

## ARTICLE XI

### SPECIAL PROCEDURES AND PERMITS

#### DIVISION I - BOARD OF APPEALS

**1-11-1**        **BOARD ESTABLISHED.** The Zoning Board of Appeals is hereby established in accordance with Illinois law. **(See 55 ILCS5/5-12001)**

**1-11-2**        **MEMBERSHIP CHAIRMAN, RESIDENCE.** The Board of Appeals shall consist of **seven (7) members** and **two (2) alternates** appointed by the County Board Chairman with the advice and consent of the County Board. At the time of these appointments, one Board of Appeals' member shall be named as chairman by the County Board Chairman; if the chairman's office becomes vacant, the County Board Chairman shall designate a new chairman. All members and alternates of the Board of Appeals shall be residents of Christian County, and each member and alternate shall reside in a different congressional township at the time of his appointment. Failure to maintain residency in Christian County shall be cause for removal from the Board. Alternates will have a term limit of five years.

**1-11-3**        **TERM OF OFFICE, VACANCIES.** Every member of the Board of Appeals shall hold office for **five (5) years** from the date of his appointment, and until his successor has been selected and qualified. The County Board may remove any member of the Board of Appeals for cause, after a public hearing. Vacancies on the Board of Appeals shall be filled for the unexpired term of the member whose place has become vacant in the same manner as provided for the appointment of a new member.

**1-11-4**        **COMPENSATION.** Each member of the Board of Appeals shall be compensated for his services on a per diem basis with a mileage allowance for travel. The amount of the compensation shall be determined by the County Board and shall be paid out of the County Treasury.

**1-11-5**        **MEETINGS, QUORUM.** All meetings of the Board of Appeals shall be held at the call of the Chairman and at such times and places within the County as the Board of Appeals may determine. The Chairman or, in his absence, the acting Chairman, may administer oaths and compel the attendance of witnesses. **Four (4) members and/or alternates** of a **seven (7) member** Board of Appeals shall constitute a quorum; and the affirmative vote of **four (4) members** shall be necessary to recommend any variation or modification to the County Board. In the event hearings span multiple meetings, the members and/or alternates must have attended every meeting **(in person or audio/video conference)** related to such hearing to cast an affirmative vote **in person.**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, a public meeting can be held by audio or video conference with a physical quorum. All members are expected to attend all meetings and public hearings scheduled by the ZBA. If any member is unable to attend a scheduled meeting or a public hearing, he/she shall notify the Zoning Administrator at least 24 hours prior to the scheduled meeting or hearing. If a member is prevented from physically attending because of: personal illness or disability; employment purposes or the business of the public body; a family or other emergency; or unexpected childcare obligations, the member will be allowed to attend the meeting by audio or video conference, however the member will not have the ability to cast a vote.

If a physical quorum is not present, those members in attendance, after waiting at least thirty (30) minutes after the scheduled time of the hearing or meeting, may continue the hearing or meeting to a later date.