

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

January 10, 2022

Present: Craig Corzine, Chairman, Ray Koonce, David Puccetti, Gene Price,
Bryan Sharp
Absent: None
Others present: Matt Wells, Venise McWard, Vince Harris, Jeff Stoner and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, January 10, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

SIMEC ENERGY

Reg Ankrom, President of Simec Energy advised that Christian County is 1 of 55 counties that he has represented through the Municipal Electric Aggregation Program. Christian County has participated in this program since 2012. He researches electric prices in the market in order to give rural home owners choices for electricity. Ameren currently has the lowest price and he is unable to offer a lower cost option at this time. That could change in June of this year. Options are the County can pause the program for a year or he can continue as the County's broker and watch the markets for lower pricing options. There is no cost to the County if they continue the consulting services offered by Simec Energy.

A motion was made by Craig Corzine and seconded by David Puccetti to recommend to the full Board to allow Chairman Wells to sign the consulting agreement with Simec Energy. Four (4) members were in favor and one (1) member abstained.

EMA UPDATE

- EMA Director, Jeff Stoner advised that the Fire Departments/Districts and ambulance services that received ARPA fund checks were very pleased. Jeff would like the Committee to reconsider providing funds to Dunn's Ambulance. He understands they are in business to make money but they did have a significant increase in calls from the previous year.
- Highlighted the smoke event in the vault off the board room.
- Updated the committee on status of the new vehicle and outfitting the vehicle with SCBA breathing apparatus in the event of a natural disaster.

OSHA COVID 19 EMERGENCY TEMPORARY STANDARD (ETS) POLICY

Chairman Wells discussed the draft OSHA ETS policy mandate for employers with 100+ employees. The deadline to have a policy in place is January 10, 2022. This policy requires employees to provide COVID vaccination record documentation or test every seven (7) days for those not willing to provide vaccination record documentation or for unvaccinated employees. There is an approximate \$14,000 fine per incident per day for failure to comply. This draft policy was presented at a department head meeting

today with the States Attorney indicating this is law until it's not law and is within compliance of the OSHA standard.

A motion was made by Craig Corzine and seconded by Ray Koonce to pass the matter of OSHA COVID 19 ETS Policy on to the full Board. All members were in favor with Ray Koonce noting he strongly opposes this as it's his opinion it's a violation of civil rights but felt it should move on to the Board.

SPECIAL USE LIQUOR LICENSE

Chairman Wells advised that States Attorney Poggenpohl has reviewed the draft changes to the Special Use Liquor License and does not believe we can enforce "serve for profit" under "caterer".

Motion by Ray Koonce and seconded by Gene Price to recommend to the full Board to strike "serve for profit" and accept other policy changes. All members were in favor.

COUNTY BOARD RULES AS OF MARCH 2021 VERSUS NON-BARGAINING STARTING SALARY POLICY AS OF DECEMBER 2021

Last month the Board approved changes to the Non-Bargaining Starting Salary Policy which included striking the last paragraph which was reference to reducing an elected official salary, which the Board establishes, when a current office holder does not run. Chairman Wells indicated that perhaps that paragraph wasn't intended for that policy but Chairman Wells wanted the Committee to be aware that reducing of an elected officials salary, in these situations, to 90% of the current salary had already been made in the County Board Rules and approved in March of 2021.

ORDINANCE REGULATING CARBON CAPTURE AND STORAGE

Vince Harris advised there currently isn't any carbon capture and storage ordinances in the United States. He used the current Wecs Ordinance to make some draft modifications for carbon capture and storage. There is still work to be done to this draft ordinance.

Chairman Wells discussed lessons learned when the wind farm issue came before the Board and the process to submit things to the ZBA and when fees are involved. Multiple ordinances can be presented to the ZBA but in the end, the ZBA will make a recommendation.

CARBON SEQUESTRATION FEES PROPOSALS

Two (2) fee schedules that were very similar were presented for discussion.

A motion was made by Bryan Sharp and seconded by Gene Price to recommend to the full Board to send the typed carbon sequestration fee schedule to the ZBA. All members were in favor.

ILLINOIS TRUST PROXY VOTE

Chairman Wells presented information on a request to sign a proxy vote for Illinois Trust.

A motion was made by Ray Koonce and seconded by Gene Price to recommend to the full Board to allow Chairman Wells to sign the Illinois Trust Proxy Vote. All members were in favor.

OTHER MATTERS

Chairman Wells advised that Chad Coady would be at Tuesday night's Board meeting to provide information on how solar panels are taxed.

Bryan Sharp would like to receive information sooner when projects are looking at the County. He also inquired as to the status of the 2nd Amendment Proposal that was moved on to the States Attorney. Chairman Wells advised that since States Attorney Poggenpohl was recently appointed that he may not be aware that was awaiting review.

Motion by Ray Koonce and seconded by David Puccetti to adjourn. Motion carried

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
01/10/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

February 7, 2022

Present: Craig Corzine, Chairman, Ray Koonce, Gene Price, Bryan Sharp
Absent: David Puccetti via phone
Others present: Matt Wells, Venise McWard, Linda Curtin, Bev Graham, Julie Mayer, Jacque Willison, Amy Calvert, Jeff Stoner, Dan Bland, Ramiro Estrada, Tom Latonis and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, February 7, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

- EMA Director, Jeff Stoner noted the recent 9 – 12” snow storm system that went through our area February 2nd and 3rd. With severe weather and services being open it encourages people to travel. Suggested the County develop an emergency policy.
- Noted the 3rd quarter IEMA grant has been submitted. IEMA is going through software transition that is delaying payments but the County will receive their payment.
- Noted that he would like to transition from Verizon phone service to AT&T because they offer a first responder network.
- Noted that IDNR and State Fire Marshal’s office handles the storage of fireworks and the related inspections. The State provides information out so agencies know what’s stored in a location.

911 BOARD CONCERNS

Dan Bland and Ramiro Estrada, representing the 911 Board, expressed concerns about staffing retention at the 911 dispatch center. They noted that since 2016 19 dispatchers have been hired as to date 6 have been retained. Certification cost for each individual is \$10,000. Salary comparison information from various agencies was presented for review noting that comparable wages were some reasons for loss but also noted that work environments matters. They would like to work together to come up with some ideas for better retention of staff.

WEST CENTRAL DEVELOPMENT COUNCIL

Chairman Wells advised that an email was received from a representative of West Central Development Council in Carlinville advising that Jersey County was withdrawing from the agency and noted West Central is not doing Community Development Block Grants through DCEO and are no longer an Economic and Community Development agency. As a result, they were inquiring if Christian County wanted to withdraw from the agency and provided a resolution.

Motion by Ray Koonce and seconded by Brian Sharp to recommend to the full Board to opt out of the agreement with West Central Development by resolution. All members were in favor.

LIQUOR LICENSE ORDINANCE/RENEWALS

Chairman Wells advised that the County's current liquor ordinance notes that applications for license shall be to the County Clerk. The application also notes the County Clerk or designee. However, for the last twenty (20) years or so, the applications and renewals have ran through the County Board Office. The question is if the Committee wants to keep the ordinance language as is or change the language to indicate the practice. A question was asked as to whether or not state statute requires the applications be made in the County Clerk's office.

Motion by Craig Corzine and seconded by Gene Price to recommend to the full Board that the Chairman have the States Attorney review if there are any laws/regulations requiring application be made in the County Clerk's office and to bring this matter back to the Committee in March. All members were in favor.

A copy of liquor license renewals for 2022-2023 were presented. Chief Deputy Baker has indicated by email there were no issues with any of the establishments. Chairman Wells advised that this Committee did not need to take any action on renewals.

FIREWORKS INSPECTION

EMA Director, Jeff Stoner, had reported earlier tonight on who does inspections of entities that have fireworks on their premises. Chairman Wells wanted to make sure the Committee was aware that we do have an ordinance on file.

ANIMAL CONTROL OFFICE MANAGER

As mentioned with the appointment Vince Harris to Solid Waste Department Head, Dwanna Kelmel would be taking over the day to day operations at Animal Control. Chairman Wells advised that as a result the Committee would need to determine if they felt the duties qualified for the position to be an "exempt" position with a minimum salary as set forth by Fair Labor Standards Act (FLSA) which is not eligible for overtime or a non-exempt position paid hourly and eligible for overtime after working 40 hours per week.

Motion by Craig Corzine and seconded by Ray Koonce to recommend the position be a non-exempt position paid hourly and to refer the matter to the Finance Committee. All members were in favor.

SALARY RULES FOR ELECTED OFFICIALS

Chairman Wells reviewed the County Board Rules passed in March of 2021 related to salaries of elected office holders. He asked if the Committee felt that the rules should be updated to indicate what positions this rule applies to.

Motion by Bryan Sharp and seconded by Gene Price to recommend to the full Board to amend the County Board Rules related to setting salaries of elected office holders as passed at the March 16, 2021 County Board meeting adding the positions of Sheriff, County Clerk, Circuit Clerk, Treasurer, Supervisor of Assessments and Coroner. All members in were favor.

STIPENDS ELECTED OFFICIALS

A new law is in effect requiring the County to establish an ordinance or resolution for compensation of elected officials and to also separately list each stipend an elected officer is expected to receive.

Chairman Wells wanted everyone to be aware of this requirement. Establishing salaries of elected officials will be on the March finance agenda.

PERSONNEL HANDBOOK

UCCI has reviewed the County's employee handbook which hasn't been updated since 2015. Committee members received a copy of the recommended revisions.

Motion by Craig Corzine and seconded by Gene Price to table review of the handbook until the March meeting to give members a chance to review.

OTHER MATTERS

None

Motion by Gene Price and seconded by Ray Koonce to adjourn. Motion carried

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
02/07/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

March 7, 2022

Present: Craig Corzine, Chairman, Ray Koonce, Gene Price, Bryan Sharp
Absent: David Puccetti
Others present: Matt Wells, Venise McWard, Linda Curtin, Bev Graham, Tom Latonis and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, March 7, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Nothing to present tonight.

PERSONNEL HANDBOOK

Chairman Corzine indicated that the first 1/3 of the handbook was ready for review by the Administrative Assistant/HR. The change recommendations from UCCI as well as additional notes in areas where further review was appropriate, recommendations and comments was presented.

During review of the presented sections, Chairman Wells advised that when this draft Employee Handbook is completed that he will seek input of the elected officials/department heads for comments before final recommendation to the Board. Liz also commented that the County will have an obligation to present the draft to the Union for comments as well. She highlighted that the CBA prevails when a topic is covered in the CBA and when the CBA is silent, the Employee Handbook rules prevail.

The Committee would like to have a copy of the Ethics Committee related to the discussion for the need of an Ethics Officer. The Committee was asked to further review the draft recommendations presented tonight before the next meeting and present any additional thoughts/changes at the April meeting before reviewing the next section of the Employee Handbook.

OTHER MATTERS

None

Motion by Gene Price and seconded by Ray Koonce to adjourn. All were in favor. Motion carried

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
03/07/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

April 11, 2022

Present: Craig Corzine, Chairman, Ray Koonce, David Puccetti, Bryan Sharp
Absent: None
Others present: Matt Wells, Linda Curtin, Bev Graham, Mike Specha, Dale Livingston, Wes Poggenpohl, Betty Asmussen, Jacque Willison, Greg Seiders, Caitlin Sands, Vince Harris, Mike Lanham, Matt Lanham, Lucas Domonowsky and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, April 11, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

Committee Chairman Corzine thanked former Board member Gene Price for his service to the Board and Committee.

PUBLIC COMMENTS

There were no public comments.

LOW INCOME HOUSING ORDINANCE

Supervisor of Assessment provided State Statute information on low income housing ordinance. Chairman Wells wanted to provide this information for the Board to discuss whether to pass an ordinance to opt out of low income housing or not.

CARBON CAPTURE AND STORAGE ORDINANCE

Chairman Wells commented that something needs to be in place as something could happen tomorrow. A comment was made about placing a moratorium on this project and whether or not it was something that could be done in by the committee or not.

Chairman Wells noted that any company could pay for a text amendment recommendation and that has to go to the ZBA. Bryan Sharp cited that according to the County Board Rules the committee's responsibility is "to act as liaison between the County Board and the various county officers where county or state rules and regulations are involved". States Attorney Poggenpohl noted that when a recommendation comes from the ZBA, the Board must act. He has been in contact with attorneys and there may not be much of anything that can be done because of the heavy regulation by State, Federal and EPA. Wes recommends that the County consider someone who specializes in these dealings and could have some names and costs in a few days.

Committee Chairman Corzine inquired if this committee could do a 6 to 8 month moratorium or if this should go to the ZBA. States Attorney Poggenpohl could not provide an answer at this time. Chairman Corzine feels something needs to be in place to protect the residents of Christian County.

Motion by Craig Corzine and seconded by Ray Koonce to recommend to the full Board, if the Board can do so, set a 6 month moratorium on this issue and if the full Board cannot pass a 6 month moratorium then to recommend and refer the 6 month moratorium on to the ZBA. Roll call polled all ayes. Motion carried.

Vince Harris noted that today was the last day to get items on the ZBA agenda.

ELECTED OFFICIALS SALARY ORDINANCE(S)/RESOLUTION(S) TO INCLUDE STIPEND, IF APPLICABLE. (ARPA FUNDS)

Treasurer Asmussen indicated the motions have already been set and ordinances are needed for IMRF.

Ray Koonce made a motion to recommend ordinances based on motions already approved but withdrew his motion as these motions have already passed.

Motion was made by Craig Corzine and seconded by Ray Koonce to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1)) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees and all subject matters relating thereto and to include the following persons to be present during all or part of such executive session namely, all Executive/Personnel committee members in attendance, all County Board members in attendance, Wes Poggenpohl, and Liz Hile.

The Committee went into Closed Session at 7:01 p.m.

The Committee returned to Open Session at 8 p.m. Roll call – Craig Corzine, Ray Koonce, David Puccetti and Bryan Sharp were present.

The Committee took a 5 minute recess.

PERSONNEL AND HIRING

Motion by Bryan Sharp and seconded by David Puccetti to recommend to the full Board to break out the work load on Vince Harris and separate Animal Control on its own, for Chairman Wells to meet with current Animal Control staff to advise on staffing needs and to bring Solid Waste/Zoning back to the court house with the Sheriff's permission. Roll call vote polled all ayes. Motion carried.

Motion by Ray Koonce and seconded by Bryan Sharp to recommend to the full Board to allow Vince Harris to hire and Educator and secretary at Solid Waste and to forward the salary range for the Educator to the Finance Committee. Roll call vote polled all ayes. Motion carried.

Motion by Ray Koonce and seconded by Craig Corzine to recommend to the full Board for Chairman Wells to discuss with staff additional staffing needed and to bring those recommendations back to the Personnel Committee. Roll call vote polled all ayes. Motion carried.

PREMIUM PAY

Treasurer Asmussen noted that premium pay, bonus pay, etc., had been brought up several times and she was bringing it back again. She advised that ARPA funds can allow premium pay for employees and read the U.S. Treasury's definition. She noted a lot of other counties have changed their mind and are now paying premium pay to their employees. She tailored a cost spreadsheet off the criteria

recently passed by the City of Taylorville and used a premium pay figure of \$2250 for each full time employee who met the qualifying criteria.

Motion by Ray Koonce and seconded by Bryan Sharp to approve Treasurer Asmussen's recommendation and to refer to the Finance Committee for review. Roll call vote polled all ayes. Motion carried.

The committee asked the Treasurer to also work numbers up for part time employees.

PERSONNEL HANDBOOK

Chairman Corzine indicated that the continuation of the Employee Handbook will be delayed until next month.

TIME CARD REPORT

The Committee asked that a report be provided of the departments that are not providing attendance records for payroll.

Liz Hile advised that for some departments the process that is being done has been done this way for many years. The coroner for example, which is one department that a payroll report only is received, is aware of when the deputy coroners go out and keeps track of those times. No individual attendance records for verification is provided as a result and she has never been advised that to do anything otherwise. At the Sheriff's department, the attendance records for the deputies and jailers are kept in house and not provided with payroll. Attendance records for the Sheriff's office and part time staff is received part of the time. Highway is hit and miss for being turned in with payroll and probation has made adjustments to get there sheets turned in for verification. The committee questioned why sheets aren't turned in timely and what needs to be done for departments to be in compliance.

ETHICS COMMISSION

As discussed in the review of the Personnel Handbook, a policy recommendation indicated the need for an Ethics Officer. The committee asked for the names of the Ethics Commission be reviewed. The current Ethics Commission appointed in 2021 is Mark Smith, Laura Wilkerson and Seth McMillan.

Motion was made by Ray Koonce and seconded by Craig Corzine to recommend to the full Board to allow Chairman Wells to make an Ethic Officer appointment. Roll call vote polled all ayes. Motion carried.

UCCI CONFERENCE

Committee Chairman Corzine provided notice of the UCCI Conference in Washington, D.C. May 9th, 10th and 11th. UCCI will reimburse up to \$3000 for 1 Board member to attend and up to \$3500 for 2 or more members to attend.

OTHER MATTERS

Bryan Sharp noted that in 2018 the full Board approved ZBA appointments for 3 year terms but those terms somehow became 5 year terms. He cannot find when the terms went to 5 years and was told that 2 previous chairs just did it. It was suggested that the County Clerk research this matter.

Ray Koonce noted that there was no quorum for the 708 Mental Health Board tonight. He would like to present an ARPA fund request next month for funding for Safe Passages and Drug Court/Mental Health next month.

Motion by Ray Koonce and seconded by David Puccetti to adjourn. All were in favor. Motion carried

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
04/11/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

May 9, 2022

Present: Craig Corzine, Chairman, Ray Koonce, David Puccetti, Bryan Sharp
Absent: None
Others present: Matt Wells, Judge Paisley, Betty Asmussen, Julie Mayer, Linda Curtin, Bev Graham, Wes Poggenpohl, Steve Sipes, Vince Harris, Jeff Stoner, John Good, Alex Messina, Jeff Nolan, Dwanne Wheeler, Lucas Domonowsky and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, May 9, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

Steve Sipes with the ZBA advised that he is present to speak on the METS Tower but can speak later in the agenda if acceptable. Committee Chairman Corzine acknowledged that Mr. Sipes will speak at that time.

EMA UPDATES

- EMA Director Jeff Stoner highlighted the recent storm that went through the northern part of Christian County. The tornado wasn't tracked by the weather service or weather spotters. It was on the ground for about 60 seconds. He plans to look into mobile weather monitoring systems.
- The Tailgate N Tallboys event at the South Fork Dirt Riders Club is scheduled for July 28 – 30, 2022. The county does not have any ordinance requiring the presence of EMS at this time. Right now there is a good faith effort to have EMS at the event but based on costs, they could say we don't want any present. Jeff recommends that the county look into putting an ordinance in place.
- Still waiting on equipment for the truck.
- Plans to bring the ARPA communication proposal back for consideration in June.
- Noted that Palmer and Mt. Auburn don't have tornado sirens but are working on grant funding. He is looking at helping communities so they can receive a siren.

LOW INCOME HOUSING ORDINANCE

Committee discussed the current low income housing in the county and new construction that is coming.

Motion by Bryan Sharp and seconded by Ray Koonce to recommend to the full Board to approve an ordinance to "opt out" of low income housing. All members were in favor. Motion carried

CARBON CAPTURE AND STORAGE ORDINANCE

States Attorney Wes Poggenpohl advised that it is his opinion the Board can put a moratorium on the carbon capture and storage project. It was felt that the moratorium is needed based on a number of issues to include but not limited to size and scope of the Christian County project and safety.

Motion by Craig Corzine and seconded by Ray Koonce to recommend to the full Board to have States Attorney Wes Poggenpohl prepare a six (6) month moratorium ordinance for the carbon, capture and storage project in Christian County and present it to the Board. A roll call vote polled all ayes. Motion carried.

Wes Poggenpohl raised a question about the attorneys that he mentioned at the last Board meeting making presentations. He also noted that in addition to the attorneys he mentioned, a 3rd individual has expressed interest. Wes suggested having a special Board meeting with the attorneys having different presentation times allowing the Board to have somewhat of an interview type process. At least 1 of the attorneys is requesting a presentation fee.

RESCIND ORDINANCE O2022CB010

Chairman Wells advised that since establishing the salaries for the elected officials last month, a law now establishes that the Sheriff position shall be paid at least 80% of the States Attorney's salary. The ordinance that was passed must now be rescinded. A new ordinance will need to be passed to comply with the law. This ordinance must be passed within the 180 days prior to the individual taking office.

Motion by Craig Corzine and seconded by Clint Epley to recommend to the full Board to rescind Ordinance O2022CB010. A roll call vote polled all ayes. Motion carried.

ORDINANCE/RESULTION AS A RESULT OF THE CHANGE ON HOW PAY FOR THE SHERIFF POSITION IS CALCULATED

Motion by Ray Koonce and seconded by David Puccetti to recommend to the full Board to approve Ordinance O2022CB007 which reflects the change by law to how the position of Sheriff is paid. A roll call vote polled all ayes. Motion carried.

ARPA FUND REQUEST/ORDINANCES

Court House Windows

The estimated cost to replace windows at the court house is \$482,640.00.

Motion by Ray Koonce and seconded by Bryan Sharp to recommend a draft ordinance for an amount not to exceed \$482,640.00 from ARPA funds be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

911 Request

A copy of the 911 Director's estimate of \$1,205.00 to purchase 1 wireless adaptor and 10 headsets was presented.

Motion by Craig Corzine and seconded by David Puccetti to recommend a draft ordinance for an amount not to exceed \$1,205.00 from ARPA funds be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Labor costs up to \$30,000.00 to complete the next phase of the floor support project

Motion by Craig Corzine and seconded by Ray Koonce to recommend a draft ordinance for an amount not to exceed \$30,000.00 from ARPA funds be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

County Treasurer's Request – Currency Cash Counting Machine and Printer

Christian County Treasurer Betty Asmussen presented information and estimated costs to purchase a currency cash counting machine and printer.

Motion by Ray Koonce and seconded by Clint Epley to recommend a draft ordinance for an amount not to exceed \$5,000.00 from ARPA funds for a cash counting machine and printer for the Treasurer's Office be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Safe Passages

Ray Koonce advised the Committee that he has met with various representatives from Safe Passages, Judge Paisley and the States Attorney about costs to maintain these programs.

Regarding Safe Passages, Ray Koonce noted that the City hasn't pickup any ARPA funding and was hoping that if the County took the lead that other communities might follow. He asked Taylorville Police Chief Dwanne Wheeler to highlight the Safe Passages Program. Wheeler noted the purpose of Safe Passages is to help individuals with drug addiction before they get into the legal system. He advised that Safe Passages is a county wide program and the City of Taylorville doesn't fund it. Funding is through grants of which he has received a grant for \$105,000.00 and reapplied and was approved for two (2) more years totaling \$210,000.00. When asked if grants have been received what use would the ARPA funds have. Chief Wheeler noted that it would go into a program "reserve".

Motion by Ray Koonce and seconded by Bryan Sharp to recommend a draft ordinance for an amount not to exceed \$100,000.00 from ARPA funds for Safe Passages be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Drug/Mental Health Court

Judge Paisley highlighted the drug/mental health – problem solving court works. The individuals in these programs are nonviolent criminals who can manage safely in the community. They are not drug dealers. The idea is rather than to incarcerate them, get them the help needed to fix the problem. The program costs are approximately \$36,000.00. John Good a supervisor from the Probation Department was also present for questions.

Motion by Ray Koonce and seconded by Bryan Sharp to recommend a draft ordinance for an amount not to exceed \$50,000.00 from ARPA funds for Drug/Mental Health/Problem Solving Court be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Mental Health

Ray Koonce noted that there was an increasing amount of individuals facing mental health issues. He advised there are no services in the county for mental health and a group of individuals are trying to develop ways for people to receive help. This group of individuals will be attending an upcoming

meeting looking for ideas to develop a program. The Committee felt it was reasonable to wait for additional information as there is still time to spend ARPA funds.

RESOLUTION – Delinquent Taxes

Motion by Craig Corzine and seconded by Ray Koonce to recommend to the Board to approve Resolutions R2022TR005 for the sale of delinquent property. A roll call vote polled all ayes. Motion Carried.

Motion by Craig Corzine and seconded by Ray Koonce to recommend to the Board to approve Resolutions R2022TR006 for the sale of delinquent property. A roll call vote polled all ayes. Motion Carried.

ZBA RECOMMENDATION(S) METEOROLOGICAL TOWER TEXT AMENDMENT

Steve Sipes, Chairman of the Zoning Board of Appeals (ZBA) noted the ZBA made a recommendation to approve a text amendment for the meteorological towers. He feels the Board must approve or deny or send back to the ZBA not to refer back to Executive/Personnel.

Chairman Wells advised that the County's States Attorney, Wes Poggenpohl's opinion is that the Board is "obligated to act" and tabling/referring can be done as it would be considered an "act".

Mr. Sipes acknowledged that he isn't an attorney but felt tabling back to Exec/Personnel isn't in accordance to statute and he has never seen issues tabled. He feels the County needs to be careful with these green projects as health and safety is where the focus should be and not fees that may be considered unreasonable.

Committee Chairman Craig Corzine noted that there was a feeling the fees were low and the reason it was table. Mr. Sipes agrees something needs to be done and if fee is the issue, send it back to the ZBA. Noting that while he can't speak for the entire ZBA Board, unreasonable fees probably won't make it. Without something in place as is the case at this point in time, "wind" could come in and without fees.

Additional discussion continued around time limit(s) towers can be up; annual fees/penalties; and related topics.

Motion by Ray Koonce and seconded by David Puccetti to recommend to the full Board to send back Text Amendment TX22-2 to the ZBA. A roll call vote polled all ayes. Motion carried.

Motion was made by Craig Corzine and seconded by Ray Koonce to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1)) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees and all subject matters relating thereto and to include the following persons to be present during all or part of such executive session namely, all Executive/Personnel committee members in attendance, all County Board members in attendance, Wes Poggenpohl, and Liz Hile.

The Committee went into Closed Session at 8:33 p.m.

The Committee returned to Open Session at 9:17 p.m. Roll call – Craig Corzine, Ray Koonce, David Puccetti, Clint Epley, and Bryan Sharp were present.

ANIMAL CONTROL, ZONING AND SOLID WASTE DEPARTMENTS

Motion by Ray Koonce and seconded by David Puccetti to recommend to the full Board to separate Animal Control from Zoning and Solid Waste and to allow Chairman Wells to start the hiring process as needed and to move Solid Waste and Zoning to the court house with the Sheriff's approval. A roll call vote polled all ayes. Motion carried.

It was noted that the separation of offices is in effort to help Vince Harris so he can dedicate time to zoning.

JOB DESCRIPTION – Educator Solid Waste Management

Vince Harris wasn't available to present a job description. The Committee requests that Vince provide a copy next month. Chairman Wells was asked to have this item on next month's agenda.

SOLID WASTE STAFFING – Educator and Inspector/Investigator

The Committee discussed a possibility of an educator also fulfilling duties of an inspector. Vince would continue as an inspector as well. Chairman Wells feels there needs to be two (2) inspectors in case of absence or illness. Bryan Sharp felt there was no reason to expand the department. No action taken.

TEMPORARY STAFF TO ASSIST COUNTY BOARD'S ADMINISTRATIVE ASSISTANT

Motion by Craig Corzine and seconded by Clint Epley to recommend a draft ordinance for an amount not to exceed \$3,600.00 from ARPA funds for temporary staff to assist the County Board's Administrative Assistant for up to 20 hours per week at \$15.00 per hour for a period of 90 days be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

PERSONNEL HANDBOOK

Chairman Corzine indicated that the continuation of the Employee Handbook will be delayed until next month.

OTHER MATTERS

Julie Mayer commented that she has always kept Executive/Personnel updated on her staffing. She had an employee who accepted a secretarial position at Solid Waste Management. With e-ticket coming she won't be replacing this employee. This employee was a traffic clerk.

Motion by David Puccetti and seconded by Clint Epley to adjourn. All were in favor. Motion carried

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
05/09/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

June 13, 2022

Present: Craig Corzine, Chairman, Ray Koonce, David Puccetti, Clint Epley,
Bryan Sharp
Absent: None
Others present: Matt Wells, Linda Curtin, Bev Graham, Thomas Snyder, Jr., Vicki McMahon,
Chad Coady, Betty Asmussen, Lucas Domonowsky and Elizabeth Hile in
attendance.

The Executive, Personnel, and Liquor Committee met on Monday, June 13, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

No public comments.

EMA UPDATES

None

LOW INCOME HOUSING ORDINANCE

As previously presented, the new low income housing program is not good for small counties. Supervisor of Assessment Chad Coady obtained a sample template for opting out of the program which can be reversed should the County decide later to participate. The sample ordinance has been reviewed by the States Attorney.

Motion by Craig Corzine and seconded by Ray Koonce to recommend to the full Board to adopt Ordinance O2022 CB 026. A roll call vote polled all ayes. Motion carried.

COUNTY BOARD RULES – LEGISLATIVE I, J AND K

Chairman Wells highlighted Legislative I, J and K in the County Board Rules.

Legislative rule I indicates that in cooperation with the County General Committee Chairperson and the County Board members to prepare a list of judges of election and a list of polling places to be presented to the Board at the May meeting every two (2) years. In review of the Board minutes, it is noted election judge lists have been approved but not a list of polling places.

Legislative rule J relates to determining each and all polling places comply with the statute. Again, in review of the minutes, nothing is found to indicate this has been done.

Legislative rule K relates to redistricting which is govern by state statute whereby the Chairman is to propose a plan and if not a Commission decides.

Motion by Ray Koonce and seconded by Bryan Sharp to recommend to the full Board to remove Legislative rules I, J and K from the County Board Rules. Craig Corzine, Clint Epley, Ray Koonce and David Puccetti were in favor with Bryan Sharp opposing. Motion carried.

Discussion regarding this matter, Bryan Sharp felt it is good to keep Legislative rule I and J. Rule K should be followed in accordance with state statute. Committee Chairman Corzine felt rule I and J was the responsibility of the County Clerk and the Board does not need to manage this. Legislative rule L was not on the agenda (rule relates to setting the pay for the judges of election) but felt this should be addressed by Finance.

ARPA REQUESTS

Annual Cybersecurity Maintenance Costs

Before ARPA funds were known to be available, the County had already begun working on upgrading cybersecurity. Some of the programs approved had annual renewal fees. The County recently received the renewal fee for ManageEngine at a cost of \$5,476.35.

Motion by Craig Corzine and seconded by Ray Koonce to recommend a draft ordinance for an amount not to exceed \$5,476.35 from ARPA funds for ManageEngine renewal fee be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Sheriff's Office

This item will be on next month's agenda.

EMA Request

This item will be on next month's agenda.

ZBA RECOMMENDATION(S) METEOROLOGICAL TOWER TEXT AMENDMENT – FEES

The meteorological tower text amendment was recently approved by the ZBA but not approved by the Board. Areas of concern were fees, time limits, renewals and setbacks. At the last meeting ZBA Chairman Steve Sipes last month recommended not setting fees too high as he felt it would not pass the ZBA. Ray Koonce noted that Vince and/or Chairman Sipes were asked to research what other entities are charging in the area and asked if anyone had received any information back on this request.

Motion by Clint Epley and seconded by Bryan Sharp to recommend to the full Board to send to the ZBA a suggested annual fee of \$5,000.00 with a five (5) year limit. All members were in favor. Motion carried.

OFFICE STAFF – SUPERVISOR OF ASSESSMENT

Chad Coady advised that an employee recently retired after over 30 years of service. He would like to move Brittiany Sarginson up to a GIS (geographic information system) position. He noted that his office doesn't have a Chief Deputy and with moving her to the GIS position, she could still do her township assessor work where that may not be possible in the Chief Deputy position. Chad was looking to start this position at the pay rate of the Chief Deputy.

Motion was made by Ray Koonce and seconded by Craig Corzine to recommend to the full Board to approve the position requested in the Supervisor of Assessment office and refer to Finance. Motion was withdrawn after discussion and the noted need for a job description for committee review as this position doesn't currently exist and to review the Non-Bargaining Ordinance for compliance. The job description and Non-Bargaining Ordinance will be reviewed next month.

ADDITIONAL JAILER

Revenue for federal inmates has been noted on documentation provided but not related expenses. Members of the committee felt in order to make an informed decision that knowing expenses is important. This item will be on the agenda next month.

ANIMAL CONTROL DEPARTMENT HEAD – CB RULES

Chairman Wells noted that last month the Board approved separating Animal Control from Solid Waste and Zoning and for the Chairman to hire for Animal Control but no salary range was provided. Review of past salary and current salary was discussed.

Motion by Craig Corzine and seconded by Ray Koonce to establish the salary range for the position of Animal Control Department Head at \$39,478.00 to \$41,715.00. A roll call vote polled all ayes. Motion carried.

During discussion Bryan Sharp noted that he would like to see someone from Personnel involved in the hiring process. Bryan Sharp amended the motion to include someone from Personnel being involved in the hiring process. Committee Chairman Corzine advised that the motion was out of order as this matter is related to CB rules Personnel D (salary) as well as the Board has already approved the Chairman to hire.

ANIMAL CONTROL STAFF

Chairman Wells noted that the office staff at Animal Control feels they are shorthanded but without a department head he feels he has no authority to hire. Committee Chairman Corzine felt this decision should wait until a department head is hired and let that person get a good feel for what is needed and then make that decision.

JOB DESCRIPTION – EDUCATOR SOLID WASTE

The presented job description was reviewed. The committee discussed the need for possible changes to include items such as visiting so many schools, etc. and education requirements. The department head was not available tonight.

Motion by Ray Koonce and seconded by Clint Epley to table further discussion until the department head can be available. All members were in favor. Motion carried.

Motion was made by Craig Corzine and seconded by Clint Epley to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and all subject matters relating thereto and to

include the following persons to be present during all or part of such executive session namely, Craig Corzine, Clint Epley, Ray Koonce, Bryan Sharp, David Puccetti, Vicki McMahon, Matt Wells, Thomas Snyder, Jr., Linda Curtin, Betty Asmussen and Liz Hile and such other person or persons as the Chairperson or Committee may decide during this meeting and/or during such closed session.

The Committee went into Closed Session at 7:41 p.m.

The Committee returned to Open Session at 9:16 p.m.

Roll Call – Craig Corzine, Clint Epley, Ray Koonce, Bryan Sharp and David Puccetti were all present.

PERSONNEL HANDBOOK

Due to a lengthy agenda. This item will be placed on next month's agenda.

UCCI JULY CONFERENCE

Committee Chairman Corzine referenced the UCCI July conference information that had been provided to all members in the packets.

OTHER MATTERS

None

Motion by David Puccetti and seconded by Clint Epley to adjourn. All were in favor. Motion carried

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
6/13/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

July 11, 2022

Present: Craig Corzine, Chairman, Ray Koonce, David Puccetti, Clint Epley,
Absent: Bryan Sharp
Others present: Matt Wells, Linda Curtin, Bev Graham, Chuck Smedley, Jim Baker, Cecil Polley, Chad Coady, Bruce Kettelkamp, Rebecca Hile, Jeff Stoner, Lucas Domonowsky and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, July 11, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

Rebecca Hile addressed the committee noting a requirement in the job description for the Animal Control Director as posted in the advertising for the position was keeping accurate financial and daily record keeping. She noted that the actual number of animals taken in, adopted and euthanized are rarely reported (only numbers of animals housed) and expressed her request to require the new Animal Control Director to provide these numbers monthly for public record.

EMA UPDATES

- Jeff Stoner highlighted the recent fires in the area.
- Noted that July 4th went smoothly without too many issues.
- Highlighted recent weather in the county and upcoming events at Morrisonville and South Fork Dirt Riders.
- First Net for priority communication during times of emergencies situations.
- Staffing – 1 staff has resigned.
- Purchased a mobile weather station
- Updated on grant status – should be receiving payments for last 3 quarters delay is due to new software and related delays.

ADDITIONAL JAILER

Jail Administrator Cecil Polley highlighted current staffing numbers, reasons for requesting an additional full time correction officer and revenue from federal money. Committee Chairman Corzine asked about the related expenses with federal inmates. Cecil noted that the only additional cost is for food. The use of ARPA money for the expenses for the remainder of this fiscal year was discussed as there is not money currently in the budget for this position.

Motion by Craig Corzine and seconded by Ray Koonce to recommend a draft ordinance for an amount not to exceed \$19,000.00 from ARPA funds for the purpose of payroll and employer related expenses to hire an additional jailer for the remainder of the 2022 fiscal year be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

ARPA REQUESTS

EMA Request

Jeff Stoner presented a new cost estimate for radios, updates for Emergency Operation Center (EOC) and training of \$191,712.58 with the highest priority being 34 radios.

Motion by Craig Corzine and seconded by Clint Epley to recommend a draft ordinance for an amount not to exceed \$65,500.00 from ARPA funds for the purchase of 10 radios and updates to the communication and video capabilities at the Emergency Operation Center (EOC) be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Sheriff's Office

Chief Deputy Jim Baker presented a request for ARPA funds for updating camera equipment in the courthouse and Sheriff's Office as well as equipment needs over the road.

Radar Units – most of the radar units go back to the 80s and need updates with every certification which are ongoing costs. Parts are also becoming an issue. He would like to update 12 units with front/rear radar. Additionally, he is requesting 1 new handheld radar unit that allows for better enforcement in high traffic areas. Cost estimate for vehicle radar units is \$23,010.00 and \$1,978.50 for 1 new handheld unit.

Updating and replacing camera equipment at the courthouse and Sheriff's Office - Chief Deputy Baker provided information related to the existing camera systems at both the courthouse and Sheriff's Office and what the issues are. Cost estimate for updating the camera system at the courthouse is \$8,805.00 and \$27,699.00 for the Sheriff's Office.

Motion by Craig Corzine and seconded by Dave Puccetti to recommend a draft ordinance for an amount not to exceed \$64,500.00 from ARPA funds for the purpose of updating the camera recording systems at the courthouse and Sheriff's Department, replacement of 12 car radar units and 1 new hand held unit be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

JOB DESCRIPTION

Supervisor of Assessment Staff

Chad Coady presented a job description for the new position of GIS Coordinator to the committee. The position meets the requirements of an exempt position per the States Attorney and HR agrees. Chad included in the job description a salary schedule which is based on the minimum FLSA salary of \$35,568.00 plus an additional \$1,000.00 for plat officer (\$36,568 total) starting salary; after the 2nd year the salary increases to \$38,500; after the 4th year \$41,000.

Motion by Craig Corzine and seconded by Ray Koonce to recommend to the full Board to adopt the job description for the GIS Coordinator position in the Supervisor of Assessment Office. All members were in favor. Motion carried.

Educator Solid Waste

Chairman Wells advised that he left this item on the agenda but at this time there is no department head to make a recommendation.

REVIEW OF NON-BARGAINING STARTING SALARY POLICY – SUPERVISOR OF ASSESSMENT STAFF

It was noted that the current Non-Bargaining Starting Salary Policy does not provide for the new position of GIS Coordinator in the Supervisor of Assessment Office.

Motion by Clint Epley and seconded by Craig Corzine to forward the matter of review of the Non-Bargaining Starting Salary Policy for the new GIS Coordinator position in the Supervisor of Assessment Office to the Finance Committee. All members were in favor. Motion carried.

911 AGREEMENT AND NON-BARGAINING STARTING SALARY POLICY

Chairman Wells reviewed the States Attorney's opinion from last month's Board meeting on who determines the salary of the 911 Administrator/Director. He feels the choices to address this issue are a. do nothing; b. change the policy taking the 911 Administrator off the policy; or c. provide notice to leave the intergovernmental agreement between the counties.

Motion by Ray Koonce and seconded by Clint Epley to recommend to the full Board to remove the position of 911 Administrator from the Non-Bargaining Starting Salary Policy. A roll call vote polled all ayes. Motion carried.

COUNTY BOARD RULES – LEGISLATIVE L

This rule was reviewed last month but no action could be taken at that time as it was not included on the agenda. The rule related to setting the rate of pay for the election judges with Board approval.

Motion by Craig Corzine and seconded by Ray Koonce to recommend to the full Board to remove Legislative L from the County Board Rules. All members were in favor. Motion carried.

REVIEW OF HOW DEPARTMENT HEADS FILL VACANCIES

The minutes from December 18, 2012 were reviewed related to "filling employee vacancies". It was noted there has been no other change to this procedure found in minutes subsequent to December of 2012. The first paragraph of the minutes indicates if a vacancy occurs within a department, the non-elected Department Head may contact the Board Chairman and the Finance Chairman to approve filling the vacancy. The question is whether to leave this procedure as is or not.

The 2nd paragraph of the 2012 minutes were discussed by the committee whereby the committee felt the non-elected and appointed department heads should be coming to the Personnel Committee and with full Board approval for the hiring process versus the Board Chairman.

Motion by Clint Epley and seconded by Craig Corzine to change the 2nd paragraph in the "filling employee vacancies" noted in the December 18, 2012 minutes changing Board Chairman to Personnel Committee with full Board approval. All members were in favor. Motion carried.

PERSONNEL HANDBOOK

Committee Chairman Corzine advised this will be deferred to next month.

OTHER MATTERS

Ray Koonce noted that there was not a quorum for the 708 Mental Health Board meeting tonight but because there was a whole room full of people present, they talked out mental health issues. The Director from Macoupin County was amongst the individuals present. It is the hope to get something started here to address mental health issues.

Bev Graham asked if applications have been received from the advertising for an Animal Control Director. Chairman Wells advised that several applications were received.

Motion by David Puccetti and seconded by Clint Epley to adjourn. All were in favor. Motion carried

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
7/11/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

August 8, 2022

Present: Craig Corzine, Chairman, Ray Koonce, David Puccetti, Clint Epley,
Bryan Sharp
Absent: None
Others present: Matt Wells, Linda Curtin, Bev Graham, Sherri Craggs, Audra Harris, Sadie
Waddington, McKinze Harris, Joel Malefyt, Steven Sipes, Patty Rykhus, Carol
Spracklen, Judy Carrell, Duane Carrell, Andy Byers, Greg Vasilion, Sally
Bursveen, Pat Vogel, Tavia Leach and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, August 8, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

Audra Harris addressed the committee with concerns regarding the proposed rezoning from residential to commercial property submitted by Mr. Duane Carrell. Concerns raised included fencing height and gate, railroad setbacks and setbacks from residences, flooding, fire hydrants and fire concerns, business license ID, sale tax ID, business hours, road upkeep, need for EPA permits and heavy industrial permit versus commercial permit citing the zoning code.

Carol Spracklen of Carol and Company addressed the committee on behalf of Mr. Duane Carrell. She showed a map of where the property is noting it is 2 blocks away from the Harris property. It is a property bought from Mr. Coleman that is along the highway with railroad property on it. She noted a similar rezoning that she did involving railroad property. Carol highlighted that many businesses in the Pana area use Mr. Carrell's services and that he is an asset to the community. He is in the business of scrapping and hauling debris away not stacking debris. The business is not a junk yard like another business in town.

Patty Rykhus spoke regarding the humane investigator ordinance that is before the committee tonight. She expressed concerns about the different versions that have been presented specifically noting 15.03 contains significant verbiage changes that are unnecessary. She would like the committee to pass a version that promotes cooperative efforts.

STEVE SIPES

Steve Sipes, ZBA chairman, provided information about ordinance O2022ZB023 specifically the difference in the ordinance presented to the Board that was passed versus the transcript. Steve advised that what was in the transcript is what should have been presented to the Board for consideration.

The ordinance related to the Cypress Creek project. Only adjacent landowners are provided notice by mail. The notice in the paper is for any other landowner in the area. The attorneys for Cypress Creek noticed that 1 of the adjacent property owners address was inadvertently sent to a wrong address. Cypress Creek has requested this go back to the ZBA with new notices being sent.

The rezoning ordinance from R-1 to C-1 was recommend for County Board approval. The business being conducted at this location isn't changing, the property owner is simply trying to do the right thing on their

end by requesting the rezone. There is no hazardous waste issues. The committee asked if there were timelines on the rezoning and if not if the ZBA might look at this again. Steve advised that provided in the interim of no Zoning Officer if someone can do the agenda, yes they can. He also noted that the met tower fee issue sent to the ZBA hasn't been addressed yet.

INVENERGY

Greg Vasilion and Andy Byers were present representing Invenergy. The Invenergy project is a utility scale solar project located in South Fork Township south of Kincaid. There is a current permit for this project which expires at the end of 2023. Maps with current permit areas, coal mine areas and projected project amendment areas were presented. They hope to apply for an amendment to the original permit application in a few months.

The committee asked if the company was unaware of the mining issues at the time of permit application. They were aware of the presence but actual impact wasn't fully realized until later. A lot of studies have taken place since to ensure the proposed amended land is suitable for the project.

EMA UPDATES

Committee Chairman Corzine advised that Jeff Stoner couldn't be present but will update the Board Tuesday night.

CHRISTIAN COUNTY ZONING ORDINANCE AMENDING TX22-9 O2022ZB023

Motion by Bryan Sharp and seconded by Craig Corzine to recommend to the full Board to send ordinance O2022ZB023 back to the ZBA for them to correct to an understandable form. All members were in favor. Motion carried.

CHRISTIAN COUNTY ZONING ORDINANCE O2022ZB031 SPECIAL USE CYPRESS CREEK RENEWABLES

Motion by Ray Koonce and seconded by Clint Epley to recommend to the full Board to send ordinance O2022ZB031 back to the ZBA. All members were in favor. Motion carried.

A request was made that property owners south east of the project also receive notice. ZBA chairman Steve Sipes advised that notices are only required to be sent to the adjacent property owners and because it is not normal protocol, he would not want to start something that could set a precedence. The representative present for Cypress Creek advised they are willing to in good faith send out notice to other landowners.

CHRISTIAN COUNTY ZONING ORDINANCE O2022ZB032 REZONING 10 RESIDENTAL LOTS FROM R-1 TO C-1 IN PANA, ILLINOIS

Motion by Craig Corzine and seconded by Dave Puccetti to recommend to the full Board to send ordinance O2022ZB032 back to the ZBA. All members were in favor. Motion carried.

O2021AC035 CHAPTER 15 OF THE CHRISTIAN COUNTY ANIMAL CONTROL ORDINANCE – RESPONSIBILITIES OF AN APPROVED HUMANE INVESTIGATOR (AHI) WORKING IN CHRISTIAN COUNTY

The committee wanted to hear the opinion of the new Animal Control Director if she has had time to review the issues.

Sherri Craggs indicated she has reviewed all versions and will accept responsibility to ensure everyone is appropriately trained. She recommends approval of the 1st version drafted by the States Attorney.

Motion by Ray Koonce and seconded by Craig Corzine to recommend to the full Board to accept the 1st suggested change recommendation to ordinance O2021AC035 made by States Attorney Wes Poggenpohl. All members were in favor. Motion carried.

ZONING – CONTINUE OR NOT

Consensus of the committee was that zoning should be continued even though it's only for a few cities/villages in the county.

ZONING OFFICER AND/OR SOLID WASTE OFFICER HIRE OR APPOINT

Motion by Ray Koonce and seconded by Clint Epley to recommend to the full Board to allow the Chairman to start the hiring process for the Zoning Administrator, who also serves as the noxious weed and flood plan officer, and refer establishing the salary range to the Finance Committee. All members were in favor. Motion carried.

Motion by Bryan Sharp and seconded by Ray Koonce to recommend to the full Board that a member of the Executive/Personnel Committee be involved in the hiring process for the Zoning Administrator. All members were in favor. Motion carried.

Motion by Bryan Sharp and seconded by Clint Epley to recommend to the full Board that the zoning office go back to the court house. All members were in favor. Motion carried.

Motion by Craig Corzine and seconded by Ray Koonce to recommend to the full Board to allow the Chairman to start the hiring process for a Solid Waste Department Head and refer establishing the salary range to the Finance Committee. All members were in favor. Motion carried.

Motion by Bryan Sharp and seconded by Dave Puccetti to recommend to the full Board that a member of the Executive/Personnel Committee be involved in the hiring process for the Solid Waste Department Head. All members were in favor. Motion carried.

Motion by Bryan Sharp and seconded by Clint Epley to recommend to the full Board that solid waste and zoning departments are housed in the same office space where they share the same secretary. All members were in favor. Motion carried.

The Committee discussed moving forward that zoning ordinances and text amendments should start at Executive/Personnel Committee.

Motion by Bryan Sharp to recommend to the full Board to understand County Board Rules by having someone with legal understanding to continue to guide the Board.

Chairman Wells indicated that in order to do so the County Board Rules would need to be changed and that item is not on the agenda this evening. Committee Chairman Corzine noted as our States Attorney has advised, it's all based on interpretation.

REVIEW OF HOW DEPARTMENT HEADS FILL VACANCIES

The motion to make modifications to the 2012 noted policy was referred back to committee. It was discussed there was some confusion on who this applies to. No action taken.

IPELRA TRAINING

Liz Hile would like to attend the Illinois Public Employer Labor Relations Association (IPELRA) training October 23 – 26th again this year. It provides excellent training and networking opportunities. The cost, discounted if registered by August 31st, is slightly higher than last year. Liz noted the money for this training has been budgeted and is available. The training dates do not interfere with meeting schedules.

Motion by Ray Koonce and seconded by Dave Puccetti to recommend to the full Board to approve Liz Hile attending the annual IPELRA training October 23 – 26, 2022. All members were in favor. Motion carried.

PERSONNEL HANDBOOK

Liz noted that she does have a few additional suggestions for the first section of the County's Personnel Handbook that was reviewed a few months back. She asked for the committee to review that section again prior to the next meeting. She will provide comments prior to next month's meeting by email and hopes to provide another section for review next month.

OTHER MATTERS

It was noted that Dwanna Kelmel's hourly rate was recently increased due to increased responsibilities of day to day operations. It was asked if that should be looked at again now that the County has a new Animal Control Director.

The Animal Control Director briefly mentioned the staffing levels and the need for 2 more part time staff to ensure facilities are up to standards should they be inspected.

Motion by Clint Epley and seconded by David Puccetti to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
08/08/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

September 12, 2022

Present: Ray Koonce, David Puccetti, Clint Epley, Bryan Sharp
Absent: Craig Corzine, Chairman
Others present: Matt Wells, Linda Curtin, Bev Graham, Betty Asmussen, Mike Specha, Julie Mayer, Courtney Sharp, Jodie Badman, Jeff Voorhees, Jeff Stoner, Wes Poggenpohl, Josh Shallenbarger, Brandon Rarick, Craig Paulek, Chuck Smedley, Joseph Gleespen, Jeff, Nolan, Sherri Craggs, Colleen Workman, Lucas Domonwsky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, September 12, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum. Due to the absence of Committee Chairman, Craig Corzine, member Ray Koonce led the meeting.

PUBLIC COMMENTS

Jeff Stoner provided updates under public comments as EMA update was not on this agenda. He passed out a handout providing updates over the last few months. Part of those updates were the weather station is installed and the inability of that equipment to provide the amount of rainfall without paying additional fees. Radios are in but are taking more time than expected. Noted that the Tailgate and Tall Boys event went well but there is talk about doubling the size next year. He recommended looking into an ordinance that provided guidelines for emergency services based on the number of expected attendance.

Acting Chairman Koonce noted that items 11, 12, and 13 would be moved up on the agenda.

REVIEW OF NON-BARGAINING POLICY

Treasurer Asmussen noted that the section of the policy that addresses the compensation for the Chief Deputy positions, which is only 3 employees, has only been updated one time since it was established and that was because the minimum salary for an exempt position was increased. Additionally an individual must complete 2 years of employment before seeing a salary increase. There is no employee in the county that waits this length of time before their salary increases. The current employees are excellent employees who can step in for the elected official at a moments notice.

Motion by Clint Epley and seconded by Bryan Sharp to recommend to the full Board to amend the salary step section of the Non-Bargaining Policy for the chief deputy positions changing after 2 years of employment to after 1 year of employment; changing after 3 years of employment to after 2 years of employment and adding a step for after 3 years of employment and referring the salary part of the policy to Finance. A roll call vote polled all ayes. Motion carried.

CREDIT CARD POLICY REVIEW

The Treasurer advised that outside the Sheriff's office all other offices will come to her office, get the card, make the purchase and then bring back the card and a receipt noting the expense line. The Sheriff's office have their own card. The credit card policy presented to the committee was a policy Betty developed at the recommendation of the auditor at one time when debit cards were canceled.

Animal Control, has requested to have a card because of the hardship it creates to come up get the card, do business and then return the card, etc.

Motion by Bryan Sharp and seconded by Clint Epley to table this matter to the October meeting. All members were in favor. Motion carried.

OFFICE MANAGER PAY CHANGE – ANIMAL CONTROL

The committee reviewed the timeline of when the office manager at Animal Control was given the day to day duties of the department and whether or not now that a new director is in place that pay increase given should be changed back. The committee felt that the current office manager stepped up, did a good job and expressed their appreciation.

Motion by Bryan Sharp and seconded by Clint Epley to recommend to the full Board to retain the current rate of \$16.88 per hour paid to Dwanna Kelmel. A roll call vote polled all ayes. Motion carried.

RESOLUTION – R2022 CB 011

Discussion included concerns the Board doesn't have the final say as it will likely be settled by the ICC. Other comments were made opposing any action forcing something on someone's land that they don't want.

Motion by Bryan Sharp and seconded by Clint Epley to recommend to the full Board to approve Resolution R2022 CB 011. A roll call vote polled all ayes. Motion carried.

CHRISTIAN COUNTY ECONOMIC DEVELOPMENT

This item was referred to the committee for decisions on whether or not the county is willing to do something and if so what incentives are they willing to do for potential new business.

Motion by Bryan Sharp and seconded by Clint Epley to table until the October 3rd meeting and ask Dick Adams to attend. All members were in favor. Motion carried.

ARPA FUND REQUESTS

Christian County Fair Board

The projects the Fair Board would like to complete are infrastructure projects. The committee in general talked about projects and where do you start drawing the line. Mike Specha noted he has looked at the approved projects, expended money and balance of the ARPA funds and feels strongly the Board needs an approval process going forward. He has asked this issue be placed on the Board agenda. He also asked if there was any new information on the Build, Back, Better funding.

Motion by David Puccetti and seconded by Bryan Sharp to recommend a draft ordinance for the use of ARPA funds for infrastructure improvements at the Christian County Fair Grounds be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Shelby Electric Boardband

Josh Shallenbarger with Shelby Electric made a presentation on their PWRnet evolution. This service is for rural customers and could service most of the county. Josh would like for grant purposes the County's support of their project as that is important in securing funding but could also provide different options

available for rural broadband in the county. The committee would like to see different options at the next meeting.

ACTS Internet

Brandon Rarick with ACTS Internet reviewed the various options to finance broadband internet to rural areas of the county. To do the entire county the cost would be \$3.4 million. There are various ways this can be set up through grants and cost sharing options.

County Clerk Request

The County Clerk was unable to attend tonight's meeting.

Extension of Staffing to Assist the Administrative Assistant with Records

Liz Hile explained that the previous ordinance for temporary staff to assist in the records management in the Board Office had a not to exceed period of 90 days. That period has expired. A lot of progress has been made with more detailed work to be done going forward. She would like to request extension of this temporary staffing through the end of the year not to exceed \$5,000.00.

Motion by Bryan Sharp and seconded by David Puccetti to recommend a draft ordinance for the use of ARPA funds not to exceed \$5,000.00 for salary and payroll expenses for temporary staff to assist the Administrative Assistant with records management in the Board Office through the end of the year be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

GREEN ENERGY PROJECTS UPDATE

Bryan Sharp would like to see more discussion on who, what, when and where on these types of projects that may be coming into the county and who may be affected. Chairman Wells noted that at least in the Board Office he isn't aware of any calls that have come in. He did mention a call about the possibility of storing batteries but no specifics were provided.

GRAIN BELT LETTER

In 2015 the Board sent a letter opposing eminent domain for this project. A draft letter was provided in the committee's packets.

Motion by Bryan Sharp and seconded by Clint Epley to recommend to the full Board that a letter be sent opposing the use of eminent domain for the Grain Belt Express project. All members were in favor. Motion carried.

GRAIN BELT TRANSMISSION LINE PROJECT 6 MONTH MORATORIUM

Motion by Bryan Sharp and seconded by Clint Epley to recommend to the full Board to have the States Attorney assist in writing an ordinance establishing a 6 month moratorium reference the Grain Belt Transmission Line Project. All members were in favor. Motion carried.

CITIZENS AGAINST HEARTLAND GREENWAY PIPELINE

Bryan Sharp noted a group opposing the pipeline part of the CO2 project has formed a corporation. Their plans are to follow Sangamon County in filing an injunction against the pipeline portion of the project.

The question is would there be interest for Christian County to participate with this group. The cost is \$500.00 annually.

The States Attorney will look into this but expressed some concern about using tax payer dollars for this type of effort as well as not having control of decisions made.

Motion by Bryan Sharp and seconded by David Puccetti to recommend to the full Board to join the efforts of Citizens against Heartland Greenway Pipeline at a cost of \$500.00 annually with approval of the States Attorney and/or County Treasurer. All members were in favor. Motion carried.

ZONING ADMINISTRATOR APPOINTMENT TERM

Chairman Wells advised that he was instructed to hire a department head. The current zoning rules indicate that the appointment term for the Zoning Administrator is 2 years. He noted that depending on many factors, election, etc. he may not be in this position in 3 months and another chairman would have his appointment for the remainder of the 21 months of the term. Does this committee want to review the appointment terms or not? No action taken.

PURCHASING PROCEDURES – RAISING CHAIRMAN’S LIMITS

The question was posed as to whether or not the committee wants to consider raising the chairman’s spending limits for an emergency situation. The boiler repair was a recent issue that prompted this agenda item.

Motion by Ray Koonce and seconded by David Puccetti to table this item to the October meeting. All members were in favor. Motion carried.

SOLID WASTE EDUCATOR

Chairman Wells noted that his hopes is that if an educator is hired that they could also be trained to do inspections so more than 1 person is available. When a new director is hired, they will make a recommendation on the need for this position.

AFSCME NEGOTIATIONS – COUNTY NEGOTIATION TEAM

Notice has been served to start negotiations with AFSCME. The County’s team will need to be determined.

Motion by Bryan Sharp and seconded by Clint Epley to recommend to the full Board to keep the County’s negotiation team for AFSCME negotiations the same – Chairman Wells, Venise McWard, Finance Chair, Craig Corzine, Personnel Chair, Betty Asmussen County Treasurer and Administrative Assistant/HR Liz Hile. All members were in favor. Motion carried.

OCTOBER MEETING DATE

The normally scheduled October meeting falls on the Columbus Day holiday. The committee will need to decide a meeting date for October. Liz noted that because of a scheduled vacation, agenda items will need to be received by September 21st.

Motion by Clint Epley and seconded by David Puccetti to recommend to the full Board to change the Personnel/Executive Committee meeting date in October to Monday, October 3, 2022 at 6:30 p.m. All members were in favor. Motion carried.

PERSONNEL HANDBOOK

No action taken.

OTHER MATTERS

Bryan Sharp spoke about the County Board Rules and the committee where ordinances are heard. He referenced another committee having an ordinance pop up on an agenda. Bryan reference the legislative section of the rules in regards to legislation recommendations and being the liaison between the County Board and the various county officers where county or state rules and regulations are involved. He indicated all ordinances go to this committee.

Motion by Bryan Sharp and seconded by Clint Epley that the Personnel/Executive committee in accordance with the legislative section of the County Board Rules make legislation recommendations and are the liaison between the County Board and the various county officers where county or state rules and regulations are involved and ordinances go to this committee. All members were in favor. Motion carried.

Motion by David Puccetti and seconded by Clint Epley to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Ray Koonce, Acting Chairman
Executive/Personnel Committee
09/12/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

October 3, 2022

Present: Craig Corzine, Chairman, Ray Koonce, David Puccetti, Clint Epley, Bryan Sharp
Absent: None
Others present: Matt Wells, Linda Curtin, Bev Graham, Blake Tarr, Leslie DeVore, Jacque Willison, Dani Knecht, Julie Mayer, Wes Poggenpohl, Josh Shallenbarger, Sherri Craggs, Steve Craggs, Sally Brusveen, Pat Vogel, Maureen Maple, Mardell Pizzoferrato, Tevia Leach, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, October 3, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

Maureen Maple addressed the committee on behalf of several volunteer groups regarding the need to expand Animal Control and the hope this will qualify for receipt of ARPA funds.

ORDINANCE – O2022 CB 034

At the September County Board meeting, members voted to pass a six (6) month moratorium on issuance of special use permits for high voltage direct current transmission lines but did not actually pass an ordinance.

Motion by Ray Koonce and seconded by Clint Epley to recommend to the full Board to approve Ordinance O2022 CB 034. All members were in favor. Motion carried.

CHRISTIAN COUNTY ECONOMIC DEVELOPMENT

Due to illness, this item will be tabled until the November meeting.

EMA UPDATE

Chairman Wells advised that Jeff Stoner couldn't be present tonight but all radios have now been distributed.

ARPA FUND REQUESTS

Shelby Electric Broadband – Options and Letter of Support

Josh Shallenbarger from Shelby Electric at this time is just asking for a resolution of support for grant applications. The maximum grant award is \$10 million and would service 793 locations. Additional grants will be opening up again also.

Motion by Craig Corzine and seconded David Puccetti to recommend to the full Board to approve a resolution of support for Shelby Electric Broadband.

Motion by Ray Koonce and seconded by Clint Epley to amend the original motion and strike the use of "collaborate" in the last whereas of the suggested document. All members were in favor. Motion carried.

Members voted on the original motion to recommend to the full Board to approve the resolution of support for Shelby Electric Broadband. All members were in favor. Motion carried.

County Clerk Request

County Clerk Willison presented information and proposals for reader printers and scanners for digitizing records in the Clerk's Office. Jacque will continue to research options and bring back information next month.

Health Department Parking Lot

Leslie DeVore, President of the Christian County Health Department highlighted the condition of the Health Department parking lot as a result of high traffic during COVID. She advised the committee that grants received by the Health Department cannot be used on infrastructure. She presented estimated costs for concrete and oil and chip.

Motion by Craig Corzine and seconded by Ray Koonce to forward this matter on to the Highway, Building and Grounds Committee with Chairman Wells talking to Cliff Frye for cost options.

Control Gate – Animal Control

The gate at Animal Control is a large gate that is difficult to open especially during the winter. Other departments also use this gate after hours. Bill Kennedy has looked at the gate and feels we might be able to put an electronic opener on it cheaper than cost estimates received. Bill is still working on that.

Chairman Corzine asked if it would be reasonable to wait until we get cost estimates and revisit next month.

Request of Funds for Christian County Animal Control

Several groups have come together supporting a request for ARPA funds to assist in the expansion of Animal Control. Those groups are Taylorville Animal Control Officer, Capital Development Committee for CCAC and Friends of Christian County Animal Control. There have been over 1,000 signature obtained in past years due to overcrowding at the facility. The request is for \$50,000.00 to get the project started. The groups will continue to raise money and Animal Control Director, Sherri Craggs will work on finding grants.

Chairman Wells felt that Highway, Building and Grounds should look at proposed expansion drawings and then possibly come back to Personnel/Executive and on to Finance. States Attorney Poggenpohl didn't know if ARPA funds could be used for meeting grant funding match requirements and perhaps that should be discussed with the County Treasurer.

ARPA PROCEDURE MODEL

The committee discussed the need for some type of review process recognizing the possibility of obligating funds and a good project missing out because funds have been expended. No action taken.

CARBON CAPTURE AND STORAGE ORDINANCE

States Attorney Wes Poggenpohl advised the committee that he received a call late this afternoon from the firm hired to assist with the carbon capture and storage ordinance who indicated they had discovered a conflict of interest and would not be able to assist the County. The States Attorney will continue to work on contacting other attorneys.

Motion by Ray Koonce and seconded by Clint Epley to table for further advice from the States Attorney. All members were in favor. Motion carried.

CURRENT SIX MONTH MORATORIUM UNDERGROUND CARBON SEQUESTRATION FACILITIES ORDINANCE O2022 CB 022 – POSSIBLE EXTENSION

The committee discussed the need to extend the current carbon sequestration moratorium ordinance out another 6 months. The States Attorney recommended considering a shorter extension.

Motion by Craig Corzine and seconded by Bryan Sharp to recommend to the full Board approving a 6 month extension of the moratorium from the expiration of the current ordinance. All members were in favor. Motion carried.

COUNTY CLERK'S SALARY ORDINANCE

Chairman Corzine asked what the committee wanted to do. He noted he had received a copy of an opinion email from the States Attorney. States Attorney Poggenpohl, who was present, noted there isn't anything in statute dealing with correcting a mistake and didn't know who would challenge it.

Motion by Ray Koonce and seconded by David Puccetti to recommend to the full Board to amend language in the ordinance that was already voted on addressing the salary of the County Clerk. All members were in favor. Motion carried.

Chairman Corzine made a reminder that this matter would still need to pass the full Board.

PURCHASING PROCEDURES – RAISING THE CHAIRMAN'S LIMITS

Ray Koonce advised that he had asked for this to be placed on the agenda as a result of the recent boiler issue which the Treasurer confirmed was in the budget. However, should this be reviewed when emergency situations occur.

Motion by Ray Koonce and seconded by Craig Corzine to allow the Chairman of the Board to go over the \$2,000.00 limit in emergency or urgent situations with approval of the Finance Chair or Treasurer approval with the States Attorney reviewing statutes to determine if that change can be made and then forwarding the matter to Finance. All members were in favor. Motion carried.

CREDIT CARD POLICY REVIEW

The committee noted concern for possible spending problems and didn't want any more accounts out there. The Treasurer wasn't present to discuss further. No action taken.

CLOSED SESSION MINUTES

Closed session minutes should be reviewed every six (6) months. The County Clerk has researched and hasn't been able to determine if minutes were typed prior to her taking office. She has reviewed minutes since she has been in office and provided a copy to the committee. Chairman Wells does not feel there is any closed session minutes on the list that should be opened at this time. It was suggested that the County Clerk continue to research for past closed session minutes.

Motion by Ray Koonce and seconded by Craig Corzine to recommend to the full Board not to release closed session minutes as presented as the need for continued confidentiality still exists and to readdress everything again in six (6) months. All members were in favor. Motion carried.

SOLID WASTE EDUCATOR

This has continued to be placed on the agenda and at some point a recommendation will be forthcoming.

PERSONNEL HANDBOOK

No action taken.

OTHER MATTERS

Ray Koonce on behalf of the Chillifest Committee thanked the County for their support and those who worked the event.

Motion by Ray Koonce and seconded by Clint Epley to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
10/03/2022

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

November 7, 2022

Present: Craig Corzine, Chairman, Ray Koonce, David Puccetti, Bryan Sharp
Absent: Clint Epley
Others present: Matt Wells, Linda Curtin, Dick Adams, Sherri Craggs, Shawn Hammers, Jeff Stoner, Dan Sheehan, Heartland Greenway Representative, Lucas Domonowsky, and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, November 7, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

CHRISTIAN COUNTY ECONOMIC DEVELOPMENT

Dick Adams, Christian County Economic Development Director was present to provide an update on economic development since he spoke to the Board earlier this year.

He highlighted programs available to cities, such as TIF districts that allow them to offer incentives to attract business. He made calls to counties that we might compete with and was told counties don't usually participate. At this time, Mr. Adams would like to be able to come back to the County should CCED learn of a potential business interest where County assistance may be helpful. He advised no action is needed at this time.

BLACK DIMOND SOLAR PERMIT

Dan Sheehan with Black Dimond provided an update on their project indicating they were ready to begin the project last year when a problem developed with the grid operator. The grid operator had so many project requests and loss of staff that they pulled back which resulted in pushing back projects.

Black Dimond would like to extend their permit out until 2028 due to the problem with the grid operator. The footprint of the project is the same. It's anticipated the soonest they can start the project now will be late 2025 to 2026.

Mr. Sheehan was asked if the drainage issues noted as part of the conditions of the permit had been met. He explained that until the project is started they can't complete the drainage work but it will be completed.

The question was asked if the Personnel/Executive Committee can do the extension or is that something that will have to go through the ZBA. This question will need to be checked on to determine what needs to be done from here.

EMA UPDATE

Jeff Stoner advised that on the County's website there is a draft Mitigation Plan. The plan was in draft stage waiting on the City of Taylorville to have something added and it has now been signed. Before Jeff puts the final version on the website, he wanted to make sure there was no approval process needed. The committee had no problem with Jeff updating the website with the final Mitigation Plan.

Other updates discussed. Radios – There has been some encryption programming problems. He discussed accountability tags, update on the Stonington train incident and small diesel leak/cleanup, grant funding seminar, emergency weather response training to be held in November, and again highlighted the grant process for this year and the problems as a result of website changes. He discussed developing a plan for no burning during high wind periods. Discussion also included the States Attorney looking at what other counties are doing on burn ordinances. Shawn Hammers noted that there is something that goes back to 1998 on the books reference to only being allowed to burn yard waste on property it was raised on. Chairman Wells also reference this as he felt it was a state regulation.

ARPA FUND REQUESTS

Committee Chairman Corzine stated he is hesitant to review requests as new Board members will be coming on soon and may want to see different uses for the funds. There was discussion about past information provided related to a potential procedure policy as well as prioritizing requests as there are a lot of good requests but where on the scale does a request fall.

Motion was made by Ray Koonce and seconded by Craig Corzine to table until a new committee is formed. A roll call vote polled 2 ayes and 2 nays. Chairman Wells votes in a tie and voted nay. Motion failed.

The committee continued with hearing the requests.

Senior Citizens Request

No representative in attendance to present. No action taken.

Meals on Wheels

No representative in attendance to present. No action taken.

EMA Request

Jeff Stoner provided a request for a repeater for the Mt. Auburn area as they have had radio issues and dispatch not reaching missing 911 calls. The estimated cost of for a repeater is \$7,161.79.

Committee Chairman Corzine felt this is a 911 Board issue. Jeff advised that in speaking with Matt Adermann who is on the 911 Board, they don't have any money for this.

Motion by Bryan Sharp and seconded by Ray Koonce to recommend a draft ordinance for the use of ARPA funds for the purchase of a repeater not to exceed \$7,161.79 be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Jeff highlighted the benefits of a training facility as a possible future plan with use of ARPA funds.

Control Gate – Animal Control

Sherri Craggs presented a summary of cost estimates she could obtain and a list of businesses that were too busy to provide an estimate or never show up to provide one. The lowest cost option bid was \$6,308.00. Bill Kennedy is also working on a cost as well. If Bill's cost is less only that cost would be spent.

Motion by Craig Corzine and seconded by Ray Koonce to recommend a draft ordinance for the use of ARPA funds for the purchase of a control gate operator not to exceed \$6,308.00 with input from Bill Kennedy be sent to the Finance Committee for financial approval and Board recommendation. A roll call vote polled all ayes. Motion carried.

Taylorville Animal Control Officer, Capital Development Committee for CCAC and Friends of Christian County Animal Control Request

Sherri highlighted the groups that came before the committee requesting \$50,000.00 to assist with the expansion of Animal Control. She also now has building plans that she provided. Chairman Wells felt that the building plans should 1st go to Highway/Building/Grounds, then Personnel/Executive for ordinance followed by Finance.

There was discussion about funding and grants with the use of ARPA funds. Sherri explained that the grants she was looking at did not involve matching funds. Other discussion included questions regarding funding, timing and by statute what the County's obligation with animal control is.

CARBON CAPTURE AND STORAGE ORDINANCE

An email was sent to States Attorney Poggenpohl asking if he had any updates. No response was received.

WIND PERMIT MORATORIUM

Motion by Bryan Sharp and seconded by David Puccetti to recommend to the full Board to have the States Attorney draft a six (6) month moratorium on wind permits to allow for review of current ordinance. All members were in favor. Motion carried.

PURCHASING PROCEDURES – RAISING THE CHAIRMAN'S LIMIT

A motion was made last month to raise the chairman's limit in an emergency or urgent situation with approval of the Treasurer or Finance chair and for the States Attorney to insure this did not violate any statutes. An email was sent to the States Attorney for status. No response was received.

CREDIT CARD POLICY REVIEW

Motion by Craig Corzine and seconded by Bryan Sharp to table to next month's scheduled meeting. All members were in favor. Motion carried.

SOLID WASTE/ZONING LOCATION/FUTURE PLANNING

Chairman Wells advised that this item is on the agenda at Ray's request. He also stated that while he wasn't at the Board meeting, he was advised that the question of when a move by the solid waste and zoning department to the courthouse would occur was mentioned. Matt discussed the 14 file cabinets in the office and that Shawn found something that could be a potential problem. Matt advised the committee that at no time has either Blake or Shawn told him they did not want to move. The questions are that the Solid Waste Building was purchased with tipping fee money. Per EPA statutes, tipping fee money can

only be spent on solid waste management purchases. The concern is could there be an issue if the building purchased with tipping fee money is not used for solid waste purposes. Matt advised the documentation Shawn found has been provided to the States Attorney to determine if they move out can someone else move in. Other issues are if they both can't move together do they stay there as they share a secretary or does Zoning come over alone. In regard to if they move to the courthouse, there is a question about whether or not a wall can be taken down in that office. If they move we will need to see what they need and get Bill involved as well.

SOLID WASTE EDUCATOR

Shawn feels there should be an educator and is working on developing a job description/summary.

PERSONNEL HANDBOOK

No action taken.

OTHER MATTERS

Ray Koonce stated it has been his privilege and honor to serve the last 4 years on Board.

Committee Chairman Corzine also thanked the members stating he is proud of the manner that this committee has respectfully conducted business.

Motion by Ray Koonce and seconded by Craig Corzine to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
11/07/2022