Jeff Nolen, David Buckles
Absent: None
Others present: Bryan Sharp, Linda Curtin, Jean Vandenberg, Venise McWard, Bill Kennedy, Erica Matthews, Ron Brown, Dwanna Kelmel, Cliff Frye, Blake Tarr, Shawn Hammers, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, March 13, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

MEALS ON WHEELS ADDITIONAL ARPA REQUEST

No one was present to provide additional cost information on this request.

Motion by Mike Specha and second by Jeff Nolen to table until enough information is provided to discuss further. A roll call vote polled all ayes. Motion carried.

AUTISTIC MOVEMENT PROJECT ARPA REQUEST

Motion by Mike Specha and second by Thomas Snyder, Jr. to move this item to later in the meeting agenda. All members were in favor. Motion carried.

ZONING BUSINESS

Zoning Director's Report

Blake Tarr highlighted his zoning report which included number of permit fees collected for February, site inspections, and noted 2 non-compliance notice letters (no permit). Additional information highlighted included what will be heard by the ZBA this month and continued correspondence with Invenegy and East Point Energy who plans to attend the March CB meeting to provide a project introduction on their battery energy storage project.

Blake updated the committee on the Elevator on Rt. 48. He received an email on February 23, 2023 from the attorney for CB Media stating a bid has been secured and it is anticipated the project could start in 2 to 3 months. Updates will be provided as they become available.

A member of the committee inquired about the process, penalties, etc. if this falls through or we have another issue. He felt the county needs to be proactive in the future. The committee would like for Blake to research surrounding counties regarding this issue so they have a place to start for possible change to the current zoning code.

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers reviewed his monthly report which included inspections he has done and compliance letters that have gone out. He has now met the qualifications to be certified by the IEPA as an inspector and is just waiting on the certification. Shawn distributed a copy of the marketing flyer for the upcoming Household Hazardous Waste collection which will be held at the Christian County Fairgrounds on June 10th. Advertising and social media marketing plans were noted. He is currently reviewing the 1998 Environmental Protection Standards and Enforcement ordinance for possible revision recommendations.

HIGHWAY BUSINESS

Cliff Frye advised every 4 to 5 years Illinois Department of Labor (IDOL) conducts a safety inspection. IDOL recently conducted one of those inspections at the highway department. As long as violations are resolved in an appropriate time frame no penalties result. The violations received were general housekeeping (trip and fall hazards), non-DOT certified gas cans, exposed fuse panel which Cliff explained where this panel is located in the 1940 building and remedy, need for fire extinguisher inspections which the department was already securing inspections for, mounting of a grinder and no written SDS plan on file. The corrections and correction dates will be provided to IDOL.

STORM DAMAGE

Ron Brown, Maintenance Supervisor noted storm problems he was aware of included a speaker cover at the court house was damaged and due to the high winds and water blowing under doors on the north at the court house and Health Department.

Cliff Frye also noted high winds damaged the roof at the Highway Department particularly on the NE corner. Henson Robinson has done some temporary repairs but permanent repair will be needed.

Cliff was asked about the overall condition of the Highway Department. He advised now that there is some money back in the MFT fund they may be able to move forward on plans that are ready for rewiring and the windows need replaced. Otherwise, the building in general is a sound building.

ANIMAL CONTROL

Dwanna Kelmel who is the Interim Animal Control Director provided information on the number of animals adopted and reclaimed for February.

COURTHOUSE AND BUILDING BUSINESS

Window/HVAC Project Update

Bill Kennedy advised a final meeting recently took place to finalize the bid specification package.

Attic Fire Detection Update

Bill recently realized that half of the conduit is already present. An electrician would need to put the remaining conduit in and then the alarm system could be installed. There would be alarm systems in various areas of the attic with an estimated cost for the alarm of \$5,000.00. The committee asked Bill to develop bid specifications.

Animal Control Gate Update

The gate is here and Bill wants to make sure he knows how it operates and wants to put a radio control on it.

Solid Wastes/Zoning Roof Update

Bill advised Bolash will be here as soon as weather allows.

ROE Floor Work Update

Conduits have all been moved and material is in the basement. There is some concrete work that will be done on a weekend as it cannot be done during normal business hours.

Steeple Surge Projector “utilized” and replaced

The lightning protectors that are in place have worked very well for us. One on the steeple was hit last summer or fall and it damaged one internet control switch. This surge protector was recently replaced.

Health Department Remodel Update

Bill advised the previous information provided on potential cost to revamp the Health Department was an estimate based on work done at a similar small office location. He feels the appropriate thing to do at this point is to get an estimate of what an architect would charge to provide us a true cost estimate to remodel the existing Health Department facility.

Motion by Mike Specha and second by Thomas Snyder, Jr. to allow Bill Kennedy to obtain estimates for what an architect would charge to look at the Health Department in order to obtain remodeling cost estimates. A roll call vote polled all ayes. Motion carried.

Replacing Remaining 3 Entrance Doors

Motion by Thomas Snyder, Jr. and second by David Buckles to direct Bill Kennedy to get bid specifications together for bidding the replacement of the remaining 3 entrances at the court house. A roll call vote polled all ayes. Motion carried.

Ron Brown advised that at some point sewer work will be done converting all pipe to PVC. Right now from the basement to the cleanout on the NE corner, the pipe is PVC to clay to cast iron and back to PVC. We have experienced more frequent problems recently that warrant this repair. Ron just wanted the committee to be aware.

AUTISTIC MOVEMENT PROJECT ARPA REQUEST

Erica Matthews was able to provide 1 additional bid from a company out of St. Louis but that bid was for a 2 chair system versus a platform lift. She has had difficulty obtaining more bids. Bill Kennedy offered to look at this situation to see if he could offer any alternative ideas.

Motion by Mike Specha and second by Jeff Nolen to table until next month to allow Bill Kennedy to look at the building and stair situation. A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

Chairman Sharp advised all members of a Special CB meeting that has been scheduled on Wednesday, March 22 at 6:15 p.m. At that meeting, Mike Specha will be giving a presentation from Jail Advisory Group (JAG). Additionally that evening beginning at 5 p.m.,

Chief Deputy Jim Baker has been asked to be available for tours of the Sheriff's Department for those members who have not had the opportunity to do so.

Motion by David Buckles and second by Thomas Snyder, Jr. to adjourn. All members were in favor.
Motion carried.

Respectfully submitted,

Thomas Snyder, Jr.
Buildings/Highway/Environmental/Zoning
Welfare Chairman
03/13/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
April 10, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Seth Foster, Jeff Nolen, David Buckles
Absent: None
Others present: Bryan Sharp, Linda Curtin, Venise McWard, Bill Kennedy, Erica Matthews, Ron Brown, Dwanna Kelmel, Cliff Frye, Jim Baker, Shawn Hammers, Thomas Snyder, Sr., Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, April 10, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

INVENERGY PROJECT

Greg Vasilion, Developer for the Invenergy Hickory Point Solar Energy Project provided a slide presentation to the committee which highlighted information about solar farms in general and about their specific project. The intent was to provide information and answer questions. Economic impact and land use analysis data as well as the Agricultural Impact Mitigation Agreement was provided. The project permit application is being finalized with anticipation it will be provided to the Zoning Office by the end of April.

AUTISTIC MOVEMENT PROJECT ARPA REQUEST

Bill Kennedy noted that he toured the facility noting he was very impressed with the work being done there. He has 4 considerations to present.

First option and least complicated one is to have 1 or 2 chair lifts; one to go up and 1 to go down. This option will not solve the problem presented. Estimated cost is \$8,000.00 to \$10,000.00.

Second option would be an incline platform that could hold a wheelchair but this option would only serve one level. Estimated cost is between \$30,000 and \$35,000.00.

Third option would be to have a lift that could raise to 14' by code. With this option a new opening on the south side of the building would be needed for the shaft. This option still wouldn't get clients and individuals to the 2nd floor where the gymnasium like area is. Estimated cost is between \$50,000.00 and \$60,000.00

Fourth and best option but also the most costly is a conventional elevator. The front and back doors will still be needed with again the need for a new opening on the south wall at ground level for the shaft. This option would allow access to all floors of the building. Estimate cost would be \$150,000.00 to \$175,000.00.

One committee member was concerned that this leaves the county open for criticism from other projects like this noting however, this project is for a great cause. It was felt careful consideration should be taken on what may be approved and the potential impact.

Motion by Thomas Snyder, Jr. and second by David Buckles to direct Bill Kennedy to get firm numbers on the fourth option presented for review next month. A roll call vote polled all ayes. Motion carried.

CEFS COMMUNITY PARTNERSHIP AGREEMENT

The committee received a copy of the partnership agreement provided to the Board Office. This agreement is signed every three (3) years and has no cost to the County. A questionnaire was also provided which helps the agency determine program needs for represented areas.

Motion by Mike Specha and second by Thomas Snyder, Jr. to recommend to the full Board that the Chairman sign the CEFS Community Partnership Agreement as presented. All members were in favor. Motion carried.

SHERIFF OFFICE IMPROVEMENTS

Chairman Sharp requested that discussion or decisions related to this matter be place on hold at this time. He also indicated that a process on how to proceed with ear marking the remaining ARPA funds would need to be determined.

Motion by Thomas Snyder, Jr. and second by Jeff Nolen to table this item to the May meeting. A roll call vote polled 4 ayes and 1 nay. Motion carried.

Mike Specha who was in opposition of this motion advised that his vote wasn't about tabling the matter but asked if an update would be possible at the Board meeting. Chairman Sharp advised he will keep everyone updated with possibly more information at the Board meeting.

ZONING BUSINESS

Committee Chairman Thomas Snyder, Jr. advised that Blake was absent tonight. Thomas wanted members to know the elevator project on Route 48 should be starting on April 17th.

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers reviewed his monthly report which included inspection information and an ordinance amendment draft for review at the appropriate committee in the future.

HIGHWAY BUSINESS

Cliff informed the committee that IDOT has recently announced the 2023 Awarded Projects for the Illinois Transportation Enhancement Program. These are federal funds awarded to projects such as bike trails. The City of Pana was awarded 1.08 million to replace the bridge carrying the Lincoln Prairie Trail over the Flat Branch.

Cliff presented a Preliminary Engineering Agreement with HLR (Hampton, Lenzini & Renwick, Inc.) to obtain channel cross sections at all 350+ NBI highway structures (structures greater than 20' in length) in the county. This effort is required by IDOT to meet the Federal guidelines to monitor scour at all structures. Scour has been a focus of the Federal Highway Administration due to the number of bridge failures related to scour. HLR will collect the cross section data and put it into the format requested by

the Bureau of Bridges and Structures. Cliff estimated the cost at approximately \$60,000 to complete the project which will be paid from the County Bridge and Highway Matching funds.

Motion by Thomas Snyder, Jr. and second by David Buckles to recommend to the full Board to approve the Preliminary Engineering Agreement with HLR, Inc. and authorize Chairman Sharp to execute the contract. A roll call vote polled all ayes. Motion carried.

ANIMAL CONTROL

Dwanna Kelmel gave her 1st report as the new Interim Animal Control Director. She noted for the last month, 10 cats were adopted, 1 reclaimed and 1 kitten passed away. For dogs, 7 were adopted, an additional 7 were reclaimed and 3 were euthanized. She will be starting a log to track information about where the animals are coming from. There was a small fire behind animal control tonight but there was no concern for harm to the facility or animals.

COURTHOUSE AND BUILDING BUSINESS

Health Department Remodel Update

Last month Bill was authorized to look into how much an architect would charge to look at the Health Department building for a remodeling cost estimate. The cost estimate for an architect to look at that building is \$2,500.00. There is still a suggested \$500,000.00 to \$750,000.00 estimate remodel project cost.

Bill advised that he needs to talk with Dr. Anderson again about the space needed and to explore other options.

Replacing Remaining 3 Entrance Doors

Motion by Mike Specha and second by Thomas Snyder, Jr. to direct Bill Kennedy to develop bid specifications for bidding the replacement of the remaining 3 entrances at the court house. A roll call vote polled all ayes. Motion carried.

Window/HVAC Project Update

Bill Kennedy advised he feels bid packets will be ready in 30 to 60 days and feels the project is in great shape to be going by fall. The window company may make 1 window also to ensure there are no issues before we bid them all.

Attic Fire Detection Update

Bill Kennedy presented a copy of the bid specifications for the fire/smoke detection system for the attic and steeple area of the court house. He believes the project will cost between \$5,000.00 and \$6,000.00.

Motion by Mike Specha and second by Seth Foster to recommend to put out for bid the fire/smoke detection project with the cost coming from capital improvement with referral to Finance. A roll call vote polled all ayes. Motion carried.

Animal Control Gate Update

Bill has now had time to look at the gate. There were some parts that were short but it is all set up now and ready to go when Charles Samson can install it.

Solid Wastes/Zoning Roof Update

Bolash will start the work on April 11th as they have been waiting on the weather. They will need access to water.

ROE Floor Work Update

The previously discussed floor work has now been completed. He also discussed use of a floor leveling material that has work well in another application in the building.

Boiler Update

The boiler is scheduled to ship on May 3rd which is ahead of schedule.

Steeple Window Update

With the recent storms with high winds that have been through our area, we have had damage to the north and south steeple windows. Repairs on the north window have been completed and the south window will be repaired soon.

OTHER MATTERS

Committee Chairman Thomas Snyder, Jr. would like to recommend biannual meetings with department heads to tour buildings. At those meetings, notes would be taken on what needs to be repaired or updated now versus a wish list in order to keep our buildings in better operational condition. He would like to place Zoning on next month's agenda to develop a maintenance checklist.

Chairman Sharp noted he brought his family up to the first car show of this year's season that took place on Friday, April 7th. He encouraged members to try to stop in and attend an event as it was a really nice event.

Motion by David Buckles and second by Thomas Snyder, Jr. to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr.
Buildings/Highway/Environmental/Zoning
Welfare Chairman
04/10/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
May 8, 2023**

Present: Mike Specha, Seth Foster, Jeff Nolen, David Buckles
Absent: Thomas Snyder, Jr.
Others present: Bryan Sharp, Linda Curtin, Venise McWard, Jean Vandenberg, Jim Vandenberg, Jr., Bill Kennedy, Erica Matthews, Ron Brown, Dwanna Kelmel, Cliff Frye, Jim Baker, Shawn Hammers, Blake Tarr, Dr. Chad Anderson, Justin Mills, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, May 8, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. In the absence of the committee chairman, Mike Specha was the Acting Chairman. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

SHERIFF OFFICE IMPROVEMENTS

County Board Chairman Bryan Sharp noted at last month's Board meeting action was taken developing a committee to discuss improvements in this department. Bryan is working on setting a meeting date at this time.

ZONING BUSINESS

Director's Report

Blake Tarr provided his monthly zoning report which included information on upcoming ZBA meetings.

Blake also advised of the progress on the demolition of the elevator on Rt. 48 noting it was good to finally see closure on this public safety issue.

A committee member asked about the process that occurs when zoning becomes aware that a building permit has not been secured. Blake advised that notice goes out to the property owner to obtain the permit.

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers reviewed his monthly report which included inspection information, classroom education and information about 3 county owned roll off bins located in Decatur and status of a revised solid waste ordinance.

HIGHWAY BUSINESS

Cliff Frye presented an Architectural Engineering agreement with Berners-Schober Associates, Inc. to update plans to rewire the Highway garage and the rear equipment storage building. These plans were prepared over 10 years ago but the project was shelved at the time due to the economy. Berners-Schober will resurvey the building to pick up any changes since the plans were completed. They will update the

plans to reflect their findings as well as update fixtures and any code changes. They will also provide project construction administration to include approving shop drawings, progress documentation, review pay estimates and perform a final punch list survey. The fee for these services is \$14,900 to update the plans and \$3,800 for construction administration for a total of \$18,700.

Motion by Jeff Nolen and second by David Buckles to recommend approval of the agreement with Berners-Schober Associates, Inc. in the amount of \$18,700 and to refer to Finance for full Board recommendation. A roll call vote polled all ayes. Motion carried.

ANIMAL CONTROL

Dwanna Kelmel gave her director report noting last month 1 cat was reclaimed with 2 cats and 3 farm cats being adopted. Twelve dogs were reclaimed and 1 passed away. She noted the St. Mary's youth group would like to paint a mural on the former incinerator shell. The group will provide a picture and all supplies. There will be no cost to the county. Dwanna also wanted to disconnect a cell phone that has not been used since June of 2022 currently costing \$61.00 per month.

Motion by Mike Specha and second by David Buckles to recommend to the full Board to allow the St. Mary's youth group to paint a mural on the former incinerator shell subject to the approval of the mural picture by Chairman Sharp. All members were in favor. Motion carried.

Motion by Mike Specha and second by Seth Foster to approve disconnecting a cell phone line with a current cost of \$61.00 per month that has not been in use subject to approval of the Finance Committee. A roll call vote polled all ayes. Motion carried.

AUTISTIC MOVEMENT PROJECT ARPA REQUEST

Bill Kennedy was asked by the committee last month to secure firm numbers on elevator cost options for the Autistic Movement Project location.

Bill provided information on various elevator types to include advantages and disadvantages. He feels that for \$190,000.00 to \$200,000.00 an elevator can be purchased and all other required work could be done.

Because of the cost of this project, the committee asked Erica Matthew if she would be able to sustain the project as it is a not for profit. She cited their funding was up and provided information on other groups that were seeking to use the facilities as well. Chairman Sharp noted that before moving forward with ARPA fund use, he would like to better evaluate where we stand on ARPA funds allocation.

Motion by Jeff Nolen and second by Seth Foster to recommend approving up to \$200,000.00 for an elevator for the Autistic Movement Project location and to refer the matter to the Executive/Personnel Committee but also subject to final ARPA allocation plan. A roll call vote polled all ayes. Motion carried.

COURTHOUSE AND BUILDING BUSINESS

Window/HVAC Project Update

Bill Kennedy had really hoped the bid package would be ready for this meeting but feels certain it will be for the June meeting.

Boiler Update

The boiler is scheduled to ship on May 3rd and should be arriving any day. There will be some work to do after the old boiler comes out and before the new boiler is installed.

Animal Control Gate Update

The gate is ready as reported last month. We are waiting for Charles Samson to install it.

Solid Wastes/Zoning Roof Update

Bolash has completed the roofing project. Hopefully this will correct the leaking problem that was occurring on the west side wall. That will need to be monitored.

Health Department Building/Options

Bill advised that he and Dr. Anderson recently met with Brent DeMichael and toured the former Christian County Mental health Building. The building is in great shape and the set up would work well for the Health Department. The building is equivalent to the size of the current Health Department building but utilizes space efficiently. The cost per square foot is \$52.00. There would be minimal work that would need to be done if purchased and there is room to expand to the north and south should that ever be needed. At the current location there is no room for expansion. Dr. Anderson advised that the Health Board is recommending the purchase. Dr. Anderson provided a brief presentation.

Motion by Mike Specha and second by David Buckles to approve the purchase of the former Christian County Mental Health building subject to inspections, potentially using ARPA funds and to refer to the Executive/Personnel Committee for discussion. Roll call vote polled all ayes. Motion carried.

OTHER MATTERS

Chairman Sharp encouraged committee members to attend the Finance committee this month as we are anticipating health insurance proposals that will have a lot of information to absorb.

Motion by Jeff Nolen and second by David Buckles to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Mike Specha, Acting Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
05/08/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
June 12, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Seth Foster, David Buckles
Absent: Jeff Nolen
Others present: Bryan Sharp, Linda Curtin, Bill Kennedy, Ron Brown, Dwanna Kelmel, Cliff Frye, Shawn Hammers, Blake Tarr, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, June 12, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

ZONING BUSINESS

Director's Report

Blake Tarr highlighted information on his monthly zoning report and upcoming ZBA special use permits that will be heard. Special use permit for Invenergy will be heard by the ZBA at the June meeting and in July a special use permit for East Point Energy will be heard.

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers highlighted information on his monthly report some of which included inspection information, cost of recycling grants and impact on budget as well as cost savings ideas. He highlighted the success of the June 10th Hazardous Household Waste collections which was up over 100%. Shawn is looking into a program for tire disposal as this is a problem area for the County. He provided revisions to the solid waste ordinance which hasn't been revised since 1998. Shawn noted you can be more restrictive than provisions provided by law but not less restrictive and some areas of the current ordinance are less restrictive.

Motion by Thomas Snyder, Jr. and second by Mike Specha to send the revisions to the solid waste ordinance to the States Attorney for a final version. All members were in favor. Motion carried.

HIGHWAY BUSINESS

County Bridge Resolution for the local share of King Bridge No. 8

Cliff Frye indicated that the final plans have been submitted for King Bridge #8 and the project is tentatively scheduled to be on IDOT's September 22 bid letting. This project is funded with Federal, State and local bridge funds.

Resolution R2023HY006 appropriating \$20,000 from the County Bridge fund was presented to pay Christian County's share of the estimated costs to construct King Bridge #8 (Section 20-06115-00-BR).

Motion was made by Mike Specha and second by Thomas Snyder, Jr. to recommend to the full Board adoption of Resolution R2023HY006. A roll call vote polled all ayes. Motion carried.

Authorize County Board Chairman to Execute the Joint Agreement with IDOT for Federal Funds on King Bridge No. 8

Because this project is using Federal funds, a Joint Agreement for Federal Participation is required with IDOT. The draft agreement is due out by the district on June 23rd and they want it executed by the County by July 7th.

Motion by Mike Specha and second by David Buckles to recommend to the full Board to authorize the County Board Chairman to execute the Joint Agreement for Federal Participation on Section 20-06115-00-BR. A roll call vote polled all ayes. Motion carried.

Highway Department Roof

ICRMT has issued the County our 1st payment for the roof damage sustained in March due to high winds at the Highway Department. They paid all of the temporary repairs made (\$12,111) and approximately 80% of the Henson Robinson Company estimate for permanent repair (\$86,616.43) less our \$5,000 deductible for a total of \$93,727.43. When the permanent repair is completed, the County will receive the balance (\$21,127.57). A discussion was held regarding the possible damage that could occur in another storm if the permanent repair is not completed as soon as possible. Bill Kennedy offered to discuss this with the States Attorney.

Motion was made by Mike Specha and second by Thomas Snyder, Jr. to recommend to the full Board to authorize Henson Robinson to complete the permanent repair pending approval from the States Attorney that this situation qualifies as an emergency. A roll call vote polled all ayes. Motion carried.

Request for Part-Time Mowers

Cliff Frye requested to hire up to two part-time employees to mow roadsides at \$20 per hour. This is the same rate advertised for part-time snow plow drivers.

Motion was made by Thomas Snyder, Jr. and second by Mike Specha to recommend to the full Board to allow the Highway Department to hire two temporary employees for mowing roadsides at \$20.00 per hour. A roll call vote polled all ayes. Motion carried.

Preliminary Engineering Agreement for NBIS Bridge Inspection

A preliminary engineering agreement with HLR, Inc. was presented to inspect all NBIS structures due for inspection this winter at a cost not to exceed \$47,500.

Motion by Mike Specha and second by David Buckles to recommend to the full Board to approve and authorize the County Board Chairman to execute the preliminary engineering agreement. A roll call vote polled all ayes. Motion carried.

Discussion

Bids were opened and read for the MFT materials used by the County and Townships on May 23rd. Approval of the bids will be placed on the full Board agenda.

Cliff Frye would like to pursue a Highway Safety Improvement Grant (HSIP) to install a safety shoulder and other appurtenances on County Highway #1 (Nokomis Road). If selected, this grant will pay 90% of the estimated \$2.5 million project. Grant applications for this round of HSIP are due by the end of June. A preliminary engineering agreement with Cummins Engineering to prepare the application with a fee not to exceed \$9,000 will be placed on the full Board agenda.

Cliff Frye addressed the letter received by the Board from a concerned citizen regarding an intersection on 6th street in Pana. Contrary to what was implied in the letter and the newspaper, Christian County not

the County Engineer have any jurisdiction over 6th Street in Pana. The City of Pana and Pana Township have jurisdiction at the location in question. Cliff did provide the City and the Township with an opinion on the warrants for a four way stop at this location as provided in the Manual on Uniform Traffic Control Devices (MUTCD). If the Highway Commissioner request to install new traffic control devices, he is required by statute to get the County Engineers approval to ensure the installation adheres to the MUTCD.

ANIMAL CONTROL

Dwanna Kelmel highlighted her monthly report noting seven (7) dogs were reclaimed and five (5) adopted and ten (10) cats were adopted last month.

Chairman Sharp has approved the mural drawing provided by St. Mary's youth group and St. Mary's has been notified. Updates will be provided as needed.

COURTHOUSE AND BUILDING BUSINESS

Window/HVAC Project Update

Bid package is ready to go and looks good. The committee indicated the bids would be opened during the next Highway, Building, Grounds meeting in July.

Boiler Update

After the boiler is received a representative will come down to inspect the boiler. After the old boiler is removed, it's the perfect timing to reinforce the floor above it and before the new boiler is installed.

Animal Control Gate Update

The gate is ready as reported last month and installation is scheduled to start this week.

Court House Entrance Doors Update

Motion by Thomas Snyder, Jr. and second by Mike Specha to recommend to the full Board to allow Bill Kennedy to develop the bid specifications for bids and to put out for bid replacement of the remaining court house entrance doors. A roll call vote polled all ayes. Motion carried.

Ron Brown, Maintenance Supervisor updated the committee on the work and securing bids for the new Health Department location. The department would like to be in the new building by August but due to waiting for bids, etc., that is not likely to occur.

CONVERSATION REFERENCE LOCATION OF ZONING AND SOLID WASTE AND OFFICE SPACE FOR STATEWIDE PRE-TRAIL SERVICES

Chairman Sharp asked members to please be thinking about Solid Waste and Zoning and office space for the Sheriff's office combined with long term planning and what county departments we might house together should a situation arise that we might be in a position to have a "complex".

Bryan also noted the state employee who provides pre-trial services has been housed in an office of the States Attorney and the States Attorney recently provided the state notice they will be needing that space. Pre-Trail Services is planning on adding additional staff and has been in touch with him inquiring if the County might have office space they can lease preferably in or near the court house. The Chairman would like to be able to give the State an answer in July. This item will be added to next month's agenda.

OTHER MATTERS

Shawn Hammers would like to address the educator position for Solid Waste in an upcoming agenda.

Motion by David Buckles and second by Mike Specha to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr. Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
06/12/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
July 10, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Seth Foster, David Buckles, Jeff Nolen
Absent: Absent
Others present: Bryan Sharp, Linda Curtin, Bill Kennedy, Dwanna Kelmel, Cliff Frye, Shawn Hammers, Blake Tarr, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, July 10, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

David Buckles asked about work on the jail. It was noted that would be highlighted later in the meeting.

OPEN BIDS SMOKE/FIRE DETECTION SYSTEM

This project was advertised for bid without receipt of any bids. Mr. Kennedy advised members he was aware of one (1) estimate that was coming.

Motion by Mike Specha and second by David Buckles to refer estimates for the smoke/fire detection system to the Finance Committee if any estimates are received before the July 12, 2023 meeting. If any estimates for smoke/fire detection system are received after the July 12th Finance meeting, to refer those estimates to the full Board. All members were in favor. Motion carried.

ARPA REQUEST

Kemmerer Village

A request from Kemmerer Village for ARPA funds was received and reviewed by the committee with Chairman Sharp providing some background information on the request for funding to provide a licensed child care to the Assumption area.

A committee member noted while this request would be worth considering, the committee has allocated the remaining funds and would hate to see squeezing funds from allocated projects. No action taken. This request will be on hold in the event funds become available.

ZONING BUSINESS

Director's Report

Blake Tarr highlighted information on his monthly zoning report and upcoming ZBA special use permits that will be heard in July and August as well as provided information on future applications. Blake also mentioned an amendment to the current Public Health and Welfare section of the Zoning Code that would address some areas of concerns where no code is currently available. This proposed amendment change which was a collaborated effort between Blake, Shawn and Dr. Anderson, CCHD Director, will be presented to the Executive, Personnel committee tomorrow night.

Member Jeff Nolen asked if there was some way to get information about these zoning projects. Sometimes he is not aware of the projects in order to answer questions from constituents. Meeting

agendas, minutes and calling the zoning department for more information, etc. were noted as some ideas for information.

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers highlighted information on his monthly report some of which included inspection information, draft tire take back program, status of solid waste ordinance, office contracts and development of recycling educator and related programs.

Director's recommendation on Vistra Decommissioning Letter

Shawn highlight the recent meeting with Vistra that he attended along with Chairman Sharp and a subsequent extensive call that took place related to questions about the various decommissioning plan(s) with some of the questions yet to be answered. The IEPA ultimately approves the decommissioning plan. Vistra would like the IEPA to approve a plan that would allow a substantial percentage of the coal ash be capped in place (top and bottom liner on site) and has asked the County to submit a letter supporting Vistra's preferred decommissioning plan. Shawn feels there are still questions that remain reference ground water. Based on the information the County has at this time, Chairman Sharp doesn't feel the County should get involved in drafting a letter of support.

Motion by Mike Specha and second by Seth Foster to recommend to the full Board to decline comment, at this time, until more information is available. All members were in favor. Motion carried.

HIGHWAY BUSINESS

Cliff Frye updated the committee on construction projects. The Locust Township bridge project on the Velma Road has started. A bridge in King Township should make the IDOT September letting and one in South Fork Township will be let locally in August.

Various Various Engineering Contract

Cliff Frye presented a various-various contract with WHKS and Company that would allow various tasks to be completed by WHKS as the need arises. Each task would be detailed on a task order with project information and scope of services needed. The consultant will then submit a proposed not-to-exceed fee for the task. Once the task is approved, the consultant will perform the task and bill based off their standard billing rates up to the not-to-exceed amount. The total of all task orders cannot exceed the various-various contract amount.

Motion by was made by Mike Specha and second by David Buckles to recommend to the full Board to authorize the Chairman to execute a various-various contract with WHKS and Company with a not-to-exceed amount of \$40,000. A roll call vote polled all ayes. Motion carried.

ANIMAL CONTROL

Dwanna Kelmel highlighted her monthly report and advised the St. Mary's mural project which was approved is in the prepping stages.

COURTHOUSE AND BUILDING BUSINESS

Window/HVAC Project Update

The bid packages were put out for bid with an anticipated July 17th open date. However, one (1) complaint was received that the time line was too short. Mr. Kennedy indicated the plan was to get bids out in time for July County Board approval and it was cutting it pretty close. He would recommend extending the bidding period.

Motion by Thomas Snyder, Jr. and second by Mike Specha to extend the bidding period for receipt of HVAC bids. Roll call vote polled all ayes. Motion carried.

Boiler Update

Mr. Kennedy advised that an estimate received to take the old boiler out from a company was extremely high at \$60,000.00. He contacted Two Brothers to see if they would provide a cost estimate. Two Brothers will take the old boiler out and set in place the new boiler for an estimated cost of \$8,000.00.

Motion by Thomas Snyder, Jr. and second by Mike Specha to refer the estimated cost of \$8,000.00 from Two Brothers to remove the current boiler and set in place the new boiler to Finance Committee.

Animal Control Gate Update

The only delay in completing this project was a chain which arrived last Friday.

Court House Entrance Doors Update

The door specifications should be out for bid with bid opening next month.

Bill mentioned a leak at the northwest corner of the steeple that will need masonry work on the outside. He does not have a cost estimate at this time.

Regarding an update on the jail. The engineer forgot about the roof but information will be available soon. The building is a 10,000 square foot building and the roofing system recently used on the Local Solid Waste building is a wonderful system and is a fraction of the cost of what a rubber roofing system would be.

A question was asked about the wall at Local Solid Waste and the moisture issue. When the roof was repaired there were hopes that would correct the moisture issue on the wall. The wall may need some time to dry out but it is something we definitely should watch before repairing and painting.

CONVERSATION REFERENCE LOCATION OF ZONING AND SOLID WASTE AND OFFICE SPACE FOR STATEWIDE PRE-TRAIL SERVICES

Chairman Sharp thought the pre-trail services had found a space to lease.

Chairman Sharp indicated that Ray Koonce, the new 708 Mental Health Board Chairman, who would like to see mental health services come back to the County, has discussed with him the possibility of a group who provides mental health services using the now CCHD building. The Health Department hopes to be in their new building by August.

The committee and Chairman Sharp talked about various issues related to location of Local Solid Waste and Zoning. A question about how much square footage is needed was discussed. The possibility of moving just Zoning into the court house was discussed while separating the offices because of the shared office staff wouldn't be optimal. Chairman Sharp encouraged committee members to look at the spaces.

REVIEW OF POLICY/REQUIREMENTS FOR USE OF THE COURT HOUSE LAWN

Chairman Sharp provided information regarding various situations that have occurred after permission is received to use the court house lawn and inquired if there shouldn't be some sort of check list of items to ask when considering approval for the use of the lawn. Additionally, a few situations have occurred where

permission was not received and he was contacted at the last minute. While the Chairman could contact Board members for opinions before he moves forward, he would prefer the matter come before committee or county board. Committee members didn't want to send a message that no permission was a hard no and didn't have a problem with the Chairman making a decision or calling for a consensus.

OTHER MATTERS

None

Motion by Mike Specha and second by Thomas Snyder, Jr. to adjourn. All members were in favor.
Motion carried.

Respectfully submitted,

Thomas Snyder, Jr. Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
07/10/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
August 7, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Seth Foster, David Buckles, Jeff Nolen
Absent: Absent
Others present: Bryan Sharp, Bill Kennedy, Dwanna Kelmel, Cliff Frye, Shawn Hammers, Ron Brown, Jim Baker, Blake Tarr, Chase Stephen, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, August 7, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

OPEN BIDS COURT HOUSE DOORS

No bids were received.

REVIEW BIDS AND/OR AWARD HVAC AND WINDOWS FOR COURT HOUSE

Bill Kennedy presented information on the recent bid opening for the HVAC and window projects for the court house. Both projects came in significantly more than originally estimated both in part to inflation and equipment shortages.

HVAC

Bill advised that in February of 2022 the engineers estimate for the HVAC system was \$525,000. The only bid received was for \$975,290 from Henson Robinson. There was one area, remove chases specified that would reduce the bid by \$160,000 bringing the cost to \$815,290.

Bill's recommendation is to accept the bid with the provision that the contractor accept an immediate change order for chase elimination & consequent reduction of \$160,000.

Windows

The original engineers estimate was \$445,500, without asbestos removal. The only bid received was for \$1,048,000 from Morrisey Construction, Godfrey IL. This does include the asbestos removal. In addition to inflation and equipment shortages since the original estimate including the asbestos costs adds some to the project total. The engineers caught an error Pella made in the specified window units totaling approximately \$100,000 with the exact amount to be determined by Pella. So deducting that amount would bring the project to \$948,000.00.

Bill suggested the committee accept the bid with the provision that the contractor accept an immediate change order for the exact dollar for dollar reduction Pella gives for the window cost differential, approximately \$100,000. The exact number is not available as of this meeting.

It was noted that Finance will be having a discussion about moving money from the General Fund to Capital Improvement and possibly this could be considered to fund the approximate \$750,000 remaining to complete the projects.

Motion by Mike Specha and second by Thomas Snyder, Jr. to refer to the Finance Committee the need for \$750,000, after the use of ARPA funds, to properly complete the HVAC and window projects. All members were in favor. Motion carried.

ZONING BUSINESS

Director's Report

Blake Tarr highlighted zoning revenue since 2021 noting a 108% increase in permit revenue. He continued his monthly report highlighting upcoming project applications and/or calls related to projects to include the Strata project, proposed in the Assumption area covering approximately 1850 acres is comparable to the Invenergy project and a smaller project in Pana. Blake encouraged members to reach out with any questions.

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers highlighted information on his monthly report some of which included inspection information, Tire Take Back Program, highlighted a potential new BLH contract with expires in December of 2023 and provided a very information presentation related to revenue and costs with future projections for the Solid Waste Department. He discussed a recommendation for a part-time educator working 4 days a week and the possibility of the department becoming an electronic clearing warehouse, the logistics as well as potential cost savings. If this were to be considered, applications and approval would be sought in 2024 for 2025 operation.

HIGHWAY BUSINESS

None this month.

ANIMAL CONTROL

Dwanna Kelmel highlighted her monthly report which included information related to a group, CDC, which will be dissolving. This group has graciously over the years donated many items to Animal Control in the past such as funds to assist in paying for the truck lift, washer/dryer and numerous other items needed. The St. Mary's mural project has been completed. Proposals to amend sections of the Animal Control Ordinance and Breeders Ordinance will be presented to the Executive, Personnel Committee at the August 8th meeting.

COURTHOUSE AND BUILDING BUSINESS

Jail Update

Bill advised the outstanding issues at the jail outside signatures on roof proposals is the architect needing a decision on whether or not the Sheriff's Department will be moved to an offsite building as it impacts the work done at the current location.

Boiler Update

Outside any unexpected events, it is likely the old boiler will be removed yet this week. After the boiler is out, floor work will be done before the new boiler is set in place. The new boiler is here and at the Highway Department.

New Health Department Building

Ron advised in his update 2 months ago he was waiting on bids and still has some bids they are waiting on. Bradco has been contracted to do the bathroom remodel work but have not started yet. The low bid on the carpeting went to DeMichaels. Re-stripping the parking lot is a minimal cost as well as servicing the AC units. They have not received painting bids yet. Surveying will be completed by Brent Windell and signage will be covered by a grant.

Jeff Nolen raised CB Rules and the need for this committee to supervise those projects. The committee was advised the Health Board was making decisions and overseeing improvements being made related to the funding approved by use of ARPA funds. There was extensive discussion regarding language in the CB Rules to include that depending on the projects, committee members might be able to provide input, i.e. plumbing matters. During discussion it was noted that if there was no oversight in this project then perhaps the committee would need more information but in this case the Health Board was directing the decisions being made. The County's maintenance supervisor continues to provide the committee updated related to this project. Chairman Sharp upheld that information is being brought forward to the committee citing the June committee minutes. He also highlighted Treasurer Asmussen's email regarding approval of ARPA funds citing her opinion that after approval of the funds the applicable departments did not need to come back to committee.

In other court house matters, Ron Brown advised one of the trees that was moved last fall didn't make it and it needs to come down. He advised it is a tree that can be taken down by maintenance resulting in no cost to the County. Ron was directed to remove the dead tree.

LOCATION OF ZONING AND SOLID WASTE DEPARTMENTS

Chairman Sharp mentioned the synergies between the departments being in the same location. He noted while the County owns the Solid Waste building, it was purchased from tipping fees and felt there were compelling arguments as to why the County should reimburse the fund should the department be moved. He also mentioned that it was his opinion that it would be beneficial to move the Sheriff's staff to a separate location opening up better use of the facility for the jail. In summary Chairman Sharp felt the previous vote to move Solid Waste and Zoning to the 1st floor of the Court House in the former ROE space, while it may not be perfect, should be upheld for the time being. Some renovations would be needed to include carpet, partitions and at some point storage for the department would need to be worked through.

Motion by Mike Specha and second by Thomas Snyder, Jr. to recommend to the full Board to direct architects to draw up plans assuming the Sheriff's Department would be moving from their current location and to direct Maintenance Supervisor Ron Brown to get cost estimates to move Solid Waste and Zoning from their current location to the former ROE office located on the 1st floor of the Court House. A roll call vote polled all ayes. Motion carried.

PROPOSED AMENDMENT TO ZONING CODE – SECTION F. DANGER TO PUBLIC HEALTH AND WELFARE OF PROPERTY DAMAGE

The committee reviewed the proposed amendment developed in cooperation between the zoning, health and solid waste departments. There were questions regarding missing information such as who has the authority to make decisions and what code(s) are being followed to make determinations. Bill Kennedy suggested not to adopt national codes as it can put extreme burdens on residents. Abandoned properties

and nuisances were focus of amendment. Mike Specha commented that what was presented appears to be a large improvement to what we have now and asked if it wouldn't be better to consider this amendment addressing faults that may arise. It was noted the States Attorney or Assistant States Attorney has reviewed this draft and made to recommendations to the version presented. It was also noted that this proposed amendment was also provided to the Christian County Public Health Board who also made some change recommendations of which are not known tonight.

Motion by Mike Specha and second by David Buckles to table until the changes recommended by the Health Board are known. All members were in favor. Motion carried.

REVIEW OF POLICY/REQUIREMENTS FOR USE OF THE COURT HOUSE LAWN

Chairman Sharp would like for this committee to develop a checklist for use of the court house lawn.

OTHER MATTERS

Chairman Sharp advised that much of what he wanted to discuss related to the CB rules and differences of opinion on interpretation was highlighted earlier this evening. He noted the County's newest part-time Assistant States Attorney, Mary Barry, would be handing questions from departments and the Board. Mary just came on board last week and has already been handed many items to look into. As a result, Mary will be reviewing the Board Rules and discussing those with us but please be patient until she is able to do so.

Chairman Sharp noted it troubles him when he hears comments that individuals are voting on matters they do not know anything about. He highlighted all the resources available to all county board members so they can make informed decisions. He feels there is no reason any member should feel they don't have materials to make informed decisions and that lines of communication with him, department heads and elected officials are always open.

There was a brief discussion about keypads in the court house. The committee would like to move forward with Chief Deputy Baker or designee providing cost estimates for a key pad system within the court house for all offices.

Motion by Thomas Snyder, Jr. and second by Seth Foster to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr. Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
08/07/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
September 11, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, and Jeff Nolen
Absent: David Buckles
Others present: Bryan Sharp, Mary Barry, Bill Kennedy, Dwanna Kelmel, Cliff Frye, Shawn Hammers, Ron Brown, Tiffany Senger, Blake Tarr, Linda Curtin, Matt Myers, Lee Harrison, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, September 11, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

Matt Myers asked to address County Engineer Frye regarding work to a culvert and surrounding dirt to divert water during heavy rains. Cliff advised that with heavy rains and no storm sewer, it is a difficult situation but advised the project is still scheduled but could not determine if work would happen this fall or not.

Lee Harrison spoke briefly advising his attendance was also out of concern with recent heavy rains and standing water creating a hazard especially at night.

REQUEST TO USE COURT HOUSE LAWN

Chairman Snyder referred to the written request for use of the Court House lawn for the annual Chilifest event the weekend of October 7th and 8th. He also referenced additional information that was provided which included vendors checking in starting on October 6th at 5 p.m. with cleanup beginning on Sunday the 8th at 5 p.m. Assistant States Attorney Mary Barry inquired if required food permits have been received. Linda from the Chamber advised permits have been received.

Motion by Mike Specha and second by Jeff Nolen to recommend to the full Board to approve the use of the Court House Lawn for the annual Chilifest event the weekend of October 7th through October 8, 2023. A roll call vote polled all ayes. Motion carried.

ZONING BUSINESS

Director's Report

Blake Tarr highlighted zoning updates to include the revenue for the month of August, the number of permit applications, and issuance of 45 no permit notice letters as well as conducted 1 onsite inspection. He also highlighted upcoming applications to the ZBA, calls received reference Skyline solar project interconnection point changes from Ameren and advised of a small solar project in the Pana area that will probably be heard at the November ZBA meeting. .

SOLID WASTE BUSINESS

Solid Waste Director's Report

Shawn Hammers highlighted information on his August monthly report some of which included inspection information, referrals made to the States Attorney, 1 highway open dumping, and Tire Take Back Program. Shawn also advised of a conference at the end of October which will focus on new legislation and current practices.

HIGHWAY BUSINESS

Approve Bids and Award Section 18-15120-00 BR, South Fork Bridge #26

Cliff presented a spreadsheet from the August 30, 2023 bids for Section 18-15120-00-BR, South Fork Bridge #26. The original estimated cost for this project was projected at \$438,774.00. The low bid was from Yamnitz & Associates in the amount of \$341,852.16.

Motion by Jeff Nolen and second by Thomas Snyder, Jr. to recommend to the full Board to award Section 18-15120-00 Br, South Fork Bridge #26 to Yamnitz & Associates in the amount of \$341,852.16 and to authorize Chairman Sharp to execute the contract. A roll call vote polled all ayes. Motion Carried

Tailgate Conveyor Quotes

Cliff would like to postpone discussion on this item until next month's meeting.

Other Updates – Cliff advised the roof replacement project as a result of heavy storm damage is now completed. The only cost incurred by the County was the \$5,000.00 insurance deductible. Cliff advised the plans for updating the wiring at the Highway Department have been completed by the consultant. Cliff will review them and add the additional IDOT forms necessary for MFT. Once approved by IDOT, a bid letting can be scheduled. He also highlighted a recent bill that raises the Township Bridge Program from \$15 million to \$60 million per year. This is the first time funding has increased since the program started in the 1970's and will provide an influx of additional money for township bridges.

ANIMAL CONTROL

Dwanna Kelmel highlighted her department report which included information related to animals adopted and reclaimed, revenue and donations for the month. She provided a picture of the mural that has been painted by youth from St. Mary's and updated on the rest of that project. She noted that Assistant States Attorney Mary Barry has been reviewing the amendments to the Animal Control Ordinance and plans to have that ready for Executive/Personnel committee next month.

COURTHOUSE AND BUILDING BUSINESS

Carpet Estimates former ROE Office

Maintenance Supervisor Ron Brown provided two (2) estimates for new carpet in the former ROE office. He noted he has made several attempts to obtain a third estimate and is still hoping to get that before the September Board meeting. The committee would like the ability for the Board to approve an estimate if that 3rd estimate is received by the Board meeting date. The committee felt where the expense would be paid from should be determined by Finance.

Motion by Mike Specha and second by Thomas Snyder, Jr. to recommend to the full Board to take action on awarding bid for new carpet for the former ROE office if a 3rd carpet estimate is received by the September 19, 2023 meeting and to refer the matter of where the expense would be paid out of to the Finance Committee. All members were in favor. Motion carried.

Records Storage

Bill Kennedy advised the problem of records storage has been a long ongoing issue and something does need to be done. He thought we had a solution but the Sheriff's department plans to use the basement of the LSW building. Bill highlighted a county court house basement where their records were stored. He felt it could be an option here with some work. Other ideas such as the current HD building when it is vacated was mentioned as well.

Chairman Sharp advised that he had been in contact with a relative of his who is a partner with another individual on a climate controlled storage facility which is located across from the post office. The facility is also very secure with keypad entries. There is a 16 X 7 room that recently opened up that would be available for \$120.00 a month that might serve the county well for at least a short term solution until another solution is determined.

Motion by Mike Specha and second by Thomas Snyder, Jr. to recommend to the full Board to approve securing a climate controlled storage room at Franklin Storage on a short term basis for \$120.00 per month until a different solution can be determined and to refer to Finance where the expense cost for the remainder of FY23 would come from. The PD's office budget for FY24 should be updated to include the annual expense. A roll call vote polled all ayes. Motion carried.

Bill Kennedy should look into what the costs, etc. would be to have records storage in the basement of the court house.

Jail

Nothing new to report.

Boiler Update

The new boiler should be set in place yet this week. Reinforcement of the floor above the boiler location was completed.

New Health Department Building

Ron advised construction started last week and plumbing inspector should be there to inspect yet this week. He is anticipating that new carpet will be installed within the next week. Member Specha asked if someone is keeping a worksheet on the approved \$100,000.00 for improvements. A copy will be provided to the committee next month.

LOCATION OF ZONING AND SOLID WASTE DEPARTMENT

At this time there isn't a clear time table for completion as it is too early to know. Besides new carpet, there are other things that will need to be done such as removal of the wall for office space, new partitions, etc. to be completed before the offices can relocate.

PROPOSED AMENDMENT TO ZONING CODE – SECTION F. DANGER TO PUBLIC HEALTH AND WELFARE OF PROPERTY DAMAGE

The committee has not yet seen what changes were made by the Health Board.

Motion by Mike Specha and second by Thomas Snyder, Jr to table this item until next month to see what the Health Board's change recommendations are. All members were in favor. Motion carried.

REVIEW OF POLICY/REQUIREMENTS FOR USE OF THE COURT HOUSE LAWN

Requesting information on how other counties handles requests and check lists were discussed as well as having a future meeting to discuss just this item. The committee will meet on November 1, 2023 at 6:00 p.m. to address this item.

OCTOBER MEETING DATE

The normal October meeting date falls on Columbus Day another meeting date will be needed.

Motion by Thomas Snyder, Jr. and second by Jeff Nolen to move the October Highway, Building and Grounds meeting to Thursday, October 12, 2023 at 6:30 p.m. in the County Board Room. All members were in favor. Motion carried.

OTHER MATTERS

Chairman Sharp advised he has talked to Mary Barry, Assistant States Attorney, regarding the County Board Rules. Mary is the attorney that is handling all county issues and while the rules are important, there are many issues needing Mary's attention and the discussion about the rules with her at this point have not been in their entirety.

Regarding agendas, Chairman Sharp advised the Chairman decides when and what will be on the agendas. Members may ask for items to be place on agendas but it is the role of the Chairman to develop the agendas.

Regarding interpretation of the CB Rules, Chairman Sharp noted past Board members have also viewed roles of committees differently. He continued to discuss in great length the role as defined in the CB Rules of the "Executive", and "Legislative" part of the Executive, Personnel, Legislative and Liquor Committee. Specifically referencing the Executive Committee reading Section D saying it means to give direction; shall make long-term recommendations and this is where it starts. If a member does not feel they have had a chance to review something the way they would like, they can use parliamentary procedures to move an issue back to committee. Referencing Executive, Section F, this committee is the head committee. They address matters that are to come before the County Board for approval that are not covered by any other standing committees. Member Nolen questioned Highway, Building and Grounds Section A. Chairman Sharp advised we would get there but the key word is "supervise". Chairman Sharp moved on to "Legislative" reading Sections A, B and E indicating when it comes to changing the rules it falls under the Executive Committee.

Chairman Sharp then discussed in great length various sections of provisions in the CB Rules under Highway, Building, Grounds, Environmental, Welfare and Zoning. The Chairman sees the Highway, Building, Grounds, Environmental, Welfare and Zoning Committee's role as an oversight committee. He provided examples related to the Highway Department noting that the Committee isn't preparing bid documents, for example, Cliff does and the Committee receives updates from Cliff. The Chairman highlighted a series of Highway, Building and Grounds minutes where projects were discussed and subsequent updates were provided indicating no questions were asked. Chairman Sharp noted bid packets are always available and there has been ample opportunity for any Board member to ask questions. He indicated these are all examples of overall supervision on projects. The Chairman doesn't see where we are not providing this Committee (Highway, Building and Grounds) the opportunity to oversee and supervise these projects. During discussion Member Nolen asked the Chairman his idea of what supervising means. Jeff feels there is a difference in opinion of the definition of "supervised".

Committees are here to support the Board but they are not the Board. Nothing goes through that isn't ultimately approved by the full Board. This discussion is about this committee. The Chairman feels with the addition of the tablets, that now more than ever, more information is available to all Board members. He is not sure what more can be done to provide information to members. Additionally, elected officials and department heads are also available for questions.

Motion by Mike Specha and second by Thomas Snyder, Jr. to adjourn. All members were in favor.
Motion carried.

Respectfully submitted,

Thomas Snyder, Jr. Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
09/11/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
October 12, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, and David Buckles
Absent: None
Others via phone: Bryan Sharp
Others present: Mary Barry, Bill Kennedy, Dwanna Kelmel, Cliff Frye, Shawn Hammers, Ron Brown, Blake Tarr, Linda Curtin, Marcia Neal, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Thursday, October 12, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

No public comments.

REQUEST TO USE COURT HOUSE LAWN – HALLOWEEN PARADE

Committee Chairman Snyder indicated the Mayor of Taylorville provided a request to use the south side of the Court House lawn for the Halloween Parade on Saturday, October 28th. Chairman Sharp asked if anyone was aware if food vendors would be present for confirmation of food permits and if liability insurance would be needed as he foresees these issues as things that will likely be included in a future checklist. Marcia Neal with The Chamber was present advising there would not be food vendors and she will check on the insurance issue.

Motion by Mike Specha and second by David Buckles to recommend to the full Board to allow the use of the south side of the Court House Lawn for the Halloween Parade on Saturday, October 28, 2023 starting at 5:30 p.m. All members were in favor. Motion carried.

ZONING BUSINESS

Director's Report

Blake Tarr highlighted zoning updates to include the revenue for the month of September, the number of permit applications, and issuance of 15 no permit notice letters as well as 2 onsite inspection. He also highlighted upcoming special use permit applications to the ZBA for a solar project in Pana Township and a proposed battery storage project. Additional ZBA items that will be heard this month include interconnection point changes from Skyline Solar who has already received a permit.

SOLID WASTE BUSINESS

BLH Contract

The current 2 year BLH Contract is up for renewal in January 2024. BLH intends to eliminate business drop off from the upcoming contract which represents about 34% of the electronics collected. With the elimination, businesses will have to pay to recycle electronics. Over the years the pounds of electronics has declined but costs paid by the County for the program have increased. The committee would like Shawn to inquire as to the justification for the increased price versus the decreased volume. Shawn was asked about possible alternative options which was discussed.

Solid Waste Director's Report

Shawn Hammers highlighted information on his September monthly report some of which included inspection information as well as the successful Tire Take Back Program resulting in 1200 tires being collected.

HIGHWAY BUSINESS

Local Highway Safety Improvement Program (HSIP) Funding

Cliff Frye received notice from IDOT that our application for Local Highway Safety Improvement Funds (HSIP) for the safety shoulder on County Highway 1 (Nokomis Road) was selected for funding. The estimated cost of the project is \$2.97 million with HSIP paying 90% up to \$2.67 million. A contract for preliminary engineering services to design the project will be forthcoming.

Updates

The plans for the Highway Department electrical upgrade project have been reviewed and sent to the consultant for some minor changes. Once the revised plans are received, they will be submitted to IDOT for approval. Cliff Frye will bring a resolution for the MFT portion of the project to the November meeting. The project will be put out for bid once the plans and funding resolution have been approved by IDOT.

The Locust Township bridge project should be wrapping up in the next two weeks. The contractor intends to move directly to the South Fork Township project awarded last month.

ANIMAL CONTROL

Dwanna Kelmel highlighted her department report which included information related to animals adopted and reclaimed, revenue and donations for the month. Member Specha asked if beginning in January of next year if she could provide not only monthly but also year to date numbers as he feels it would be helpful.

COURTHOUSE AND BUILDING BUSINESS

Policy Reference Public Access to County Vaults

Many of the vaults in the Court House contain records access by individuals at various times during the work day. An elected official who does not allow the public to access the vault without a county employee inquired if the County has a policy. Additionally, due to the height of the ceilings, ladders are used many times to access files raising liability concerns. Signing in and out was also noted as an idea. A draft policy will be presented at a future meeting.

HVAC and Window Project Update

Outside of some technical questions, the HVAC contractor is ready to go. The windows will not be done until after the HVAC system has been installed. Bill Kennedy will ensure the prototype window is being made and making sure it fits is an important part of the project.

Jail

The biggest problem currently is the roof as there is an insulation shortage. We have an estimate on the membrane roofing system but do not have a cost estimate yet on the foam option. Until those cost estimates are in no decision can be made on the roofing type. We may have to make it with the roof this winter if the estimate isn't available soon.

Boiler Update

The steam pipe work has been done and now due to a sheet metal shortage we are waiting on materials to get the flue up but we are close to firing up the new boiler. The new boiler should be set in place yet this week.

New Health Department Building and Expenditure Worksheet

Ron provided information on the renovation project related to the spreadsheet provided by Dr. Anderson. The flooring contractor will be starting tomorrow. Plumbing can be completed once the flooring is finished. There is some lighting work that remains but the project is very close to being done. There was a questions about cost overages which if the work is completed it is the understanding it would be paid for with departmental funds available.

PROPOSED AMENDMENT TO ZONING CODE – SECTION F. DANGER TO PUBLIC HEALTH AND WELFARE OF PROPERTY DAMAGE

Assistant States Attorney Mary Barry provided a review of the minimal change recommendations to the original draft which includes but not limited to moving the Condemnation section to its own section of the Zoning Code. Expansion on the type of structures covered. Added that the Zoning Administrator shall get notice of the condemnation. Included that owners who are not occupants can still be liable for violations of the ordinance. Eliminated the specific penalty section and instead tied it to the overall Zoning Penalty Code.

Motion by Mike Specha and second by David Buckles to recommend to the full Board to refer to the ZBA for consideration to approval Condemnation and penalty section clean up as presented. A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

Chairman Sharp provided information on the former Ameren site near Manners Park. Chairman Sharp recently participated in a conference call with Ameren representatives and representatives of the EPA. He has also talked to some concern citizens from the community. He would like to have an informal meeting to hear from concerned citizens and include some of the committee chairs and board members in the near future.

He also highlighted a document with cost estimates to provide consulting services to alter the current Enterprise Zone noting that he felt more discussions need to occur before further decisions are made as he was not satisfied with the information received. He advised the County in the past may not have been as active and reaffirmed with CCEDC members that there are two co-administrators to the CCEDC. Those administrators being the Mayor of the City of Taylorville and the Chairman of the Christian County Board. Economic growth in Christian County is obviously important. The Chairman will provide more information to the Board as it becomes available.

Motion by David Buckles and second by Mike Specha to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr. Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
10/12/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
November 1, 2023**

Present: Mike Specha, David Buckles, Clint Gabriel and Ray Koonce
Absent: Thomas Snyder, Jr., Chairman
Others present: Mary Barry, Bryan Sharp and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Wednesday, November 1, 2023 at 6:00 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum. In the absence of the Committee Chairman, County Board Chairman Bryan Sharp led the meeting.

PUBLIC COMMENTS

No public comments.

USE COURT HOUSE LAWN

The committee reviewed a draft listing of items to be considered as part of an application that would be submitted when requesting the use of the court house grounds. The committee provided direction for additional application content. The draft will come back to the regular November 13th committee meeting.

OTHER MATTERS

Chairman Sharp advised the committee of the need for a special County Board meeting on Tuesday, November 7, 2023 as there are a lot of ZBA referrals to address which will in turn make the County Board meeting the week of Thanksgiving more manageable.

Motion by Ray Koonce and second by David Buckles to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Bryan Sharp, Acting Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
11/01/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
November 13, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Ray Koonce and David Buckles
Absent: Clint Gabriel
Others present: Mary Barry, Bryan Sharp, Bill Kennedy, Dwanna Kelmel, Cliff Frye, Shawn Hammers, Blake Tarr, Linda Curtin, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, November 13, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

No public comments.

USE OF COURT HOUSE LAWN

The amended draft application to be provided from groups, individuals, etc. when requesting use of the court house grounds was presented.

Motion by Mike Specha and second by David Buckles to recommend to the full Board to adopt the Application for Use of the Christian County Court House Grounds that will be required to be completed and provided when requesting permission to use the court house grounds. All members were in favor. Motion carried.

ZONING BUSINESS

Director's Report

Blake Tarr highlighted zoning updates to include the revenue for the month of October, the number of permit applications, and onsite inspections. He also highlighted upcoming special use permit applications to the ZBA to include the reference of a project that is citing State guidelines versus our zoning requirements. Member Specha asked Blake in this situation if he could provide a short synopsis of what we are not receiving in this application when it comes to the Board.

SOLID WASTE BUSINESS

Director's Report

Shawn Hammers highlighted information on his September monthly report to include inspection information, IEPA quarterly report status as well as yearend statistics on waste reduction. Shawn also noted that he has been working with Assistant States Attorney Mary Barry on updating the LSW Ordinance which is scheduled to go to the Executive/Personnel Committee on Tuesday with the thought that it will also be referred back to this committee next month.

HIGHWAY BUSINESS

Spreader Quotes

Cliff Frye presented under the tailgate spreader cost options for road shoulder work. His recommendation, while the cost is more, is to go with a stainless steel model and spinner noting convenience in winter weather if a changeover to salt is needed. The stainless steel model with spinner he is recommending, from Monroe Truck Equipment, is \$22,900.00 for the spreader and spinner with a total installed price of \$25,000.00.

Motion by Ray Koonce and second by Thomas Snyder, Jr. to recommend to the full Board to allow the County Engineer to purchase a stainless steel spreader and spinner from Monroe Truck Equipment at a cost not to exceed \$25,000.00. A roll call vote polled all ayes. Motion carried.

Annual MFT Maintenance Resolution

Resolution R2023HY036 appropriating \$900,000.00 from the Motor Fuel Tax fund for highway maintenance during FY2024 was presented. This amount has been the same for the last few years.

Motion by Mike Specha and second by David Buckles to recommend to the full Board adoption of County Maintenance Resolution R2023HY036. A roll call vote polled all ayes. Motion carried.

Annual MFT Retirement Fund Resolution

Resolution R2023HY037 appropriating \$50,000.00 from the Motor Fuel Tax fund for payment of Social Security and IMRF Retirement on the labor performed with MFT funds during FY2024 was presented.

Motion by Thomas Snyder, Jr. and second by Mike Specha to recommend to the full Board adoption of the Social Security and IMRF Retirement Resolution R2023HY037. A roll call vote polled all ayes. Motion carried.

Annual MFT County Engineers Salary Resolution

Resolution R2023HY038 appropriating the salary and expenses of the County Engineer from the Motor Fuel Tax fund for FY2024 was presented. The State recommended salary is \$121,700.00 (2% increase) and the appropriation for expenses was increased slightly over last year to \$3,500.00.

Motion by Mike Specha and second by David Buckles to recommend to the full Board adoption of the County Engineers Salary and Expenses Resolution R2023HY038. A roll call vote polled all ayes. Motion carried.

Updates

The Locust Township bridge project is basically completed with exception of touch up work and bituminous seal coat that will be done this spring. The South Fork Township project which is one mile south of the power plant will have the deck on it next week and should be open to traffic in a few weeks weather permitting.

ANIMAL CONTROL

Dwanna Kelmel highlighted her department report which included information related to animals adopted and reclaimed, revenue and donations for the month as well as donations to date. A large donation of dog food and cat litter was received by the CDC group, a value of which was \$1,700.00.

Dwanna was thrilled to report that the facility at Animal Control recently State passed inspection. She noted the inspector was very pleased with how clean and organized the facility is. She praised the hard work of the staff and volunteers. Dwanna also noted that there are some problems with the automatic gate not wanting to open or close at times.

COURTHOUSE AND BUILDING BUSINESS

HVAC and Window Project Update

Bill Kennedy advised on the window project, outside of the importance of getting the mock/prototype window done, nothing can really move forward until the HVAC project is completed. The mock window should be coming soon.

Jail

There is a minor setback on the roof as the only person in this area who does the type of roofing we are looking at sold the business to an employee with 27 years of experience but whom isn't comfortable right now with the size of the project. Hopefully more answers will be available soon. Regardless, Bills recommendations at this point in the year to temporarily repair the roof until the full project can be done next spring.

Boiler Update

Boiler is in and working with just a few things to do yet.

Other Updates

Mr. Kennedy noted that this past week CTI had questions about cabling work related to historic building/structure issues they needed to be aware of. This question prompted the reminder of the need for a Historic Courthouse Maintenance/ Modification/Alteration Standards document. Bill is hopeful to bring a document to next month's meeting for the committee's review and consideration.

Bill noted that we have had leaks from 2 different sources in the court house steeple and thought those were all fixed. However, there is a remaining leak that needs fixed soon with winter approaching as it's in the masonry. The cost to repair because of the need for a boom will not be cheap. Chairman Sharp advised due to the urgent need for the repair that he will put this matter on the November 21, 2023 county board agenda. Bill work to get an estimate for that meeting.

OTHER MATTERS

Shawn Hammer did provide note he has been looking into possible alternative electronic vendor options. Unfortunately he has not found anything that is an on-site vendor only 1 day event type vendors. He noted upcoming tours at BLH.

Motion by Mike Specha and second by Ray Koonce to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr. Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
11/13/2023

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING
AND WELFARE COMMITTEE
December 11, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Ray Koonce, Clint Gabriel and David Buckles

Absent: None

Others present: Mary Barry, Bryan Sharp, Dwanna Kelmel, Cliff Frye, Ron Brown, Shawn Hammers, Blake Tarr, Lucas Domonousky, and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, December 11, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

No public comments.

NUISANCE ORDAINANCE REFERRED FROM EXECUTIVE/PERSONNEL COMMITTEE

Committee Chairman Snyder, Jr. advised there is a little more work to be done on this ordinance and he would like the matter tabled to the January meeting.

Motion by Thomas Synder, Jr. and second by Ray Koonce to table until the January 2024 meeting. A roll call vote polled all ayes. Motion carried.

ZONING BUSINESS

Director's Report

Blake Tarr highlighted zoning updates to include the revenue for the month of November, the number of permit applications, no permit notice letters and onsite inspections.

In regard to the November ZBA meeting, Blake noted the North Pana Solar Project has been continued to the next ZBA meeting. He also provided a highlight of the Special Use Application for Sangchris Energy Center, LLC/East Point Energy which is a battery storage facility that was approved by the ZBA but with conditions that will be heard by the full County Board on December 19th. Some items Blake highlighted on this project included an existing renewable lease on the parcels involved in this project. According to Blake the project developer agreed this lease is a liability to the project but the landowner is actively trying to exit the current renewable lease agreement. No geotechnical studies have been done on this project of which sits on top of Peabody Coal Mine No. 10. This project is made up of 100 – 30 ton battery storage containers for a total weight of 300 ton on the footprint. Another item to note is there is currently no emergency response plan that has been submitted or in place for the project and lastly no drainage or water management plan has been presented at this time as well. Blake noted the ZBA will not be meeting in December.

SOLID WASTE BUSINESS

Director's Report

Shawn Hammers highlighted information on his December monthly report to include inspection information, BLH Tour and work on the required Waste Management Plan and anticipates completion in the next few months.

BLH Contract

Shawn presented the finalized three (3) year Agreement for Recycling of Surplus Computer and Electronic Equipment with BLH. Shawn noted the final negotiated agreement increases the fees paid to BLH only \$100.00 each quarter for each year of the agreement. Shawn is very pleased with the final negotiated increase and recommends full Board approval and Chairman’s signature.

Motion by Thomas Snyder, Jr. and second by Mike Specha to refer the Agreement for Recycling of Surplus Computer and Electronic Equipment with BLH to the Finance Committee for recommendation of the full Board. A roll call vote polled all ayes. Motion carried.

HIGHWAY BUSINESS

2024 Diesel & Gasoline Bids

Bids were opened and read for delivery of gasoline and diesel fuel to be used during 2024 with the following results:

	<u>Group 1</u>		<u>Group 2</u>	
	B2 Clear	B2 Dyed	Winter Add	Gasohol
Central Commodity FS	\$0.15	\$0.15	\$0.04	\$0.15
Huels Oil	\$0.10	\$0.10	\$0.03	\$0.10

Cliff noted that Huels Oil (delivery will come from Farmers Oil in Nokomis) did not provide a bid check. This check is held until the contract is fulfilled and then generally returned unless there is a reason during the contract to cash it. Cliff advised in the past there have not been any issues with companies and the checks have been returned.

Motion by Mike Specha and second by David Buckles to recommend to the full Board to approve the low bid from Huels Oil for Group 1 and 2 with the condition a bid check is in place before the full Board takes action. A roll call vote polled all ayes. Motion carried.

Tandem Frame Rail Repair Quote

Cliff advised the department has six (6) tandem trucks. All three (3) of the International 4900 trucks are needing work to the frame rails. These vehicles have a 2 rail frame system that have pack rust and cracks in the frame rails. It will not be known until they get into the vehicles whether or not only one (1) rail will need replaced or if both rails will need to be replaced on each truck and the number of rails for replacement could vary from truck to truck. The cost to replace one rail is \$6,000.00 doubled for the cost if both rails are needed. The repair will range from \$18,000.00, if only one (1) rail on each truck is needed, up to \$36,000.00, if both rails are needed on all trucks.

Motion by Mike Specha and second by Thomas Snyder, Jr. to recommend to the full Board to allow Cliff Frye to replace frame rails on three (3) International 4900 tandems based on the estimate from DNE Truck Equipment at a cost not to exceed \$36,150.00. A roll call vote polled all ayes. Motion carried.

Chairman Sharp and the committee discussed the need to develop a plan for fleet management as the equipment at the Highway Department needs replaced. Cliff noted the County had a plan that was put on hold because of various factors and then COVID hit. To receive a new truck today it is taking one to one and half years with a cost in the range of \$180,000.00. Cliff will put together some options to update the fleet for the committee to review.

ANIMAL CONTROL

Dwanna Kelmel highlighted her department report which included information related to animals adopted and reclaimed, revenue and donations for the month as well as donations to date.

COURTHOUSE AND BUILDING BUSINESS

Carpet Lobby area of Probation

Maintenance Supervisor Ron Brown indicated the carpet in the lobby of the Probation office is badly stained and recently soiled with urine from an animal brought into the building. The department didn't anticipate the need to have to replace the carpet and therefore didn't put money into their budget. Ron provided two (2) quotes of the three (3) he tried to obtain. The low estimate was from DeMichiel Floors and More for \$1,953.28.

Motion by Mike Specha and second by David Buckles to recommend approval the low bid of \$1,953.28 from DeMichiel Floors and More for carpet replacement in the lobby of the Probation Office and referring the matter of funding to the Finance Committee. A roll call vote polled 1 abstained and 4 ayes. Motion carried.

Boiler Update

Ron noted all the issues have been worked out. He just received an extra condensation pump as a backup which has been on order for several weeks.

Steeple Repair Estimate

Last month Bill Kennedy mentioned a leak that needs to be repaired on the north side of the steeple by the clock tower that leaks into the masonry. Ron advised Bill has received an estimate from Two Brothers Tuck-Pointing for \$4,900.00 which includes the cost of a lift.

Motion by Thomas Snyder, Jr. and second by Mike Specha to recommend approval of \$4,900.00 from maintenance for the steeple repair referring the matter to Finance for full Board recommendation. A roll call vote polled all ayes. Motion carried.

HVAC and Window Project Update

The prototype window has been installed on the 1st floor of the Court House and the window looks good. The plan is Morrissey Construction will start replacing windows on the 1st floor the first week of January. It is anticipated to take two (2) days to do the seven (7) first floor windows. Ron hasn't heard any information on the start of the HVAC project.

Fire Detection Update

Young's has been notified and we are on the schedule for installation. They are twelve (12) to sixteen (16) weeks out. Conduit work will also need to be completed before that project is started.

Historic Courthouse Maintenance/Modification/Alteration Standards Policy

Motion by Thomas Snyder, Jr. and second by David Buckles to table this matter to next month.

Jail

The committee discussed the roof situation, plan logistics regarding the buildings, and overall need to keep the project moving due to the upcoming expiration of ARPA funds. It was noted that Mr. Kennedy has found another company who does foam product roof work. The importance of keeping the project moving was stressed.

Other Updates

Ron advised the Health Department is scheduled to move into their new building this Friday, December 15th and is closed to the public both Friday the 15th and Monday, December 18th.

ILLINOIS EPA GRANT PROGRAM

Chairman Sharp noted the information on possible grant funding recently received in the Board office. Bryan will follow up with Mr. Kennedy to see if this might be worth applying for on the county level.

OTHER MATTERS

Chairman Sharp reference the County's purchasing policy and a recent situation involving a denied claim on a key pad security system at the Public Defender's office. The intent of the committee was to have options presented for review regarding the possibility of a key pad system for the entire court house using 1 system so multiple systems didn't exist in the building. The denied claim was for approximately \$5,400.00 and hadn't gone through procedures. The Chairman would like to see department heads do a better job following procedure.

Motion by Ray Koonce and second by Thomas Snyder, Jr. to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr. Chairman
Buildings/Highway/Environmental/Zoning
Welfare Committee
12/11/2023