

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

January 10, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti, Clayton Walter
Absent: None
Others present: Bryan Sharp, Les Foraker, Jennifer Verardi, Debbie Weber, Linda Curtin, Shawn Hammers, Jim Baker, Tiffany Senger, Betty Asmussen, Jim Vandenberg, Jr., Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, January 10, 2023 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

BLACK DIMOND SOLAR PERMIT UPDATE

County Board Chairman, Bryan Sharp, advised this matter is being reviewed by the States Attorney as whether to whom (the County Board or ZBA) will address their request for permit extension.

EMA UPDATE

Jeff Stoner had another meeting tonight and was not able to attend. He provided a written update for members to review.

ARPA FUND REQUESTS

Senior Citizens Request

Jennifer Verardi reviewed the ARPA fund request she had previously submitted and advised that her driver, Les Foraker, was also present in the event there were questions about the condition of the current vans used for transport. She commented on the money spent to keep the vans running and also noted the high mileage. The vans run 5 days a week and sometimes on weekends as well. Jennifer provided pricing on both used and new vans but was hopeful that two (2) new vans would be considered. A question was asked about whether or not trading in any of the vehicles was an option. Jennifer advised that this really isn't an option as most are not owned by the Senior Citizens agency.

Motion by David Puccetti and second by Clint Epley to recommend an ordinance for the use of ARPA funds for the purchase of two (2) new vans for Christian County Senior Citizen Center not to exceed \$125,000.00 be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Meals on Wheels Request

Debbie Weber from CEFS reviewed the ARPA fund request she had previously submitted. She noted that since COVID in March of 2019, the meals being served has increased by approximately 3,300 meals to 308 seniors. While they do receive funding through Age Link, due to increased food costs the funding isn't enough. She also noted the agency is having a difficult time getting volunteers who are willing to drive to outlining areas. As a result, part of the request submitted is for funds to reimburse mileage in hopes it will be an incentive to obtain additional volunteers for these outlining areas.

The committee asked if any other agency provides meals in Christian County. Debbie noted one agency did but if you couldn't pay for the meal it is not received. Meals on Wheels provides meals regardless of ability to pay.

Motion by Clint Epley and second by David Puccetti to recommend an ordinance for the use of ARPA funds to Meals on Wheels not to exceed \$26,400.00 be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Sheriff's Department Request – Court House Security Items

Chief Deputy Jim Baker provided an estimated cost to replace the X-ray inspection system and walk through metal detector for the court house. Both have a lot of age on them and are starting to have mechanical problems. Parts are no longer available. The committee inquired if the equipment was in stock or would need to be ordered. Chief Deputy Baker felt the equipment was in stock but would make sure.

Chief Deputy Baker also spoke about other security measures that could be considered such as key fob entry to all offices and explained the process to change users.

Motion by Clint Epley and second by David Puccetti to recommend an ordinance for the use of ARPA funds for the purchase of Astrophysics X-ray inspection system and walk through metal detector for the court house not to exceed \$28,770.00 be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Security Pads office doors(s) – Public Defender's Office

Public Defender, Tiffany Senger, presented estimates for security pads for all office doors in the Public Defender's Office. She feels this is needed for security reasons and explained that not all offices for the PD's office is in one location. Tiffany would like to request consideration for the estimate received by Wareham's security due to things that system can do over the other systems that provided estimates.

The discussion on this matter included consideration of uniform security systems should there be other requests or possibility of key fobs for all offices in the court house.

Motion by Clint Epley and second by David Puccetti to table for Chief Deputy Baker to do full analysis of offices in the court house and bring back additional information to the committee. All members were in favor. Motion carried.

Continuation of temporary staff for records management – CB office

Liz Hile noted the hours from May through December of 2022 the temporary staff has assisted with records management. The individual is an IMRF retiree and does have a 999 hour limit for which they can work annually without impacting their pension. Liz is hopeful that the project will be completed by May and does not foresee remaining hours to exceed 400.

Motion by Clint Epley and second by Jean Vandenberg to recommend an ordinance for the use of ARPA funds for continuation of temporary staff to assist the CB office with records management project not to exceed \$6,500.00 be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

CARBON CAPTURE AND STORAGE ORDINANCE

Chairman Sharp advised that Joe Murphy was still working on language for the CO2 ordinance. He also advised that Mr. Murphy recently provided an update on the ICC intervene process timeline.

WIND PERMIT MORATORIUM UPDATE

Chairman Sharp noted that the States Attorney is working on the update last noted.

CREDIT CARD POLICY REVIEW

Treasurer Asmussen reviewed why the current credit card policy was created and why debit cards were eliminated. She also noted that the Highway Department and Sheriff's office have credit cards which they are required to submit as claims with receipts for payment monthly. Solid Waste is an account under the County's credit card with a small limit. She feels it does make it difficult for Animal Control staff to come back and forth to the court house to get the County's credit card when it is needed. Betty advised Animal Control could have an account under the County's credit card just like Solid Waste with a small limit. As with the other departments, if this would be approved, Animal Control would be required to submit monthly claims with receipts provided. The credit cards are not being abused. No action taken.

SOLID WASTE/ZONING LOCATION/FUTURE PLANNING

Chairman Sharp didn't feel action needed to be taken at this time. He feels that further discussion may be needed to include the previous decision to move the departments to the court house. He feels that everything seems to be working well at this time. The transparency with both departments is excellent.

SOLID WASTE EDUCATOR JOB DESCRIPTION UPDATE

Shawn provided the committee with a copy of the job description he has been working on. He feels the position could be part time with duties to include conducting inspections in his absence. He mentioned a possible salary of \$27,000.00. No action taken.

REFFERALS FROM OTHER COMMITTEES

The following items were referred from the January 9, 2023 Highway/Buildings/Grounds meeting.

Ordinance O2023 CB 001- ordinance allowing for the use of ARPA funds not to exceed \$5,000.00 for one-half of the estimated cost to replace the common driveway for Advanced Eyecare and the Christian County Health Department with the other half of the cost being paid by Advanced Eyecare.

Motion by Clint Epley and second by David Puccetti to recommend Ordinance O2023 CB 001 allowing for the use of ARPA funds not to exceed \$5,000.00 for one-half of the estimated cost to replace the common driveway for Advanced Eyecare and the Christian County Health Department be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Ordinance O2023 CB 002 – ordinance allowing for the use of ARPA funds not to exceed \$6,300.00 for installation of a gate operator to include electric for Christian County Animal Control. Information that Bill Kennedy provided to Highway/Building/Grounds was provided by Chairman Sharp.

Motion by Clint Epley and second by Jean Vandenbergh to recommend Ordinance O2023 CB 002 allowing for the use of ARPA funds not to exceed \$6,300.00 for installation of a gate operator to

include electric for Christian County Animal Control be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Ordinance O2023 CB 003 – allowing for the use of ARPA funds not to exceed \$13,500.00 for installation of new carpet on the court house stairs as well as new carpet for a 3rd floor office was reviewed.

Motion by David Puccetti and second by Clint Epley to recommend Ordinance O2023 CB 003 allowing for the use of ARPA funds not to exceed \$13,500.00 for installation of new carpet on the court house stairs and one (1) office on the 3rd floor be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

PERSONNEL HANDBOOK

Chairman Sharp advised that we will get back to this item likely working on one section at a time.

OTHER MATTERS

Chairman Sharp expressed his concerns on the bill before legislators that reduces the authority of counties in regard to wind and solar projects.

Bryan also noted he has spoken with Jodie Badman and Liz reference software to assist them both to reduce time spent on preparation of minutes. He also noted that he plans to look into the possibility of notebooks/tablets that the Board would use for receipt of meeting packets, emails, etc. again in an effort to better manage time and resources in these areas. He would also like to try possibly only reading action items to expedite Board meetings.

Motion by David Puccetti and second by Clint Epley to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
01/10/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

February 14, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti, Clayton Walter, Miranda Langen
Absent: None
Others present: Linda Curtin, Dr. Chad Anderson, Jim Baker, Tiffany Senger, John McWard, Pam Moses, Phil Bliler, Jim Vandenberg, Jr., Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, February 14, 2023 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

DIRECT DEPOSIT/PAYROLL

The Treasurer asked this issue be referred to the Finance Committee tomorrow night.

INTERGOVERNMENTAL AGREEMENT AND ORDINANCE O2023 CB 008 – CEFS TRANSIT PROGRAM

Committee members received a copy of the annual Intergovernmental Agreement for public transportation between the counties of Fayette, Clay, Moultrie, Montgomery and Christian as well as a copy of Ordinance O2023 CB 008 which is the corresponding ordinance.

Motion by Clint Epley and second by Clayton Walter to recommend to the full Board to approve the Intergovernmental Agreement between the counties of Fayette, Clay, Moultrie, Montgomery and Christian related to public transportation as well as Ordinance O2023 CB 008. All members were in favor. Motion carried.

GIS COORDINATOR JOB DESCRIPTION UPDATE

A previously approved version of the GIS Coordinator job description for the Supervisor of Assessments Office contained information regarding salary which was not in compliance with the starting salary policy. An updated GIS Coordinator job description was provided to committee members for review.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to approve the updated GIS Coordinator job description for the Supervisor of Assessments Office. All members were in favor. Motion carried.

RESIDENCY EXEMPTION REQUESTS

Dr. Chad Anderson, Health Department Administrator advised the committee of the need for a residency exemption for a new Environmental Director at the Health Department. Dr. Anderson advised of the specific job requirements for the position and that the individual does plan to move to the County but would need a one (1) year residency waiver at this time. There were no qualified applicants for the position that currently reside in Christian County.

Motion by Clint Epley and second by David Puccetti to recommend to the full Board to allow a one (1) year residency exemption for the Environmental Director at the Christian County Health Department. All members were in favor. Motion carried.

911 Director Amy Toberman submitted a written residency request for part time dispatcher, Mr. Brad Jackson, who currently lives in Macon. Chief Deputy Jim Baker spoke of the lack of applicants and the need for staff in support of the request.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to allow a one (1) year residency exemption for Mr. Brad Jackson, dispatcher at the Sheriff's office. All members were in favor. Motion carried.

STATES ATTORNEY RECOMMENDATION ON CHAIRMAN'S VOTING RULE

States Attorney John McWard advised after reviewing statutes it was his belief that the chairman should only be voting in the event of a tie breaker. Committee Chairman Epley asked what should be done to make this correction. States Attorney Mcward advised for the need to revamp the CB Rules.

CURRENT CB RULES UPDATE

Committee Chairman Epley advised Chairman Sharp would like to call a special meeting in the near future to address the rules.

ZBA ORDINANCES

The committee was provided with four (4) ordinances as a result of the January ZBA meeting as well as supporting documents. The States Attorney was asked if the four (4) ordinances could be consolidated to one ordinance as in some cases the ordinance was a word change or two. He recommended leaving them as separate ordinances.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to approve Ordinance O2023 ZB 009. A roll call vote polled all ayes. Motion carried.

Motion by Clint Epley and second by Clayton Walter to recommend to the full Board to approve Ordinance O2023 ZB 010. A roll call vote polled all ayes. Motion carried.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to approve Ordinance O2023 ZB 011. A roll call vote polled all ayes. Motion carried.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to approve Ordinance O2023 ZB 012. A roll call vote polled all ayes. Motion carried.

Motion by Clint Epley and second by Clayton Walter to recommend to the full Board that the Flood Plain Ordinance O2011 CB 003 dated April 19, 2011 be sent to the ZBA requesting it be incorporated in the Zoning Code as a text amendment. A roll call vote polled all ayes. Motion carried.

BLACK DIMOND SOLAR PERMIT UPDATE

The States Attorney was asked to provide his opinion on who and how the matter of addressing a permit extension for the Black Dimond Solar Project would be handled. States Attorney McWard advised that he recommends the agency re-apply for ZBA consideration.

EMA UPDATE

Jeff Stoner was unable to attend but provided a handout for committee members.

ARPA FUND REQUESTS

Historical Society Request

Phil Bliler, attending on behalf of the Christian County Historical Society, provided information on the 1830s vintage log house that had some timbers replaced approximately 20 years ago that in recent years have seen an increase in deterioration. Over the past two (2) years the Historical Society Board have consulted with experts on the preservation of this log home. The experts all agree the best way to preserve this historic log home is to erect a cover over the house that extends at least 10' beyond the walls. They feel it would preserve the home for another 100 years or so. The cost estimate to do this work is \$64,592.00.

Motion by Jean Vandenberg and second by Clint Epley to table to the March meeting to allow for additional estimates. All members were in favor. Motion carried.

Security Pads Update Court House

Chief Deputy Baker spoke about various key pad and security options but noted in speaking with the Sheriff, he would like the Board members to discuss what options they may want to get cost estimates on. It would not be recommended to have multiple brands of systems in the building.

Motion by Clint Epley and second by David Puccetti that the full Board discuss that matter of approval to obtain cost estimates for security options (key FOB, etc.) with any cost estimates coming back to the Executive/Personnel Committee. All members were in favor. Motion carried.

SHERIFF'S OFFICE BUILDING UPDATE

Chief Deputy Baker provided information related to a committee (JAG) that had been formed to look into options for updating the jail. He felt recommendations would be presented to the Board soon and invited CB members to come to the jail for tours.

CARBON CAPTURE AND STORAGE ORDINANCE

States Attorney McWard advised that we do now have something for review from the environmental attorney Mr. Joe Murphy and that he intends to speak with him on Friday.

WIND PERMIT MORATORIUM UPDATE

States Attorney McWard indicated that he plans to discuss this issue with Mr. Murphy on Friday as well but also noted a 17 member group in which the civil department in one of the counties has taken the charge on these issues and how to best move forward.

SOLID WASTE/ZONING LOCATION/FUTURE PLANNING

States Attorney McWard advised that he continues to investigate the issue of the delegation agreement and grant funding related to the purchase of the LSW building.

REFFERALS FROM OTHER COMMITTEES

The following items were referred from the February 13, 2023 Highway/Buildings/Grounds meeting.

Taylorville Food Pantry ARPA Fund Request

Pam Moses addressed the committee providing information about the Taylorville Food Pantry to include the fact they serve all of Christian County, number of residents served and the anticipated increase in need due to reduction of SNAP benefits. She also highlighted the reasons behind their request for \$14,164.00 in ARPA funds for the purchase of a 7 X 14 tandem trailer, 2600# capacity straddle stacker forklift and thermal blankets.

Motion by Miranda Langen and second by Jean Vandenberg to recommend an ordinance allowing the use of ARPA funds not to exceed \$14,164.00 for the purchase of a 7 X 14 tandem trailer, 2600# capacity straddle stacker forklift and thermal blankets for the Taylorville Food Pantry be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Use of ARPA Funds for Costs to Repair the Roof at LSW Building

Estimates received by Bill Kennedy to repair the roof at the LSW building were presented. Mr. Kennedy recommends the estimate from Bolash Roofing and Construction in the amount of \$14,569.00.

Motion by Clint Epley and second by Jean Vandenberg to recommend an ordinance allowing the use of ARPA funds not to exceed \$14,569.00 payable to Bolash Roofing and Construction for the repair of the roofing at the LSW building be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

PERSONNEL HANDBOOK

Nothing to report this month.

OTHER MATTERS

None

Motion by David Puccetti and second by Clint Epley to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
02/14/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

March 14, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, Clayton Walter, Miranda Langen
Absent: David Puccetti
Others present: Linda Curtin, Venise McWard, Greg Vasilion, Silas Scott, Phil Bliler, Jodi Heberling, Joe Gleespen, Jeff Stoner, Justin Mills, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, March 14, 2023 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

Greg Vasilion with Invenergy addressed the committee. He advised they plan to submit a permit reapplication in April and wanted to make sure committees and board have every opportunity to ask questions. They understand public commits isn't a time to allow for questions and asked to be placed on the agendas next month to address any questions or concerns.

EMA UPDATE

Jeff Stoner provided his monthly report to include information on hazmat card and purpose, rescue task force initiative from Memorial Health, noted work has begun for this year's Tailgate N Tallboys event and advised thoughts are the event may be larger than last year, highlighted an ARPA request he would like to present possibly in the future and recent weather.

ARPA FUND REQUESTS

Historical Society Request

Phil Bliler, and Jodi Heberling were present for the Christian County Historical Society. As requested by the committee last month, they attempted to secure additional bids and presented bids they received. Schrock could start this fall. Graber did not provide a time frame. It was noted that Schrock's estimate is on 9' centers versus Graber's on 8'. The committee would like to see the cost estimate if Schrock's bid was on 8' centers as well.

Motion by Clint Epley and second by Miranda Langen to table to the April meeting for review. All members were in favor. Motion carried.

Security Pads Update Court House

Chief Deputy Baker is looking into cost estimates. No action.

Tablets County Board

Justin Mills from CTI was present to answer any questions related to the estimate and operation specifics related to issuance of tablets for county board members and the county clerk. The purpose of the tablets is for electronic filing of information and agenda packets which will reduce cost of materials and postage as well as free up manpower. Board members would all have a county issued email for business as well.

Motion by Clint Epley and second by Jean Vandenberg to recommend an ordinance allowing the use of ARPA funds not to exceed \$13, 149.98 for the purchase of 17 Surface Go 3 tablets, related

accessories and expenses be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

REFERRAL TO ZBA

A county board member provided information related to DC transmission lines being buried versus overhead for possible referral to the ZBA. DC transmission lines are said to be 14.4 times higher voltage than Ameren lines.

Motion by Jean Vandenberg and second by Miranda Langen to recommend to the full Board to refer to the ZBA a recommendation to amend General Provisions 1-3-17-DC Transmission Lines to read - All DC transmission lines will be insulated and buried at a safe depth underground. Insulation and burial specifications will be approved by a third party engineer. The third party engineer will be hired and approved by the Christian County Board at the expense of the applicant. In addition, all easements will be approved by the Drainage Districts prior to construction. A roll call vote polled all ayes. Motion carried.

CLOSED SESSION – EMPLOYMENT MATTERS PURSUANT TO 5 ILCS 120/2 (C)(1)

Motion by Clint Epley and second by Jean Vandenberg to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and all subject matters relating thereto and to include the following persons to be present during all or part of such executive session namely, Clint Epley, Miranda Langen, Clayton Walter, Jean Vandenberg, Bryan Sharp, Venise McWard, Linda Curtin and Liz Hile and such other person or persons as the Chairperson or Committee may decide during this meeting and/or during such closed session.

The Committee went into Closed Session at 7:30 p.m.

The Committee returned to Open Session at 7:55 p.m.

Roll Call – Clint Epley, Miranda Langen, Clayton Walter, and Jean Vandenberg were all present.

ANIMAL CONTROL DIRECTOR POSITION

Motion by Clint Epley and second by Jean Vandenberg to refer evaluating the budget of Animal Control to the Finance Committee to ensure a salary of \$45,000.00 for the Animal Control Director position would be supported by that budget. A roll call vote polled all ayes. Motion carried.

REFERRALS FROM OTHER COMMITTEES

There were no referrals from other committees.

PERSONNEL HANDBOOK

This matter will continue to place on agenda for now.

OTHER MATTERS

Chairman Sharp advised all members of a Special CB meeting that has been scheduled on Wednesday, March 22 at 6:15 p.m. At that meeting, Mike Specha will be giving a presentation from Jail Advisory Group (JAG). Additionally that evening beginning at 5 p.m., Chief Deputy Jim Baker has been asked to be available for tours of the Sheriff's Department for those members who have not had the opportunity to do so.

A meeting on March 16th at 6:30 p.m. related to CO2 would be held at the Edinburg Community Building was noted.

Chairman Sharp also wanted everyone to know that at last night's Highway/Building/Grounds meeting, Bill Kennedy offered to look at the Autistic Movement Project building to see if he might be able to offer any other ideas regarding the chair lift requests for individuals to access other parts of the building.

Motion by Jean Vandenberg and second by Clayton Walter to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
03/14/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

April 11, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti, Miranda Langen
Absent: Clayton Walter
Others present: Bryan Sharp, Linda Curtin, Venise McWard, Greg Vasilion, Andy Byars, Alex Myers, Dr. Chad Anderson, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, April 11, 2023 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

INVENERGY PROJECT

Greg Vasilion, Developer for the Invenergy Hickory Point Solar Energy Project provided a slide presentation to the committee which highlighted information about solar farms in general and about their specific project. The intent was to provide information and answer questions. Economic impact and land use analysis data as well as the Agricultural Impact Mitigation Agreement was provided. Members of the committee asked questions related to the number of residences impacted inside and outside the footprint, substation locations, number of inverters, and decommissioning plan to name a few.

FARM BUREAU RESOLUTION

Alex Myers, Farm Bureau Manager for Christian County presented a resolution in support of agriculture in Christian County and the Farm Bureau's desire to work together with the County. Chairman Sharp thanked the Alex and the Farm Bureau for a recent letter of support.

Motion by Jean Vandenberg and second by Miranda Langen to recommend to the full Board to approve Resolution R 2023 CB 005, supporting agriculture in Christian County, for adoption and signature by the Chairman. A roll call vote polled all ayes. Motion carried.

CHRISTIAN COUNTY INTEGRATED COMMUNITY SERVICES (CCICS) AND FUTURE NEGOTIATIONS

The committee was provided a copy of the Agreement between the County and CCICS. Chairman Sharp indicated the prior chairman negotiated a 15% increase in fees received in lieu of property taxes noting that arrangement will remain in effective beyond December 31, 2024 if there are no subsequent negotiations. Chairman Sharp wanted the members to be aware he is obligated to sign the agreement but wanted some input on future negotiations and timing.

The committee requested discussion regarding future negotiations be tabled to the May meeting with the Supervisor of Assessment providing input.

CCHD FOOD ORDINANCE

Dr. Chad Anderson, Director of the Christian County Public Health Department presented a copy of recommended changes to the County's Food and Sanitation Ordinance that has been reviewed by the States Attorney and passed by the Health Board. The yellow highlighted sections were 1st revision changes and green highlighted sections were 2nd revision changes.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board approval of Ordinance O 2023 HE 001 for adoption and signature by the Chairman. A roll call vote polled all ayes. Motion carried.

EMA UPDATE

Jeff Stoner was unable to attend tonight but submitted a report for review.

SOLID WASTE/ZONING LOCATION/FUTURE PLANNING

Chairman Sharp requested that discussion or decisions related to this matter be place on hold at this time.

ARPA FUND REQUESTS

Historical Society Request

Committee Chairman Epley advised that he is aware a 3rd bid has been received and not yet presented. No action taken.

Security Pads Update Court House

There is no information to discuss at this time.

Sheriff Office Improvement

Discussion or decisions related to this agenda item will be on hold at this time.

Allocation of Remaining Funds

Committee Chairman Epley advised that decisions regarding the process for approving remaining funds is needed and committees will work through any requests that have already been presented.

Chairman Sharp provided an update on the request made by the Autistic Movement group and need for accessibility equipment. Mr. Bill Kennedy provided his recommendation at the Highway, Building, and Grounds Committee which was to consider an elevator at the estimated cost of \$165,000 to \$175,000.00. Bill was asked to get a firm number for the May meeting.

CO2- APPENDIX X OF THE ZONING CODE

Members were provided with copies of draft amendment changes to Appendix X of the County's zoning code. The red section was noted to be added text. Under section VIII Setbacks and Incursions under A, Committee Chairman Epley would to recommend striking the language "of any primary structure" leaving the section to read 1,640' from the property line. There were questions about shut off valve locations and language references in yellow.

Motion by Clint Epley and second by Miranda Langen to recommend the full Board approval of striking the language "of any primary structure" under section VIII Setbacks and Incursions under A and to refer the amendment recommendations for Appendix X of the zoning code to the ZBA conditional upon Mr. Joseph Murphy providing information on shut off valve locations and confirming language in yellow highlighted sections and subsequent assignment of an ordinance number. All members were in favor. Motion carried.

This like any other referral to the ZBA would return to the full Board for vote after the ZBA meets on the matter and provides a recommendation.

WIND/SOLAR ORDINANCE

Chairman Sharp advised that Board members had been sent information for educational purposes regarding this matter related to HB 4412.

REFERRAL TO ZBA

Committee Chairman Epley provided a copy of changes that would continue to help streamlining processes in the area of zoning. Recommendations provided included establishing “LaSalle Factors” when matters of zoning are brought before the committee. Amendments to sections 1-1-6 Factors of Consideration; 1-10-1-D reference to maintaining up to date records related to areas found to be deficient and to include projects ensure the footprint of a project is accurate at all times; 1-5-5 Required Lot Area; and updating of Fee Schedule.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to refer to the ZBA text amendment recommendations to include LaSalle Factors in the Title and Purpose section of the zoning code. A roll call vote polled all ayes. Motion carried.

Motion by Clint Epley and second by David Puccetti to recommend to the full Board to refer to the ZBA text amendment recommendations to sections 1-1-6; 1-10-1-D and 1-5-5 of the zoning code as presented at the Executive, Personnel, Liquor and Legislative Committee on April 11, 2023. A roll call vote polled all ayes. Motion carried.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to refer to the ZBA to update the Fee Schedule section of the zoning code as presented at the Executive, Personnel, Liquor and Legislative Committee on April 11, 2023. A roll call vote polled all ayes. Motion carried.

REFERRALS FROM OTHER COMMITTEES

There were no referrals from other committees.

PERSONNEL HANDBOOK

This matter will continue to place on agenda for now.

OTHER MATTERS

There were no other matters.

Motion by David Puccetti and second by Miranda Langen to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
04/11/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

May 9, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti, Miranda Langen, Clayton Walter

Absent: None

Others present: Bryan Sharp, Jeff Nolen, Andy Byars, Dr. Chad Anderson, Tiffany Senger, Shawn Hammers, Jeff Stoner, Phil Bliler, Jody Heberling, Austin Rule, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, May 9, 2023 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

CHRISTIAN COUNTY INTEGRATED COMMUNITY SERVICES (CCICS) AND FUTURE NEGOTIATIONS

Board Chairman Sharp would like the committee's feelings on negotiating the contract that will expire in December of 2024.

Motion by Miranda Langen and second by David Puccetti to recommend to the full Board to allow Chairman Sharp to negotiate a contract with CCICS that expires December 31, 2024. All members were in favor. Motion carried.

EMA UPDATE

Jeff Stoner reviewed his director's report for May of 2023. Items highlighted included the I-55 wreck due to dust storm from high winds, training, upcoming Tail Gate and Tall Boys event and future budgetary planning.

DISCUSSION AND FUTURE SITE PLANNING FOR CHRISTIAN COUNTY HEALTH DEPARTMENT

Dr. Chad Anderson, Director at the Christian County Health Department gave a presentation on the current Health Department building and possible future location of the department. The former Christian County Mental Health building was recently toured by Mr. Bill Kennedy and Dr. Anderson. Mr. Kennedy carefully inspected the former Christian County Mental Health Building noting it was in great condition. Not only is the building in great shape but the current set up would work well for the Health Department requiring only minimal repair/change. The building is equivalent in size to the current Health Department building but utilizes space efficiently. The cost per square foot is \$52.00. There would be room to expand to the north and south should that ever be needed where there is no possibility for expansion at the current location. Dr. Anderson advised that the Health Board is recommending the purchase.

Motion by Jean Vandenberg and second by Miranda Langen to approve the purchase of the former Christian County Mental Health building potentially with ARPA funds and to refer the matter to the Finance Committee. A roll call vote polled all ayes. Motion carried.

SYNERGIES BETWEEN SOLID WASTE AND ZONING AND FUTURE PLANNING

Chairman Sharp started the conversation noting that should the administrative offices from the Sheriff's office be moved to the Solid Waste and Zoning office, there would need to be a discussion on where to house Solid Waste and Zoning might look like. The offices of Solid Waste and Zoning work well together and they have similar issues that sometimes cross over while they have different violation processes. Shawn noted those similarities as well as noted his desire to enhance current recycling programs but space is an issue.

ARPA FUND REQUESTS

Historical Society Request

Phil Bliler and Jody Heberling were present and presented three (3) bids as requested for the structure recommended to preserve the 1829 historic home on the Historical Society grounds. The former bid from Schrock, as requested, is now being provided with 8' centers. Schrock bid was \$60,324.00; Graber Buildings, Inc. was \$64,592.00 and T. Franklin Building, LLC was \$66,250.00.

Motion by Jean Vandenberg and second by David Puccetti to approve the bid from Schrock and to refer to Finance for Board recommendation. A roll call vote polled all ayes. Motion carried.

Security Pads Update Court House

There is no information to discuss at this time. Chief Deputy Baker is aware of the need for cost recommendation information per Chairman Sharp.

Allocation of Remaining Funds

Chairman Sharp noted that future discussions regarding the allocation of the remaining funds needs to occur sooner than later. He plans to have a discussion on this matter at the full Board.

WIND/SOLAR ORDINANCE

Chairman Sharp advised there is nothing to report at this meeting but would like this left on the agenda for the future.

REFERRAL TO ZBA

Committee Chairman Epley noted the referrals that came from the County Board to the ZBA last month were tabled for the May ZBA meeting.

TEXT AMENDMENT PROPOSAL(S)

Committee Chairman Epley referenced continued work that is needed to clean up sections in the zoning codes.

He has been approached by drainage districts and some commissioners out of concern to protect the drainage districts. Committee members previously received an 11 page document related to the protection of drainage districts that is recommended to be added as a general section 1-3-18 of the zoning code.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to refer to the ZBA a text amendment to add the entirety of Drainage District Construction rules and requirements to general section 1-3-18 of zoning code. A roll call vote polled all ayes. Motion carried.

Committee Chairman Epley referenced removal of some redundancy in other sections of the code, specifically on page 122 section V. Siting Approval and Special Use Application – E.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to refer to the ZBA removal of redundant language on page 122 section V. Siting Approval and Special Use Application – E. All members were in favor. Motion carried.

AUTHORIZATION TO PROVIDE A LETTER TO DISTRICT ENGINEERS, U.S. SENATORS AND U.S. REPRESENTATIVES ADDRESSING CONCERNS OVER POTENTIAL ENVIROMENTAL IMPACTS OF THE NAVIGATOR HEARTLAND GREENWAY PIPELINE AND THE CORPS OF ENGINEERS' INTENTION OF ISSUING PERMITS FOR THE PROJECT WITHOUT THOROUGH ENVIROMENTAL REVIEW OR PUBLIC INVOLVEMENT PROCESS

A draft letter was provided to all committee members for review regarding intentions of issuing permits without thorough environmental review or public involvement reference environmental impacts of Navigator Heartland Greenway pipeline and Corps of Engineers.

Motion by Jean Vandenberg and second by Clint Epley to recommend to the full Board to authorize the Chairman to execute the letter and to have the County Clerk send out the letter to district engineers, U.S. Senators and Representatives. All members were in favor. Motion carried.

CO2 MORATORIUM ON SPECIAL USE PERMITS TO INCLUDE CO2 TEST WELLS AND ANY OTHER PROJECTS OR TESTING THAT MIGHT IMPACT THE WATER QUALITY THAT MAY IMPACT THE SAFETY OF RESIDENTS OF CHRISTIAN COUNTY

States Attorney, John McWard will be preparing something for the full Board.

REFFERALS FROM OTHER COMMITTEES

There was a referral from Highway, Building and Grounds reference purchase of the former Christian County Mental Health Building for discussion that was addressed earlier this evening.

A motion to approve the recommendation cost of up to \$200,000.00 for an elevator for Autistic Movement Project subject to final ARPA allocation plan was referred from Highway, Building and Grounds.

Motion by Jean Vandenberg and second by David Puccetti to recommend a cost up to \$200,000.00 for an elevator for the Autistic Movement Project referring the matter to Finance for Board recommendation. A roll call vote polled all ayes. Motion carried.

PERSONNEL HANDBOOK

This matter will continue to place on agenda for now.

OTHER MATTERS

Board Chairman Sharp encouraged committee members to attend tomorrow night's Finance meeting as health insurance proposals will be presented and there is a lot of information to absorb.

Lucas Domonousky noted he was familiar with the Autistic Movement Project on a personal level and knows Erica is dedicated to the cause and will be here for some time to come.

Motion by David Puccetti and second by Miranda Langen to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
05/09/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

June 13, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti, Miranda Langen, Clayton Walter
Absent: None
Others present: Bryan Sharp, Venise McWard, Andy Byars, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, June 13, 2023 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

ORDINANCE AMENDMENT OR NEW ORDINANCE – ADDITIONAL RECORDING FEES AS REQUIRED BY LAW

Committee Chairman Epley advised the County Clerk has provided an ordinance and recording fee schedule effective July 1, 2023 as a result of additional recording fees required by Public Act 102-1135 which amended sections 3-5018 and 3-5018.1 to increase the Rental Housing Support Program surcharge recording fees to any real estate related charge unless otherwise exempt by \$9.00.

Motion by Clint Epley and second by David Puccetti to recommend to the full Board to adopt Ordinance O2023 CB 21 and related Recording Fee Schedule effective July 1, 2023. A roll call vote polled all ayes. Motion carried.

EMA UPDATE

Jeff Stoner was not in attendance but provided a report for the committee to review.

ARPA FUND REQUESTS

Requests were received by EMA for consideration of a command trailer with cost options varying from \$69,900.00 to \$114,400.00 and from Christian County Coal Mine Museum for consideration of \$5,000.00 for roof repairs at their location of 1324 E Park Street in Taylorville.

Committee Chairman Epley advised the committee that last month the County Board approved allocation of remaining ARPA funds. The committee could reassess the requests should funds become available. No action taken at this time.

WIND/SOLAR ORDINANCE

This item will be kept on the agenda as information on how other counties are addressing the issue becomes available.

TEXT AMENDMENT PROPOSAL(S)

Blake Tarr, Zoning Director, presented two (2) changes/additions to the Zoning Code related to special use procedures and to assist in streamlining the processes.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to refer to the ZBA proposed 1-5-4-A section to the overall Zoning Code as presented. The ZBA recommendation will come back to the full Board for action. A roll call vote polled all ayes. Motion carried.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to refer to the ZBA proposed 1-11-25 Lapse of Approval section to the overall Zoning Code as presented. The ZBA recommendation will come back to the full Board for action. A roll call vote polled all ayes. Motion carried.

ANIMAL CONTROL DISCUSSION

Chairman Bryan Sharp wanted the committee to be aware of a recent meeting with Dwanna Kelmel, Animal Control Director. Dwanna is very conscientious about her job duties and is doing a good job. He shared a recent call he had taken and is pleased the department is following the rules that have been established.

Chairman Sharp also noted the County is very appreciative of the fundraising efforts and generous donations received for the animals. Without these acts of kindness it would be very difficult to maintain the department to the level they currently operate at.

He also wanted to clear up any misconception that may be present about how money received from fundraising efforts and private donations are handled for Animal Control. These type of funds received do not go into the County's general fund but go into a separate account designated just for these receipts. This separate fund is overseen by the County Treasurer and the process to spend money from this account is on a claims system base the same as required for any other county account.

Chairman Sharp also wanted to clarify, in light of comments he has received, to date no committee is discussing possible expansion nor has the County Board approved any form of expansion to the current animal control facility.

A committee member asked about the status of the electric gate. At the Highway, Building, Grounds meeting it was discussed the gate should be installed this week.

REFERRALS FROM OTHER COMMITTEES

There were no referrals from other committees this month.

PERSONNEL HANDBOOK

This matter will continue to place on agenda for now.

OTHER MATTERS

Chairman Sharp advised committee members of a meeting called by Vistra this week. Vistra is the company that owns the power plant near Kincaid. The plant is scheduled to close in 2027 and decommissioning must be complete by 2028. Vistra provided a presentation on decommissioning to include options for removal of the coal ash of which will be decided by the IEPA. Vistra would like the IEPA to allow on site decommissioning and asked if the County might send a letter of support.

Some of the ideas for the site are development of a solar ray which would be taxable and battery storage. The solar project would be 2 megawatt site providing 2 to 8 megawatt hours of battery storage.

Shawn Hammer's was asked to attend the meeting as well. Shawn had prepared a multipage "question" sheet related to the decommissioning process. After receiving answers from Vistra, Shawn will provide a report to county officials. Shawn was a great asset to have present at this meeting.

Motion by David Puccetti and second by Clayton Walter to adjourn. All members were in favor.
Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
06/13/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE
July 11, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti
Absent: Clayton Walter and Miranda Langen
Others present: Bryan Sharp, Linda Curtin, Shawn Hammers, Blake Tarr, Jeff Nolen, Jeff Stoner, Ron Brown, Ray Koonce, Todd Ralph, Tom Fitzpatrick, Mike Wilmore, Mary Brown, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, July 11, 2023 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Jeff Stoner reviewed his monthly report which included information on the recent severe storms that produced 2 confirmed F1 tornados, discussed the upcoming Tail Gate and Tall Boys event to be held July 27th – 31st and possible need for an ordinance requiring EMS on standby for large events. It was questioned why County resources are used at private events. Chairman Sharp advised the cost for staffing from the Sheriff's office is reimbursed. The past noise complaints from Tail Gate and Tall Boys was referenced. It was noted the EPA addresses noise pollution and in the past matters regarding noise were referred to the former Solid Waste Director. Topics for a possible future meeting included the need for an ordinance reference EMS for events to include notification to emergency management as well as addressing noise. Jeff also advised of an emergency responder meeting with Navigator on August 2nd.

WIND/SOLAR ORDINANCE

This item will be kept on the agenda until information becomes available.

RESIDENCY WAIVER(S) 911/DISPATCH

The committee reviewed 2 residency exemption requests submitted by 911 Director Amy Toberman who was not present at the meeting. One of the requests was for a 20+ year veteran dispatcher currently residing in Macon. The other was a part time dispatcher who is coming on full time that currently has a year waiver. The 911 Director would like permanent waivers for both individuals.

The past practice until this year on residency exemptions was approve or deny. It has only been recently that the committee has issued 1 year exemptions. The concern is if the practice of 1 year extensions continue that it will become difficult to track the deadlines for possible extension consideration by the committee.

Motion by Jean Vandenberg and second by David Puccetti to recommend to the full Board to waive the residency requirement for Mr. Jayme Moore, Mr. Bradley Jackson and Dr. Chad Anderson until January of 2025 at which time they will be reviewed again. Roll call vote polled all ayes. Motion carried.

REFERRAL(S) ZBA

None

STEP 2 AFSCME GRIEVANCE

Michael Wilmore, AFSCME representative, addressed the committee regarding a grievance over one (1) hour of work they felt should have been paid at the overtime rate. The union noted the basic concept of what a “work” week is and what that means to most people. Their position is the use of benefit time shouldn’t penalize an individual if they are called in especially on a weekend. In this case they indicated that the employee, Tom Fitzpatrick, did the right thing, responded to a call and stopped what he was doing to take care of the problem. The union would like the county to also do the right thing and pay the overtime and not penalize for the use of benefit time during that work week.

CLOSED SESSION – EMPLOYMENT MATTERS PURSUANT TO 5 ILCS 120/2 (C)(1)

Motion by David Puccetti and second by Clint Epley to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and all subject matters relating thereto and to include the following persons to be present during all or part of such executive session namely, Clint Epley, David Puccetti, Jean Vandenberg, Bryan Sharp, Linda Curtin, Jeff Nolen, Ron Brown and Liz Hile and such other person or persons as the Chairperson or Committee may decide during this meeting and/or during such closed session.

The Committee went into Closed Session at 6:55 p.m.

The Committee returned to Open Session at 7:38 p.m.

Roll Call – Clint Epley, David Puccetti and Jean Vandenberg were all present.

Motion by Clint Epley and second by Jean Vandenberg to deny the Step 2 AFSCME grievance. Roll call vote polled 2 ayes and 1 nay. Motion carried.

PERSONNEL AND FUTURE PLANNING

No action taken.

REVIEW OF POLICY/REQUIREMENTS FOR USE OF THE COURT HOUSE LAWN

Chairman Sharp provided information regarding various situations that have occurred after permission is received to use the court house lawn and inquired if there shouldn’t be some sort of check list of items to ask when considering approval for the use of the lawn. Additionally, a few situations have occurred where permission was not received and he was contacted at the last minute. While the Chairman could contact

Board members for opinions before he moves forward, he would prefer the matter come before committee or county board.

TEXT AMENDMENT PROPOSAL(S)

Blake Tarr presented three (3) separate proposals Zoning Code amendments for review by committee members.

The first proposal related to information that was brought to Blake's attention regarding missing drainage setback language as highlighted in D. 2.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to refer amending the overall Zoning Code drainage language as presented. The ZBA recommendation will come back to the full Board for action. A roll call vote polled all ayes. Motion carried.

The second proposal presented related to sections pertaining to membership 1-11-2 and quorum section 1-11-5 of the Zoning Code. It was noted that the term(s) for the alternates was missing from the proposal.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to refer to the ZBA proposed 1-11-2 adding to that language each alternate will serve for a five (5) year term and to also refer proposed language 1-11-5 to the overall Zoning Code as presented. The ZBA recommendation will come back to the full Board for action. A roll call vote polled all ayes. Motion carried.

The third proposal presented related to dealing with abandoned properties and health concerns. The language received from another county was reviewed by the County's Assistant States Attorney.

Chairman Sharp felt it may be prudent to send the proposal back to the Highway, Building and Grounds committee for review and also to the Health Board for review.

Motion by Jean Vandenberg and second by David Puccetti to refer the third presented proposal to the Highway, Building and Grounds committee for review and to also refer the proposal to the Health Board for review. All members were in favor. Motion carried.

REFERRALS FROM OTHER COMMITTEES

There were no referrals from other committees this month.

PERSONNEL HANDBOOK

This matter will continue to place on agenda for now.

OTHER MATTERS

Ray Koonce, Chairman of the 708 Mental Health Board addressed the committee. He thanked Derek Page for serving as the immediate past chairman of the committee. He advised there is a lot of interest in mental health and anticipates discussing future projects with the committees. The overall goal is to exchange information related to mental health and to provide that information to the public.

Motion by David Puccetti and second by Clint Epley to adjourn. All members were in favor.
Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
07/11/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

August 8, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti, Clayton Walter and Miranda Langen
Absent: None
Others present: Bryan Sharp, Venise McWard, Dwanna Kelmel, Mary Barry, Jeff Stoner Chase Stephen, Ray Koonce, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, August 8, 2023 at 6:30 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Prior to reviewing his monthly report, Jeff Stoner advised of another confirmed tornado that hit over the weekend almost in the same path as the last storm. Highlights of the monthly report included on the recent Tail Gate Tall Boys event, meeting with Navigator regarding safety and the CO2 pipeline, signing the contract with Hyper-Reach and upcoming active shooter class.

WIND/SOLAR ORDINANCE

This item will be kept on the agenda until information becomes available.

RESIDENCY WAIVER(S)

Committee Chair Epley reviewed with the committee an email received from Cecil Polley requesting consideration of residency waivers for three (3) part time individuals.

Motion by David Puccetti and second by Clint Epley to recommend to the full Board to waive the residency requirement for Mr. Levi Hadley, Mr. Bronson Dotson and Ms. MayRennie Dotson until January of 2025 at which time they will be reviewed again. Roll call vote polled all ayes. Motion carried.

DRAFT LETTER OF SUPPORT FOR BILL INTRODUCED BY SENATOR STEVE MCCLURE – CO2 MORATORIUM

Motion by Clint Epley and second by David Puccetti to recommend to the full Board to authorize Chairman Sharp to draft a letter of support for a bill that places a safety moratorium on Carbon Dioxide Pipelines Act until such time that federal safety standards for transportation of carbon dioxide is adopted and to send such letter to all State Representatives and Senators as well as the Governor's Office after review by the States Attorney's Office. All members were in favor. Motion carried.

ORDINANCE AMENDMENTS – ANIMAL CONTROL

Dwanna Kelmel presented proposals to the current Animal Control Ordinance and to the Breeders Ordinance. The amendment proposals to the current Animal Control Ordinance included updating certain fee schedules and an addition of 4.05 B which related to abandonment of animals. It was discovered upon review that the Breeders Ordinance didn't contain any established fee structure nor an application. Suggested fees were provided as well as an application for review.

The committee discussed and asked various questions related proposed fees as well as questions related to breeders and abandonment of animals.

Motion by Clint Epley and second by Miranda Langen to recommend to the full Board to amend the current Animal Control and Breeders Ordinance adopting the proposals as presented except for removing the proposed Fourth and Fifth Offense fee schedules Section 4.05 pending review by the State's Attorney's Office. All members were in favor. Motion carried.

PERSONNEL AND FUTURE PLANNING

Looking ahead to the future and personnel planning, Chairman Sharp discussed the need for consideration into what would be needed to bring someone in to start working with County Engineer Cliff Frye before he retires. Additionally, in the Board office, making determinations on how to staff that office as personnel retire. One idea is consideration of a County Manager who also shares HR duties. Chairman Sharp stated he does see the value that this would have. He asked the committee to be thinking long term with possible future meetings to discuss. The committee will meet to continue discussions on this matter on August 21, 2023 at 6:00 p.m.

REVIEW OF POLICY/REQUIREMENTS FOR USE OF THE COURT HOUSE LAWN

Chairman Sharp advised a few members of Highway, Building and Grounds will meet to start development of a checklist.

TEXT AMENDMENT PROPOSAL(S)

None

REFERRAL(S) ZBA

None

REFERRALS FROM OTHER COMMITTEES

There were no referrals from other committees this month.

PERSONNEL HANDBOOK

This matter will continue to place on agenda for now.

OTHER MATTERS

Ray Koonce, Chairman of the 708 Mental Health Board advised the committee met tonight with nothing new to report.

Motion by David Puccetti and second by Clayton Walter to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
08/08/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

August 21, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti, and Miranda Langen
Absent: Clayton Walter
Others present: Bryan Sharp and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, August 21, 2023 at 6:00 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

PERSONNEL AND FUTURE PLANNING

Chairman Sharp discussed with the committee anticipated personnel changes in the next year to year and half at the Highway Department and the Board Office. The Chairman will reach out to the County Engineer for more information to discuss at a future meeting. On the Board Office side, he discussed the role of the County Board Chairman in a part time versus full time role as well as other structure options and what that might look like. The Board Office will reach out to other counties and gather information for further discussion at a future meeting.

OTHER MATTERS

None.

Motion by David Puccetti and second by Miranda Langen to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
08/21/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

September 12, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, and Clayton Walter
Absent: David Puccetti and Miranda Langen
Others present: Bryan Sharp, Dwanna Kelmel, Mary Barry, Linda Curtin, Dr. Chad Anderson, Blake Tarr, Jim Vandenberg Jr., Ray Koonce, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, September 12, 2023 at 6:30 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Jeff Stoner was unable to attend but provided a report for the committee's review.

RESIDENCY WAIVER(S)

Committee Chair Epley noted the committee had a residency waiver request from Animal Control for one (1) employee who was living in the county but recently moved to Shelby County. There was another request for two (2) new employees from the Health Department.

Regarding the request for Mr. Robert Thompson, employee from Animal Control. It was noted the individual at the time of hire and during orientation was aware of the County's residency requirement. Additionally noted was under Personnel section J of the CB Rules reviewed it states only a professional skill will qualify for petition to waive and approved by the Personnel Committee and the full County Board.

Motion by Clint Epley and second by Jean Vandenberg to recommend to the full Board to deny the residency request for Mr. Robert Thompson based on the provisions of the CB Rules under Personnel section J. All members were in favor. Motion carried.

Dr. Chad Anderson highlighted the two (2) residency waiver requests for the Health Department. Ms. Mariah Zinn was recently employed as an Environmental Inspector and Mr. Bryan Delendik, Jr. as the Emergency Response Coordinator. Both individuals are currently living in Springfield and are aware of the residency requirement. Bryan Delendik relocated to this area from New Jersey and attempted to find housing in the county but was unable to do so. Mariah was already residing in Springfield. Both positions have been advertised without receipt of any qualified applicants from Christian County. Mariah and Bryan both hold high degrees for their respective fields.

Motion by Jean Vandenberg and second by Clint Epley to recommend to the full Board to waive the residency requirement for Ms. Mariah Zinn and Mr. Bryan Delendik, Jr. until January of 2025 at which time they will be reviewed again. All members were in favor. Motion carried.

ORDINANCE AMENDMENTS – ANIMAL CONTROL

Assistant States Attorney, Mary Barry, advised that she is working on the review of amendments to the Animal Control Ordinance and should have a draft to the committee next month.

PERSONNEL AND FUTURE PLANNING

The committee discussed addressing this at a special meeting. Information is being gathered at this time.

TEXT AMENDMENT PROPOSAL(S)

Blake Tarr, Zoning Officer, highlighted two (2) text amendment proposals presented.

Blake advised that currently, our ordinance does not have a designated Battery Storage section. He has been receiving several questions and inquiries regarding battery and would like to adopt an existing ordinance to establish a baseline for Christian County. As we learn more, we will refine the ordinance as necessary. This language will be added to a new section, Appendix D.

Regarding personal solar panels, there has been some confusion with personal solar panels and what is defined as a front yard. There are several examples in the code that explain the setbacks from the road depending on the zoning district. Recommended proposals include to add language to show the front yard is considered anything between the residence and the road. This is consistent with other counties with zoning for safety, privacy, and environmental factors.

He advised the Zoning department is working through the necessary changes required for our ordinances to be in compliance with state regulations. He has been in contact with several counties and have worked their approved language into ours. As we continue to learn more, we will continue to refine these ordinances to ensure consistency and eliminate confusion. There will also be some formatting changes in the future as we are working to fix some issues within the word file. Such as, solar was not listed as a possibility for Special Use in A-1; we needed to comply with the 30 day decision requirement in the state standards and finally, we updated specific language in each ordinance.

The committee referenced amending fees to be equivalent for battery, solar and wind.

Motion by Jean Vandenburg and second by Clayton Walter to recommend to the full Board to refer to the ZBA for consideration to adopt Appendix D, Battery Energy Storage System text amendment as presented. A roll call vote polled all ayes. Motion carried.

Motion by Clint Epley and second by Jean Vandenburg to recommend to the full Board to refer to the ZBA for consideration to adopt the wind and solar text amendments and amend the solar and battery storage presented text to standardize the fees to match wind. A roll call vote polled all ayes. Motion carried.

REFERRAL(S) ZBA

None

REFERRALS FROM OTHER COMMITTEES

There were no referrals from other committees this month.

OTHER MATTERS

Chairman Sharp advised that the next County Board meeting will be a large agenda and to please watch for information that will be coming to include summaries on ZBA referred ordinances and text amendments.

Motion by Jean Vandenberg and second by Clayton Walter to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
09/12/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

October 10, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, David Puccetti and Miranda Langen
Absent: Clayton Walter
Others present: Bryan Sharp, Dwanna Kelmel, Mary Barry, Linda Curtin, Ray Koonce, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, October 10, 2023 at 6:30 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Director's Report

Jeff Stoner was unable to attend but provided a report for the committee's review.

Authorization for the CB Chairman to Sign a Federal Surplus Agreement

Chairman Sharp advised the committee that Jeff Stoner had reached out to him regarding a Federal Surplus Property Program and was expecting a call from a representative but hasn't received any call to this date. David Puccetti indicated that he is familiar with these programs which are offered by both the State and Federal Government that allows for receipt of surplus property.

Motion by David Puccetti and second by Jean Vandenberg to recommend to the full Board to allow Chairman Sharp to sign the Federal Surplus Property Program Agreement. All members were in favor. Motion carried.

ORDINANCE AMENDMENTS – ANIMAL CONTROL

Assistant States Attorney Mary Barry reviewed the draft recommendations to the Animal Control Ordinance which included updating fees as well as required citation fees required to be collected by the Circuit Clerk. The Breeders section will be addressed at a later time.

Motion by Miranda Langen and second by Jean Vandenberg to recommend to the full Board to approve the Animal Control Ordinance and fees as presented. All members were in favor. Motion carried.

NON BARGAINING ORDINANCE

When the Non-Bargaining Starting Salary Policy Section C was amended in October of 2022 timing for when the step increase(s) would take place for after completion of one (1) year, two (2) years and three (3) years in the position was not included in the policy. City Treasurer Asmussen provided a recommendation that the timing be the same as union contracts and elected officials which is 12/1 and not an anniversary date.

Motion by Clint Epley and second by David Puccetti to recommend to the full Board to amend the Non-Bargaining Starting Salary to include language indicating the increase for after completion of years one (1), two (2) and three (3) shall occur on the anniversary of the position hire date and to add language for the years thereafter be effective on 12/1 of the applicable fiscal year. A roll call vote polled all ayes. Motion carried.

PROPOSED AMENDMENT TO ZONING CODE – SECTION F. DANGER TO PUBLIC HEALTH AND WELFARE OF PROPERTY DAMAGE

Assistant States Attorney Mary Barry provided a review of the recommended changes to include but not limited to moving the Condemnation section to its own section of the Zoning Code. Expansion on the type of structures

covered. Added that the Zoning Administrator shall get notice of the condemnation. Included that owners who are not occupants can still be liable for violations of the ordinance. Eliminated the specific penalty section and instead tied it to the overall Zoning Penalty Code.

Motion by Clint Epley and second by Jean Vandenberg to refer the draft recommendation of Section F to the Highway, Building and Grounds Committee for full Board approval. All members were in favor. Motion carried.

TEXT AMENDMENT PROPOSAL(S)

Blake Tarr, Zoning Officer, was unable to be present tonight but did provide a text amendment proposal to the Zoning Code regulating the siting of sustainable energy systems.

Motion by Jean Vandenburg and second by Clayton Walter to recommend to the full Board to refer to the ZBA for consideration to adopt Appendix D, Regulating the Siting of Sustainable Energy Systems text amendment as presented. All members were in favor. Motion carried.

REFERRAL(S) ZBA

None

REFERRALS FROM OTHER COMMITTEES

There were no referrals.

OTHER MATTERS

Chairman Sharp provided information on the former Ameren site near Manners Park. There has been a lot of speculation from the community about what was going on. Chairman Sharp recently participated in a conference call with Ameren representatives and representatives of the EPA. Everything at this point has been referred to the EPA. He would like to have an informal meeting to hear from concerned citizens and include some of the committee chairs and board members in the near future.

He also highlighted a document regarding consulting services to alter the current Enterprise Zone noting that he felt more discussions need to occur before further decisions are made. The Chairman will provide more information to the Board as it becomes available.

Ray Koonce Chairman from the 708 Mental Health Board provided a brief update on tonight's 708 Mental Health Board meeting to include 2 applications received requesting distribution of funds.

Motion by David Puccetti and second by Miranda Langen to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
10/10/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

November 14, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, Clayton Walter and Miranda Langen
Absent: David Puccetti
Others present: Bryan Sharp, Ray Koonce, Linda Curtin, Julie Mayer, Mary Barry, Blake Tarr, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, November 14, 2023 at 6:30 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Director's Report

Jeff Stoner was unable to attend but provided a report for the committee's review.

Federal Surplus Resolution

The Committee last month made a recommendation to the full Board to allow Chairman Sharp to sign a Federal Surplus Property Program Agreement. It was discovered that the document submitted was a sample resolution, not an agreement, and clean up was needed. The matter was referred back to committee. There was no new county specific resolution documents provided on this matter.

PROPOSED NUISANCE ORDINANCE

Assistant States Attorney Mary Barry provided a draft redline copy of the proposed nuisance ordinance that she and Shawn Hammers, Local Solid Waste Director have been working on. The draft is basically a cleanup of the existing ordinance with a few changes that will allow for enforcement before getting to a condemnation situation. The goal is for better compliance.

Motion by Miranda Langen and second by Clint Epley to refer the proposed draft nuisance ordinance to the Highway, Building and Grounds Committee for review and full Board recommendation. All members were in favor. Motion carried.

PAID LEAVE FOR ALL WORKERS

Liz Hile reviewed the PLAWA with the committee that has an effective date of January 1, 2024. It is an act that requires that all workers must receive paid leave. She will work with Mary Barry to develop a policy for consideration and also recommends the County's labor attorney also provide input. The draft will come back to the committee next month.

TEXT AMENDMENT PROPOSAL(S)

Blake Tarr, Zoning Officer, provided some additional recommended text amendment language related to the recent battery storage ordinance to include who was responsible for providing training.

Motion by Clint Epley and second by Jean Vandenburg to the full Board to refer to the ZBA for consideration the text amendment proposal as presented. All members were in favor. Motion carried.

REFERRAL(S) ZBA

None

REFERRALS FROM OTHER COMMITTEES

There were no referrals.

OTHER MATTERS

Julie Mayer was present to ask questions about the recently approved changes to the Non-Bargaining Ordinance related to salaries of the Chief Deputies. She noted from the information she received she is confused about the change made and wanted to understand the changes directly from the committee. Committee Chairman Epley advised the committee cleaned up the policy language to reflect that the qualifying Chief Deputies would receive the step increases at the anniversary of completing the applicable years of experience in the position as stated in the policy opposed to December 1st of the fiscal year. Additionally after completion of the last step, the approved salary increases would go back to December 1st of the fiscal year. Julie advised while the practice has been that increases were received on December 1st after completion of the applicable anniversary that she has no issue with the change. She stated she has always felt it should have been based on the anniversary in the position for the policy stated increases because someone could wait months after completion of the required years of service before receiving the raise on December 1st.

Julie did raise whether or not the current language is clear enough on when the raise occurs as it's the hire or promotion date in the position of Chief Deputy but also recognized the current policy should be clear as it does state "in that position".

Chairman Sharp advised there is an emergency court house steeple repair situation and that item will be heard at the County Board meeting next week.

The committee also briefly discussed the status of the Ameren situation at the Manner's Park area.

Motion by Jean Vandenberg and second by Clayton Walter to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
11/14/2023

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

December 12, 2023

Present: Clint Epley, Chairman, Jean Vandenberg, Clayton Walter, David Puccetti and Miranda Langen
Absent: None
Others present: Bryan Sharp, Ray Koonce, Jeff Stoner, Dr. Anderson, Lucas Domonousky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Tuesday, December 12, 2023 at 6:30 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Director's Report

Jeff Stoner reviewed his monthly report. He additionally discussed the possibility of securing grant funding from various sources to be able to hopefully have a training facility here in Christian County.

Intergovernmental Grant Agreement between the State of Illinois, Illinois Emergency Management Agency and Office of Homeland Security and Christian County

Jeff advised that this is a multiyear agreement that is signed annually. It provides grant reimbursement for EMA.

Motion by Miranda Langen and second by David Puccetti to recommend to the full Board to allow Chairman Sharp to sign the Intergovernmental Grant Agreement between the State of Illinois, Illinois Emergency Management Agency and Office of Homeland Security and Christian County. All members were in favor. Motion carried.

Federal Surplus Resolution

The Committee previously made a recommendation to the full Board to allow Chairman Sharp to sign a Federal Surplus Property Program Agreement. It was discovered that the document submitted was a sample resolution, not an agreement, and clean up was needed. Jeff Stoner will provide a clean document for review and signature.

Motion by Miranda Langen and second by David Puccetti to recommend to the full Board to authorize Chairman Sharp to sign the Federal Surplus Resolution upon receipt of the updated version. All members were in favor. Motion carried.

RESOLUTION STATES ATTORNEY APPELLATE PROSECUTOR

This is an annual agreement for important services provided by the States Attorney Appellate Prosecutor's office.

Motion by David Puccetti and second by Clint Epley to recommend to the full Board to approve Resolution R2023 SA 039 which is the official contract between Christian County and the State's Attorneys Appellate Prosecutor's Office. All members were in favor. Motion carried.

FOOD AND SANITATION ORDINANCE

Dr. Chad Anderson, Director at the Christian County Health Department indicated that the Food and Sanitation Ordinance updated earlier this year needed a few additional changes related to farmers' markets and food establishment risks categories. The changes are highlighted in the ordinance provided.

Motion by Jean Vandenberg and second by Miranda Langen to recommend to the full Board to approve the recommended ordinance changes and to include updating amendment dates, signature page and ordinance number if needed. All members were in favor. Motion carried.

PAID LEAVE FOR ALL WORKERS

As mentioned last month, effective January 1, 2024, Illinois has signed into law Paid Leave for All Workers Act (PLAWA) that will require a policy be adopted and enforced by January 1st. Draft recommendations were presented and discussed with the need for a final version to be available for adoption at the full Board meeting in December.

Motion by Miranda Langen and second by Clayton Walter to recommend to the full Board to approved the Paid Leave for All Workers Act (PLAWA) policy with edits and final version being submitted to the full Board at the December meeting. All members were in favor. Motion carried.

BOARD OFFICE STAFF

This item was placed on the agenda to make sure continued progress is made. After year-end items are completed, focus to obtain job descriptions, salary information, etc. will be gathered with the hope of holding a special meeting as early as late February. The Chairman advised he has had some discussions with the County Engineer about succession as well and will continue those discussions.

NON-BARGAINING EMPLOYEE PERFORMANCE EVALUATIONS/JOB DESCRIPTIONS

Board member Ken Franklin sent correspondence out to members on ideas regarding the need for performance evaluations tied to annual increase reviews, etc. and role of committees. This letter was to simply get discussion started.

TEXT AMENDMENT PROPOSAL(S)

None

REFERRAL(S) ZBA

None

REFFERALS FROM OTHER COMMITTEES

There were no referrals.

OTHER MATTERS

Chairman Sharp highlighted information that Blake Tarr presented at the Highway, Building and Grounds meeting related to the upcoming County Board meeting and a ZBA Special Use Permit. He asked members to please review the information Blake provided. He also noted a claim that was denied from the Public Defender's office that didn't follow procedure related to installing key pad system. He will be reaching out to Chief Deputy Baker to ask that cost options be provided for the entire Court House. Bryan also mentioned a meeting that will take place on Thursday morning with County and Ameren representatives.

Motion by David Puccetti and second by Jean Vandenberg to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman
Executive/Personnel Committee
12/1/14/2023